



AGENDA: REGULAR SESSION

WEDNESDAY, JANUARY 15, 2020

WASCO COUNTY BOARD OF COMMISSIONERS

WASCO COUNTY COURTHOUSE 511 WASHINGTON STREET, SUITE 302, THE DALLES, OR

PUBLIC COMMENT: Individuals wishing to address the Commission on items not already listed on the Agenda may do so during the first half-hour and at other times throughout the meeting; please wait for the current speaker to conclude and raise your hand to be recognized by the Chair for direction. Speakers are required to give their name and address. Please limit comments from three to five minutes, unless extended by the Chair.

DEPARTMENTS: Are encouraged to have their issue added to the Agenda in advance. When that is not possible the Commission will attempt to make time to fit you in during the first half-hour or between listed Agenda items.

NOTE: With the exception of Public Hearings, the Agenda is subject to last minute changes; times are approximate – please arrive early. Meetings are ADA accessible. For special accommodations please contact the Commission Office in advance, (541) 506-2520. TDD 1-800-735-2900. If you require an interpreter, please contact the Commission Office at least 7 days in advance.

Las reuniones son ADA accesibles. Por tipo de alojamiento especiales, por favor póngase en contacto con la Oficina de la Comisión de antemano, (541) 506-2520. TDD 1-800-735-2900. Si necesita un intérprete por favor, póngase en contacto con la Oficina de la Comisión por lo menos siete días de antelación.

9:00 a.m.	CALL TO ORDER Items without a designated appointment may be rearranged to make the best use of time. Other matters may be discussed as deemed appropriate by the Board. Corrections or Additions to the Agenda <u>Discussion Items</u> (Items of general Commission discussion, not otherwise listed on the Agenda) <u>CAMI Grant</u> ; <u>Subdivision Plat</u> ; <u>Health Care Letters of Support</u> ; <u>Appointments</u> ; <u>Board Assignments</u> ; <u>Finance Report</u> <u>Consent Agenda: Minutes: 12.18.2019 Regular Session; Back-up Medical Examiner Agreement Amendment; Emergency Management Services Grant Agreement</u> (Items of a routine nature: minutes, documents, items previously discussed.)
9:30 a.m.	<u>ORMAP Agreement</u> – Ivan Donahue
9:40 a.m.	<u>JRI Grant Agreement</u> – Fritz Bachman
9:50 a.m.	<u>Deschutes Land Trust Updates</u> – Brad Nye
10:10 a.m.	<u>Port of The Dalles Funding Request</u> – Andrea Klaas
10:20 a.m.	<u>Work Session – Building Codes Fee Structure</u>
	COMMISSION CALL
	NEW/OLD BUSINESS
	ADJOURN

If necessary, an Executive Session may be held in accordance with: ORS 192.660(2)(a) – Employment of Public Officers, Employees & Agents, ORS 192.660(2)(b) – Discipline of Public Officers & Employees, ORS 192.660(2)(d) – Labor Negotiator Consultations, ORS 192.660(2)(e) – Real Property Transactions, ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection, ORS 192.660(2)(g) – Trade Negotiations, ORS 192.660(2)(h) – Conferring with Legal Counsel regarding litigation, ORS 192.660(2)(i) – Performance Evaluations of Public Officers & Employees, ORS 192.660(2)(j) – Public Investments, ORS 192.660(2)(m) – Security Programs, ORS 192.660(2)(n) – Labor Negotiations



WASCO COUNTY BOARD OF COMMISSIONERS
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PRESENT: Steve Kramer, Chair
Scott Hege, Vice-Chair
Kathy Schwartz, County Commissioner
STAFF: Kathy Clark, Executive Assistant
Tyler Stone, Administrative Officer

At 9:00 a.m. Chair Hege opened the Regular Session with the Pledge of Allegiance.
Adjustments to the agenda:

- Added letter of support for capital construction at NORCOR to be sent to Representative Bonham

Discussion Item – Public Comment

Wayne Lease noted the passing of Eddie Coburn, recognizing his skilled labor through which he contributed significantly to the community.

Discussion Item – Subdivision Plat

Developer Lorne Richman presented the Whispering Pines subdivision plat for the Board's signatures. He stated that the subdivision is located at 13th and Alberta in The Dalles; lots are selling for \$80,000.

Discussion Item – Health Care Letters of Support

Vice-Chair Schwartz stated that these are letters in support of Senator Merkley's proposed legislation to ensure health care for inmates who are awaiting trial. Chair Hege noted that there was a bill last year that was discussed; this is something that is needed. Commissioner Kramer commented that this should have happened years ago.

*****The Board was in consensus to sign letters to Senator Merkley and Senator Wyden in support of Senate Bills 2626 and 2628.*****

Discussion Item – Appointments

Ms. Clark explained that the Fair Board has moved from a five-member board to a

seven-member board which created two vacancies on their board. They have reviewed the applications and are recommending appointments for both. She went on to say that the White River Watershed Council has a vacancy and is recommending the appointment of Dan Van Vactor. Finally, she reminded the Board that soon after the beginning of Vice-Chair Schwartz' term, they had discussed transitioning from Chair Hege to Vice-Chair Schwartz as the Board's representative on the North Central Public Health District's Board of Health.

Mr. Stone commented that he has encouraged a 7-member Fair Board for some time; it provides wider representation and since it is a working board, there will be more hands on deck. He noted that one of the appointees is also involved in 4H; that will help with communications between the two organizations.

{{{Vice-Chair Schwartz moved to approve Orders 20-001 and 20-002 appointing Michelle Dollarhide and Gaylene Howell to the Wasco County Fair Board. Commissioner Kramer seconded the motion which passed unanimously.}}}

{{{Vice-Chair Schwartz moved to approve Order 20-003 appointing Dan Van Vactor to the White River Watershed Council. Commissioner Kramer seconded the motion which passed unanimously.}}}

{{{Commissioner Kramer moved to approve Order 20-004 appointing Kathleen Schwartz to the North Central Public Health District Board of Directors. Chair Hege seconded the motion which passed unanimously.}}}

Chair Hege reported that he attended a Board of Health meeting last night. Vice-Chair Schwartz was introduced; it was Chair Hege's last meeting as chair of the Board of Health. Vice-Chair Schwartz thanked Chair Hege for his years of service.

Discussion Item – Board Assignments

Commissioner Kramer noted that a few of his assignments are not included in the list – three Mid-Columbia Economic Development District committees and the Local Public Safety Coordinating Council. There are others, but they are not County-appointed positions.

Chair Hege asked if there are currently held appointments that anyone wants to be excused from or added to; he offered to step off of the Coordinated Care Council finance committee.

Finance Director Mike Middleton noted that there are some internal appointments that are not listed – the Investment Committee and Budget Team. After a brief discussion, the Board determined that everyone would retain their current

appointments.

Discussion Item – CAMI Grant

Chief Deputy District Attorney Leslie Wolf explained that the grant started in July, 2019; generally, we get the final adjustments in October, but this time it was not finalized until December. She pointed out that nothing has changed – even the dollar amount is the same which is a bit concerning. She stated that although we have a lot more child abuse cases than Hood River County, we get about \$40,000 less than they. She concluded saying that the grant budget is broken down into contractual services, training, personnel, supplies, witness fees, medical services, etc.; there is also required reporting.

Chair Hege asked if all the grant is spent. Chief Deputy Wolf replied that there is sometimes a bit left over but it is rolled into the next grant cycle.

{{Commissioner Kramer moved to approve the 2019-2021 State CAMI Intergovernmental Grant Agreement. Vice-Chair Schwartz seconded the motion which passed unanimously.}}

Agenda Item – ORMAP

County Surveyor Brad Cross said that this is the next in a series of grants to remap the County. Townships two and three south will be mapped through this grant cycle with 130 control points. In addition, there is training included in this grant to have Survey and Engineering Technician Ivan Donahue trained to update assessor's maps. The current vendor does not have capacity to take on this work. The hope is that in a couple of years, we will have additional capabilities.

Mr. Cross went on to say that the training is for an application that will allow him to update maps; it will be a considerable amount of work. Right now, we are getting ahead of ourselves in gathering data and will have to follow through with updating maps once we have the capability.

Chair Hege asked if there is someone else who can do the work. Mr. Cross replied that there might be, but we do not want to be in the position of losing that service as we suddenly did when Lane County suddenly withdrew from the process.

Chair Hege asked if we could potentially do this for others. Mr. Cross replied affirmatively. He noted that Hood River has already completed this work using the State to do the updating, but the State has a slow turn-around and not as good quality.

Mr. Stone asked Mr. Cross to work with Human Resources for a retention program

to make sure we do not lose our investment. Mr. Cross reported that we are hoping to eventually cross-train our other GIS professionals.

{{{Commissioner Kramer moved to approve the Department of Revenue ORMAP IGA Contract #DOR-006-20. Vice-Chair Schwartz seconded the motion which passed unanimously.}}}

Discussion Item – Finance Report

Mr. Middleton reviewed the report included in the Board Packet. Vice-Chair Schwartz noted that the investment report is unsigned. Mr. Middleton replied that Mr. Stone and Chair Hege had not reviewed it prior to submission for the packet.

Chair Hege noted that Youth Services revenue has increased. Mr. Middleton responded that the increase is due to incorporating Youth Think into the Youth Services budget.

Consent Agenda - Minutes: 12.18.2019 Regular Session; Back-up Medical Examiner Agreement Amendment; Emergency Management Services Grant Agreement

{{{Commissioner Kramer moved to approve the Consent Agenda. Vice-Chair Schwartz seconded the motion which passed unanimously.}}}

Department Reports

County Clerk Lisa Gambée stated that she will be attending BOPTA (Board of Property Tax Appeal) training tomorrow; the convening session for BOPTA is February 12th. She went on to say that March 10th is the last day for filing as a candidate; March 11th is all-staff training. She, Ms. Clark, Human Resources Director Nichole Biechler and Public Works Director Arthur Smith were in Burns yesterday to present on our culture as requested by Harney County. Our website includes a banner encouraging people to vote for The Dalles to be on the Small Business Revolution; winning would mean \$500,000 for the downtown area of The Dalles. She reported that they are designing new ballot box labels for the 5th Street drop box – right now it just says “Vote;” the new graphics will cover the entire receptacle. Mr. Stone commented that as it is now, people mistake it for a U.S. Mailbox.

Planning Director Angie Brewer reported that our application for the Census Bureau grant was unsuccessful. LUBA has reversed and remanded the Wilson appeal; she has not had the opportunity to read through it yet.

Agenda Item – Deschutes Land Trust Update

Deschutes Land Trust Conservation Director Brad Nye stated that there is a conservation project proposed for the south end of Wasco County and north end of Jefferson County; they are working with the Priday family that has been there for decades. The Department of Fish and Wildlife and Jefferson County Soil and Water Conservation District have been doing restoration. He noted that the Deschutes Land Trust has not had any projects in Wasco County before this. He then reviewed the presentation included in the Board Packet.

Mr. Nye went on to say that the Trust is a nonprofit organization doing community conservation to benefit wildlife habitat, protect scenic views, etc. They work with a variety of partners including other land trusts. They do not get involved with planning. They rely heavily on volunteers and try to get the community involved in restoration efforts.

This project includes Trout Creek on the east side of the Deschutes River and produces about 30% of the steelhead in the system. Most of the rest of the property is bottom land and steep canyons; it gets pretty rugged. There is noxious weed making its way south across the property. It forms a thatch mat that won't allow anything else to grow and then gets locked into a burn cycle – it is a major challenge. They will be developing management plans in conjunction with partners.

Commissioner Kramer stated that public access is his main concern. Mr. Nye responded that access is something that the Trust encourages. However, there are neighbors; that may make access difficult. The neighbors have expressed concerns. He went on to say that there will be tours and hopefully some less-limited access.

Chair Hege asked if there are established trails. Mr. Nye replied that there are not. Chair Hege asked if there are any established access points. Mr. Nye replied that there is only one; the only trails are wildlife trails.

Commissioner Kramer read a letter into the record regarding the project:

Attn: Wasco Co Commissioners

I am writing to you concerning the Priday Ranch Land Acquisition by Deschutes Land Trust. Unfortunately, I will not be able to make the meeting tomorrow to share my concerns. I don't believe government money should ever be used to purchase private land. This land has always been agriculturally used and has therefore been a successful working ranch for well over a century. Ranchers in the surrounding community have concerns about future management of the land. Fire

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danger is very high in this area. The DLT has already stated they would permanently remove all grazing from the land, with no answers as to how to control the fuel situation. It is extremely rough terrain and the DLT has never managed dryland such as this before. As ranchers we are always concerned with water, and they have stated the water would go in stream. This would have a very negative effect on the future of agriculture in this end of the county. A land grab such as this would be devastating to the ranchers of south Wasco County. Bottom line is, they need a very large amount of government dollars to buy private land and take it out of agricultural use forever.

Thank you for your time, and I look forward to seeing you in Madras on the 17th.

Shane Gomes
Eagle Valley Ranch, Antelope

He said that the number one issue is that OWEB (Oregon Watershed Enhancement Board) will be the major funder; constituents don't have a problem with Deschutes Land Trust owning, but do have issues with OWEB's involvement. The public hearing scheduled for Friday will give us more answers.

Mr. Nye said that they are meeting with neighbors regarding their concerns – public funding, grazing – which we do not plan to allow – and fuels. The public funding can be addressed with OWEB; they do restoration projects. OWEB receives lottery funding and federal Pacific Coastal Salmon Recovery funds – OWEB chooses the mix that is applied to a project. He said that he would say that they should not use federal dollars on this project, but it is their decision.

Commissioner Kramer added that he has heard some concern from a Jefferson County Commissioner as well. There is more conversation to be undertaken. He stated that he has spoken to our agencies regarding the restoration that has been done – it is top quality and we don't want to lose that ground. He acknowledged that steelhead is a big issue in the northwest but there may be other options as we work with all the stakeholders. Friday will be an opportunity for that discussion.

Chair Hege asked if the land is currently grazed. Mr. Nye replied affirmatively saying that it is associated with a much larger property to the north. This property was used as a wintering spot for cattle. An LLC that owns the larger property does not want to buy it. On its own, this property would not be able to sustain grazing for a large operation. OWEB has moved this along more quickly than expected.

Commissioner Kramer noted that there is alfalfa, hay and water rights. Mr. Nye stated that he has brought up the grazing issues; we are not prohibiting grazing – OWEB does not do that. He reported that he has talked to neighbors about leasing

grazing property. Commissioner Kramer commented that grazing is a good tool for fire mitigation. They also know that it encourages growth for the deer and elk. He added that the County Planning Department has expressed some concerns.

Chair Hege stated that his issues are around public access and taxes, asking if there is a plan for that. Mr. Nye responded that the proposal is to continue paying property taxes. In Deschutes County, the Trust has asked to have some tax burdens removed. In more rural counties, the Trust recognizes the impact of lost revenue. He added that they are working with Wasco County's Planning Department – there are a couple of issues around lawfully established parcels.

Planning Director Angie Brewer stated that Planning is generally supportive but concerned about the environmental issues. There are five environmental protection districts that would preclude future urban development. Planning will be providing comments. She went on to say that they will also be pointing to the exploration of taxes – if you remove agriculture from the property it will change the tax structure and the Trust could owe back taxes. Mr. Nye responded that this will be the biggest piece of dry land owned by the Trust but they do have some experience – there may be other zoning that would be appropriate.

Ms. Brewer noted that public access and recreation were not in the application; the environmental issues my preclude that.

Agenda Item – Port of The Dalles Funding Request

Port of The Dalles Executive Director Andrea Klaas stated that the Port is looking for a contribution to match the Port's contribution of \$50,000 to help with the economic development component of the Gorge Commission's 2020 management plan update. She said that there are a lot of technical issues for which the stakeholders do not have expertise; the funds would be used to secure a RARE worker as well as legal counsel.

Commissioner Kramer asked if the Port is also approaching the City of The Dalles for matching funding. Ms. Klaas responded affirmatively.

Vice-Chair Schwartz asked what a RARE is and what kind of skills that person would bring. Ms. Klaas replied that the RARE would be a University of Oregon graduate student; part of AmeriCorps, the program provides resource assistance for rural communities. The students get some experience and help paying student loans. It is a good program; as a community, we have received some good help through the program.

Ms. Klaas went on to say that we are looking for background work along with a

broad view of the economy in our region. We want to bring comments forward for the economic vitality portion of the 2020 Management Plan. She noted that there are a lot of experts at the table – we attend but are not the experts. We want an advocate who can interpret, advise and advocate.

Vice-Chair Schwartz asked if the attorney will be for land use. Ms. Klaas replied that it is possible. Vice-Chair Schwartz commented that this does not seem very flushed out as a request for funds; there is not enough detail on which she can base a decision.

Ms. Klaas responded that they will certainly be working with Mr. Stone and Ms. Brewer along with City Manager Julie Krueger and City Planner Steve Harris. It will be a collaborative effort and will need the support of the County.

Mr. Stone observed that this issue is steam rolling forward; time is of the essence. The Gorge Commission cancelled yesterday's meeting but there will be a work plan with hard timelines out of the next meeting. If it is a dollar issue, he would suggest enterprise zone funds. We have waited and tried to address this over the last five years – being very active in the last two years. We need to be at the table and submitting comments. The RARE scope of work will be gathering information and background; we do not have the staffing to do that. He said it is a good investment for the County.

Chair Hege asked for Ms. Brewer's input. Ms. Brewer said that she thinks it is an undeniably complex issue with a unique body of laws including the scenic area act. Our ability to track it over the thirty-five years and create an accurate and consistent message for the vision moving forward had been impossible. To have one or two people dedicated to the work and helping to craft the message is important. We have some known needs but do not have a clear path.

Mr. Stone added that the Port and the County leading the way will help with the City's decision-making process. He said that after sitting through two years of meetings, he believes this is necessary.

Chair Hege said that we can proceed conditionally – getting some breakdown for the cost and length of time. He said that he has been working on this since 1991; it is challenging. He attends and comments but sees no progress; we have talked about this need for years – it is a Gorge-wide issue. He suggested that there is potential to get support from other entities in the region.

Gorge Commissioner Rodger Nichols urged the Board to act on this quickly saying that the Gorge Commissioners are not the experts – they come from all walks of life. Friends of the Gorge has fifteen employees, a highly paid director

and several attorneys. The interest of the people who actually work here does not have the depth of knowledge, skills and expertise to respond effectively – they deserve that. We should make sure that all the stakeholders are represented.

Commissioner Kramer stated that he agrees that more detail would be nice, but we have built a relationship over the years with our partners; at some point you have to trust them. We can get that detail as we move forward. Chair Hege added that this is a budget request; the City, County and Port can work collaboratively to decide the details.

{{{Commissioner Kramer moved to expend up to \$50,000 for research and advocacy regarding the Columbia River Gorge Commission 2020 Management Plan, contingent on City of The Dalles' participation and that we work with partners to iron out all details.

DISCUSSION

Mr. Stone stated that this could be one of the proposed uses of the enterprise zone funds. Mr. Middleton stated that there are not a lot of extra uncommitted enterprise zone funds; however, we can find the \$50,000 – there is room in the budget.

Chair Hege asked the span of time for the project. Ms. Klaas stated that she anticipates a year. She said that the partners can control that and will be thrifty to stretch the dollars as far as possible.

Chair Hege seconded the motion.

FURTHER DISCUSSION

Vice-Chair Schwartz restated her concern about allocating funds without more detail. She said that she agrees with the concept but does not feel comfortable with the proposal.

Chair Hege said that it is contingent on the City's participation. Commissioner Kramer stated that he would say to his constituents that this is an investment in our future economic health and development – definitely supportable as a good use of funds.

Chair Hege stated that he will be expecting Ms. Klaas to come back with more detail; that is reasonable.

Ms. Klaas asked that if the City approves, does the County also approve? Vice-Chair Schwartz asked how long it will take the City to get onboard. Ms. Klaas replied that it will be presented at the next City Council meeting. Application for a

RARE is due April 17th, but we have already begun talking to advocates and can get that onboard more quickly.

Vice-Chair Schwartz said that she would feel more comfortable with City participation and a more detailed proposal. She said she would like to see that before approving the \$50,000.

The motion passed unanimously.}}

Agenda Item – Justice Reinvestment Grant

Community Corrections Manager Fritz Bachman stated that we made application in the fall of 2019 for the grant as well as supplemental funding through the grant. The state has approved supplemental funding for office staff but not County overhead or District Attorney costs; the District Attorney is still in support of the downward departure program. The grant agreement is very similar to previous years apart from the supplemental funding for the downward departure program. We have demonstrated a decrease in recidivism.

Chair Hege asked what the contracted services are. Mr. Bachman replied that they include Bridges to Change transitional housing as well as victim's assistance services from Haven.

Chair Hege commended the work being done; it is encouraging that our recidivism is declining. Mr. Bachman reported that when he started with the County there were 350 on probation; there are now 260 – we are doing good work.

{{Commissioner Kramer moved to approve the Criminal Justice Commission Justice Reinvestment Grant Program Grant Agreement #JRI-19-033. Vice-Chair Schwartz seconded the motion which passed unanimously.}}

Discussion Item – NORCOR Letter

Commissioner Kramer stated that he spoke with Representative Bonham regarding funding for NORCOR operations and capital projects. Rep. Bonham has asked for a letter of support for the capital construction needs. Commissioner Kramer said that he would like to provide that letter so it can be submitted with the new bill. This funding will be above and beyond operational funding.

*****The Board was in consensus to provide a letter of support regarding the additional capital improvement funds for NORCOR.*****

Work Session – Building Codes Fees

Chair Hege stated that this is just a presentation and discussion with no decision expected. Mr. Stone commented that we need consensus from the Board before moving the fees on to the State for review. What is being presented is our most informed position for the fee structure; it is a reasonable solution.

Mr. Middleton reviewed the memo included in the Board Packet.

Chair Hege referred to page three of the memo regarding averages, asking if plumbing and mechanical fees need to go up more than electrical based on that data and what drives the cost. Mr. Middleton responded that the electrical inspector costs more and the inspections take longer. Building Official John Rodriguez added that the structural fees are basically supplementing the plumbing and mechanical fees.

Mr. Middleton explained that when you look at averages, you do not see the detail. There are a lot of different fees for the other three disciplines. It is a function of how the rates have been historically calculated. The proposed fee structure will begin to close the gap.

Vice-Chair Schwartz asked why the numbers for Hood River are included. Mr. Middleton replied that they were inserted to be comparative as we might provide some coverage for them. There may be an opportunity to expand; this is just a look at that for future consideration. Taking them on would require staffing up or increasing wait time for our constituents.

Chair Hege asked if Hood River has made that request. Mr. Rodriguez replied that we just have an agreement for electrical inspections as they do not have an A-level electrical inspector.

Vice-Chair Schwartz noted that no other county is doing regional fees and asked how they sustain their programs. Mr. Middleton replied that for those not served by the State, they just accept that the higher population areas subsidize the more remote areas.

Vice-Chair Schwartz commented that we have other programs where our fees are the same north and south; we do not have regional fees for them. Mr. Stone responded that those are statutory obligations subsidized through property taxes. We must look at it especially if we serve other counties.

Chair Hege observed that Planning does the same kind of work all over the county. Ms. Brewer stated that the Planning fees do not cover costs; we have general funds that supplement those fees. Planning has never been fully

supported by fees. Mr. Rodriguez added that Building Codes is self-funded – there is no general fund support per statute. Ms. Brewer added that Building Codes volume is much higher than Planning than a land use permit and may require a number of visits to complete the process.

Vice-Chair Schwartz asked if there is an amount that should be in reserves. Mr. Middleton answered that we have not calculated that but should ideally have at least a year's worth. He noted that downturns generally last more than a year. Mr. Stone stated that he would estimate a minimum of \$2 million in reserves for general; 20% of that would be for electrical. Mr. Middleton noted that we are currently eating into the reserves during a good economy.

Chair Hege asked the status of the advisory group that was assembled. Mr. Rodriguez reported that the advisory group reviewed our first model which was a 40% increase across the board; they have not seen the latest model. Chair Hege said that he would like to hear from them on this model. He stated that going forward, we should be reviewing fees annually.

Chair Hege continued by saying that looking at this as-is, we have a break even on general but a loss for electrical. The regional rates are significant and are not moving the needle for Wasco County.

Mr. Stone stated that we want to get the regional component in place so we can build on that in coming years. The goal is to recoup full costs.

Chair Hege said that it makes sense that if we are going to operate this on a cost basis, then we should do that both in other counties and in Wasco County. The memo illustrates worst-case scenarios – one-off inspections. Mr. Rodriguez noted that it will often be the case. Chair Hege said that we will dedicate one day for everyone; hopefully, more often than not, they will time it for that. Mr. Rodriguez pointed out that the reason Sherman County wants to partner with us is that the State will only do one day. Chair Hege stated that it may make sense to loop through south county as well. Mr. Rodriguez agreed and said that they would do that. He said that he has the experience of doing those other counties for the State – the State could only do it because they were subsidizing the work with fees from other jurisdictions.

Chair Hege asked if we can track actuals. Mr. Stone replied that he engaged Information Services and GIS to talk about what kind of data we can mine. He said we will prove it one way or another; the results will be surprising for someone and we are committed to figuring that out. It may be a large manual process for a period of time. Mr. Middleton added that we would track Sherman County

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separately to be able to determine the costs for each in order to justify rates for each.

Chair Hege stated that he finds the large increase for small inspections challenging; that would not work in private business. He stated that in his opinion the worst case is not realistic; we can subsidize for Wasco County but not for other counties.

Chair Hege asked if they will be doing any virtual inspections. Mr. Rodriguez replied that it is offered on the website, but we have not had any takers. Mr. Stone noted that what we can inspect virtually is limited.

Further discussion ensued regarding the make up and use of the advisory committee along with the components that make up fees. Chair Hege asked how our fees compare to Hood River. Mr. Rodriguez replied that we are below our nearest county even with the increases.

Further discussion ensued regarding the impact of increased fees. Vice-Chair Schwartz stated that it would be useful to see a comparison of the total estimated fees for a house built in Maupin and the same house being built in The Dalles. She noted that we already have housing issues in South County and it is difficult to get contractors to build there as it is. Across the nation there is a housing shortage; one of the ways government is trying to mitigate that is to decrease some of the fees. She stated that what she is seeking is more data.

Chair Hege added that he would like to know where the reserves should be and where they are as well as hearing from the advisory committee. Mr. Rodriguez commented that the more we go on the closer we are to the next budget. Mr. Stone asked if we can commit to resolving this prior to the next budget. Chair Hege responded affirmatively.

Electrical Contractor Wayne Lease advised the Board to keep the consumer in mind. The contractor will mark up the fees. He recommended turning the program back to the State, saying that the law does not allow for a geographical fee. He characterized the proposed fee structure as egregious and convoluted.

Mr. Stone noted that he also recommended giving it back to the State, but the choice was made to keep it here. We are trying to make this sustainable to keep it local as a benefit to the public and the contractors. If we are going to make it successful here, it must be sustainable. Mr. Lease commented that the fees should be consistent with the State.

Chair Hege stated that we are trying to provide this service but we are not going

to subsidize as the State may do. We heard from the public that they want it to be local.

Mr. Stone said that we will bring this to the next session and hope to report more input from the State. Commissioner Kramer asked that the Board get their questions to the staff now so they can gather all the requested information. Brief discussion ensued regarding the timeline necessary to adopt a new fee schedule.

Commission Call

Commissioner Kramer commented that things are interesting in Salem – corrections is a high priority along with mental health for veterans, cap and trade, and natural resources.

Vice-Chair Schwartz said that GOBHI is no longer willing to run the money management program for seniors in Wasco County as we are not in their service district. There are about 66 people in that program. She said she is working with CAP to see if they will take it on. GOBHI is looking to close out by the end of March; she will be asking for more time.

Mr. Stone stated that he needs to clear up some conversation around legal counsel for both Commissioner Schwartz and County Counsel. We are tailing out our services with Timmons Law – anything they are working on, they will complete. All new services are going to Campbell Phillips. The items remaining with Timmons include Union Pacific Railroad, Cascade Square mediation, Dooley Claim, enterprise negotiations with one entity and a cell tower lease.

Vice-Chair Schwartz asked if any are transferrable. Mr. Stone replied that they all are, but he would recommend the continuity offered by keeping them with the attorney that started with them. Chair Hege agreed but advised there should be a time limit of six months for all with the exception of Union Pacific – we can talk further about that. Mr. Stone said that we are trying to close them out as quickly as possible.

County Counsel Kristen Campbell asked if there is a contract in place with Timmons. Mr. Stone replied that we are operating under the previous contract for these items.

Chair Hege adjourned the session at 12:39 p.m.

Summary of Actions

MOTIONS

- **To approve Orders 20-001 and 20-002 appointing Michelle Dollarhide**

and Gaylene Howell to the Wasco County Fair Board.

- **To approve Order 20-003 appointing Dan Van Vactor to the White River Watershed Council.**
- **To approve Order 20-004 appointing Kathleen Schwartz to the North Central Public Health District Board of Directors.**
- **To approve the 2019-2021 State CAMI Intergovernmental Grant Agreement.**
- **To approve the Department of Revenue ORMAPP IGA Contract #DOR-006-20.**
- **To approve the Consent Agenda: 12.18.2019 Regular Session Minutes; Back-up Medical Examiner Agreement Amendment; Emergency Management Services Grant Agreement.**
- **To expend up to \$50,000 for research and advocacy regarding the Columbia River Gorge Commission 2020 Management Plan, contingent on City of The Dalles' participation and that we work with partners to iron out all details.**
- **To approve the Criminal Justice Commission Justice Reinvestment Grant Program Grant Agreement #JRI -19-033.**
- **To approve the Victims of Crime Act Criminal Fine Account 2019-2021 Non-competitive Grant Agreement DAVAP-00065 between the Oregon Department of Justice and Wasco County.**

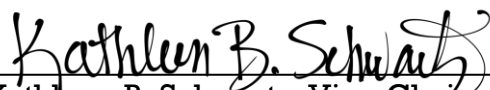
CONSENSUS ITEMS

- **To sign letters to Senator Merkley and Senator Wyden in support of Senate Bills 2626 and 2628.**
- **To provide a letter of support regarding the additional capital improvement funds for NORCOR**

Wasco County
Board of Commissioners



Scott C. Hege, Board Chair



Kathleen B. Schwartz, Vice-Chair



Steven D. Kramer, County Commissioner



DISCUSSION LIST

[CAMI GRANT](#) – Leslie Wolf

[SUBDIVISION PLAT](#) – Ben Beseda

[HEALTH CARE LETTERS OF SUPPORT](#) – Kathy Schwartz

[APPOINTMENTS](#) – Kathy Clark

[BOARD ASSIGNMENTS](#)

[FINANCE REPORT](#) – Mike Middleton



DISCUSSION LIST ITEM

CAMI Grant

[DOJ MEMO](#)

[GRANT AGREEMENT](#)

[MOTION LANGUAGE](#)



DEPARTMENT OF JUSTICE
CRIME VICTIM AND SURVIVOR SERVICES DIVISION

MEMORANDUM

DATE: July 1, 2019

TO: 2019-2021 Child Abuse Multidisciplinary Intervention Grant
Recipients

FROM: Robin Reimer, CAMI Fund Coordinator
Crime Victim and Survivor Services Division

Attached is your agency's 2019-2021 Child Abuse Multidisciplinary Intervention Grant Agreement. Please download the entire document and have your authorized official sign the final page of the Grant Agreement.

Once the Grant Agreement is signed, please **change the application status in CVSSD E-Grants to "Agreement Accepted"** *after* uploading a copy of the signed Grant Agreement with Exhibits in the "Grantee Signed Grant Agreement" upload field on the "Grant Agreement Upload" page in your application in E-Grants. **Please complete these steps as soon as possible.**

Once the signed Grant Agreement with exhibits has been received by CVSSD, a copy of the document signed by both your authorized official and CVSSD Director Shannon Sivell will be uploaded to E-Grants and the status of your application will be changed to "Grant Awarded." You will find the uploaded copy of your Grant Agreement under the "Agreement Upload" form on the Forms Menu of your application.

If you have any questions regarding this Agreement, please contact Robin Reimer at 971-673-3826.



DEPARTMENT OF JUSTICE
Crime Victim and Survivor Services Division

**2019-2021 STATE CHILD ABUSE MULTIDISCIPLINARY
INTERVENTION (CAMI) GRANT PROGRAM AWARD**

1. Applicant Agency's Name and Address Wasco County, acting by and through its District Attorney's Office 511 Washington St., Ste. 304 The Dalles, OR 97058 Contact Name: Leslie Wolf Telephone: (541) 506-2680 E-mail: lesliew@co.wasco.or.us	2. Special Conditions: This grant project is approved subject to such conditions or limitations as set forth in ORS 418.746-418.793 and the grant application instructions. 3. Statutory Authority for Grant: ORS 418.746
4. Award Number: CAMI-MDT-2019-WascoCo.DAVAP-00046	5. Award Date: July 1, 2019
6. Grantee Tax Identification Number: 95-6002315	7. Type of Recipient: DAVAP
8. Project Period: July 1, 2019 – June 30, 2021	9. Grant: Allocation Amount (Grant): \$108,197.37 Carryover in Addition Amount: \$ 4,348.69 Carryover in Offset Amount: \$.00 Budget (Allocation + Carryover in Addition): \$112,546.06
10. Semi-Annual Progress Reports: January 31, 2020 July 20, 2020 January 31, 2021 July 20, 2021 (final)	11. Financial Reports Due Dates: October 31, 2019 October 31, 2020 January 31, 2020 January 31, 2021 April 30, 2020 April 30, 2021 July 20, 2020 July 20, 2021 (final)
This award is contingent upon the contractor agreeing to the attached assurances and terms of award for the grant entitled "State Child Abuse Multidisciplinary Intervention (CAMI) Grant Award". This award document, the certified assurances and terms of award must be signed by an authorized official in order to validate the acceptance of this award.	

**OREGON DEPARTMENT OF JUSTICE
CHILD ABUSE MULTIDISCIPLINARY INTERVENTION ACCOUNT**

**INTERGOVERNMENTAL GRANT AGREEMENT
CAMI-MDT-2019-WASCOCo.DAVAP-00046**

BETWEEN: State of Oregon, acting by and through (Grantor)
its Department of Justice,
1162 Court St. NE
Salem, Oregon 97301-4096
Facsimile Number: (503) 378-5738

AND: Wasco County, acting by and through its District Attorney's Office (Grantee)
511 Washington St., Ste. 304
The Dalles, OR 97058

PROJECT START DATE: July 1, 2019

GRANT AWARD PROVISIONS

**SECTION 1
LEGAL BASIS OF AWARD**

Section 1.01. Legal Basis for Award. Pursuant to ORS 418.746¹, Grantor is authorized to enter into a Grant Agreement and to make an award, from the Child Abuse Multidisciplinary Intervention (CAMI) Account, to Grantee for the purposes set forth herein.

Section 1.02. Agreement Parties. This Intergovernmental Agreement, hereafter referred to as Agreement, is between Grantor and the forenamed Grantee.

Section 1.03. Effective Date. This Agreement will become effective on the date when all required signatures have been obtained, including any necessary approvals.

Section 1.04. Agreement Documents. This Agreement includes the following documents, listed in descending order of precedence and incorporated into this Agreement: this Agreement (except Exhibits and documents incorporated herein), and Exhibits A through C. In the event of a conflict between two or more of the documents comprising this Agreement, the language in the document with the highest precedence shall control.

This Agreement is also subject to the terms of the following documents. In the event of a conflict between two or more of the following documents, the language in the document with the higher precedence shall control.

- (a) The most current version of the CAMI Grant Management Handbook available at <https://www.doj.state.or.us/crime-victims/grant-funds-programs/child-abuse-multidisciplinary-intervention-cami-fund/>.

¹ 2019 Oregon Laws Ch. 141 (H.B. 2464 (2019 Regular Session)), amends ORS 418.746 and the related CAMI statutes. The amendments are operative January 1, 2020.

- (b) 2019-2021 CAMI MDT Grant Request for Applications Application Instructions and any Amendments.
- (c) Grantee's CAMI MDT 2019-21 Application.

Section 1.05. Source of Funds. Payment for the Project will be from the Child Abuse Multidisciplinary Intervention Account and monies allocated from the Oregon General Fund.

TERMS AND CONDITIONS

SECTION 2 GRANT AWARD

Section 2.01. Grant. In accordance with the terms and conditions of this Agreement, Grantor shall provide Grantee with a maximum of **\$108,197.37** (the "Grant") from the Child Abuse Multidisciplinary Intervention Account provided however that Grantor shall deduct from the amount of said Grant the amount by which the Carryover exceeds five percent (5%) of Grantee's 2019-2021 grant allocation, to financially support and assist Grantee's implementation of the Grantee's Application submitted in E-Grants and dated as of **April 29, 2019** and referred to as the "Project." Grantee agrees and acknowledges that Grantor may need to change the amount of the Grant based upon fluctuations in revenue, assessments to the Child Abuse Multidisciplinary Intervention Account program and other factors. Changes to the Grant amount will be implemented through amendments to this Grant Agreement.

Section 2.02. Grant Award. In accordance with the terms and conditions of this Agreement, Grantee shall carry out this Agreement on behalf of the multidisciplinary team. The multidisciplinary team shall implement the Project, using CAMI grant funds only for Project purposes.

Section 2.03. Disbursement of Grant Moneys. Subject to Sections 2.04, 2.05 and 2.06, Grantor shall disburse the Grant moneys to Grantees on a quarterly basis.

- (a) Additionally, grantee may retain (and expend in accordance with this Agreement) up to **\$ 4,348.69** of funds previously provided to Grantee in prior grant periods, which funds remained unexpended by Grantee on the date of this Agreement .

Section 2.04. Conditions Precedent to Each Disbursement. Grantor's obligation to disburse Grant moneys to Grantee pursuant to Section 2.03 is subject to satisfaction, with respect to each disbursement, of each of the following conditions precedent:

- (a) Moneys are available in the Child Abuse Multidisciplinary Intervention Account to finance the disbursement;
- (b) Grantor has received sufficient funding, appropriations, limitations, allotments, or other expenditure authorizations to allow Grantor, in the reasonable exercise of its administrative discretion, to make the disbursement;
- (c) Grantee is in compliance with all reporting requirements of all active or prior CAMI grants through the CAMI grant program, including, but not limited to:
 - (i) Grantor has received completed reports through E-Grants as described in

Section 5.05(b).

- (d) No default as described in Section 6.03 has occurred;
- (e) Grantee has submitted the required information to resolve all of the conditional eligibility criteria by the deadlines set forth in the CVSSD E-Grants Modification Announcement found in CVSSD E-Grants;
- (f) Grantee's representations and warranties set forth in Section 4 are true and correct on the date of disbursement with the same effect as though made on the date of disbursement.

Section 2.05. Grant Agreement Conditions. If Grantee fails to satisfy any of the following conditions, Grantor may withhold disbursement:

None

Section 2.06. Grant Availability Termination. The availability of Grant moneys under this Agreement and Grantor's obligation to disburse Grant moneys pursuant to Section 2.03 shall only be for expenses that Grantee incurs before **June 30, 2021** (the "Availability Termination Date"). Grantor may not disburse any Grant money for expenses which Grantee incurs after the Availability Termination Date. Unless extended or terminated earlier in accordance with its terms, this Agreement shall terminate when Grantor accepts Grantee's completed performance or on **June 30, 2021**, whichever date occurs last. Agreement termination shall not extinguish or prejudice Grantor's right to enforce this Agreement with respect to any default by Grantee that has not been cured.

**SECTION 3
USES OF GRANT**

Section 3.01. Eligible Uses of Grant. Grantee's use of the Grant moneys is limited to those expenditures necessary to conduct an activity or complete a project falling within a Service Area, as described in Exhibit A, and is further limited as set forth in Exhibit B. Grantee's use of Grant moneys is further limited by the following budget categories set forth in the revised budget (the "Budget") submitted to Grantor: Personnel, Services and Supplies, and Other Expenses (the "Budget Categories"). Grantee's use of Grant moneys in a particular Budget Category may not exceed the amount specified therefore in the Budget except as permitted by and in accordance with the procedures set forth through CVSSD E-Grants with regard to budget revisions.

Section 3.02. Ineligible Uses of Grant. Notwithstanding Section 3.01, Grantee shall not use the Grant moneys to retire any debt, to reimburse any person or entity for expenditures made or expenses incurred prior to the date of this Agreement or to replace funds previously allocated by Grantee for child abuse intervention, or any other purpose not authorized by this Agreement.

Section 3.03. Unexpended Grant Moneys. Any Grant moneys disbursed to Grantee, or any interest earned by Grantee on the Grant moneys, that are not expended by Grantee in accordance with this Agreement by the earlier of the Availability Termination Date or the date this Agreement is terminated shall be returned to Grantor or, with Grantor's prior written approval, carried over to another award from the Child Abuse Multidisciplinary Intervention Account. Grantee may retain and carry forward unexpended amounts up to and including five percent (5%) of Grantee's 2017-2019 allocation to support and carry out obligations of this Grant Award. Any amount of Carryover that exceeds five percent (5%) of Grantee's 2017-2019 grant allocation shall be returned. Grantee may, at its option, satisfy its obligation to return unexpended funds under

this Section 3.03 by paying to Grantor the amount of unexpended funds or permitting Grantor to recover the amount of the unexpended funds from future payments to Grantee from Grantor. If Grantee fails to return the amount of the unexpended funds within fifteen (15) days after the Availability Termination Date or the date this Agreement is terminated, Grantee shall be deemed to have elected the deduction option and Grantor may deduct the amount demanded from any future payment from Grantor to Grantee, including but not limited to, any payment to Grantee from Grantor under this agreement and any payment to Grantee from Grantor under any contract or agreement, present or future, between Grantor and Grantee.

SECTION 4 GRANTEE'S REPRESENTATIONS AND WARRANTIES

Grantee represents and warrants to Grantor as follows:

Section 4.01. Existence and Power. Grantee is a political subdivision of the State of Oregon duly organized, validly existing, and in good standing under the laws of Oregon. Grantee has full power and authority to transact the business in which it is engaged and full power, authority, and legal right to execute and deliver this Agreement and incur and perform its obligations hereunder.

Section 4.02. Authority, No Contravention. The making and performance by Grantee of this Agreement (a) have been duly authorized by all necessary action of Grantee, (b) do not and will not violate any provision of any applicable law, rule, or regulation or order of any court, regulatory commission, board or other administrative agency, any provision of Grantee's articles of incorporation or bylaws, or any provision of Grantee's charter or other organizational document and (c) do not and will not result in the breach of, or constitute a default or require any consent under any other agreement or instrument to which Grantee is a party or by which Grantee or any of its properties are bound or affected.

Section 4.03. Binding Obligation. This Agreement has been duly authorized, executed and delivered on behalf of Grantee and constitutes the legal, valid, and binding obligation of Grantee, enforceable in accordance with its terms.

Section 4.04. Approvals. No authorization, consent, license, approval of, filing or registration with, or notification to, any governmental body or regulatory or supervisory authority is required for the execution, delivery or performance by Grantee of this Agreement.

SECTION 5 GRANTEE'S AGREEMENTS

Section 5.01. Project Commencement. Grantee shall cause the Project to be operational no later than 60 days from the Project Start Date of this Agreement. If the Project is not operational by that date, Grantee must submit a letter to Grantor describing steps taken to initiate the Project, reasons for delay, and the expected Project Start Date. If the Project is not operational within 90 days of the date of this Agreement, the Grantee must submit a second letter explaining the additional delay in implementation, and the Grantor may, after reviewing the circumstances, consider the Grantee in default in accordance with Section 6.03 and may terminate the Agreement in accordance with Section 6.02.

Section 5.02. Project Completion. Grantee shall complete the Project no later than **June 30, 2021** provided, however, that if the full amount of the Grant is not available because one or both of the conditions set forth in Sections 2.04(a) and (b) are not satisfied, the Grantee shall not be required to complete the project.

Section 5.03. Service Area Activities. Grantee shall conduct at least one activity or complete at least one project falling within at least one of the Service Areas no later than the Availability Termination Date.

Section 5.04. Confidentiality. In order to ensure the safety of child victims, and non-offending family members, Grantee shall protect the confidentiality and privacy of persons receiving services. Grantee shall not disclose any personally identifying information or individual information collected in connection with services requested, utilized, or denied through Grantee's programs; or reveal individual client information without the informed, written, reasonably time-limited consent of the recipient of services or the recipient's responsible parent or guardian about whom information is sought, whether for this Project or any other Federal, State, tribal, or territorial grant program, except that consent for release may not be given by the abuser of the minor, incapacitated person, or the abuser of the other parent of the minor. If a minor or a person with a legally appointed guardian is permitted by law to receive services without a parent's (or guardian's) consent, the minor or person with a guardian may consent to release of information without the additional consent from the parent or guardian.

If release of information described in the previous paragraph is compelled by statutory or court mandate, Grantee shall make reasonable attempts to provide notice to victims affected by the disclosure of information; and Grantee shall take steps necessary to protect the privacy and safety of the persons affected by the release of the information.

Grantee may share (1) non-personally identifying data in the aggregate regarding services to their clients and non-personally identifying information in order to comply with Federal, State, tribal, or territorial reporting, evaluation, or data collection requirements; (2) court-generated information and law-enforcement generated information contained in secure, governmental registries for protection order enforcement purposes; and (3) law-enforcement and prosecution-generated information necessary for law enforcement and prosecution purposes.

The term "personally identifying information", "individual information", or "personal information" means individually identifying information for or about an individual victim of domestic violence, dating violence, sexual assault, or stalking, including (1) a first and last name; (2) a home or other physical address; (3) contact information (including a postal, e-mail or Internet protocol address, or telephone or facsimile number); (4) a social security number; and (5) any other information, including date of birth, racial or ethnic background, or religious affiliation, that, in combination with any other non-personally identifying information would serve to identify any individual.

Grantee shall notify the Grantor promptly after receiving a request from the media for information regarding a recipient of services funded with Grant moneys.

Section 5.05. Reporting Requirements. Grantee shall submit all reports through the CVSSD E-Grant system at www.cvssdegrants.com.

- (a) Quarterly Financial Reports. No later than 30 days after the end of the calendar quarters ending: September 30, December 31, March 31, and no later than July 20 for the calendar quarter ending June 30, Grantee shall provide Grantor with quarterly financial reports as described in the CVSSD E-Grant system.
- (b) Semi-Annual Progress Report. Twice in each year of the grant, Grantee shall submit

program progress and service information describing the activities of the Multidisciplinary Team (MDT) for that six-month period. Reports will be due no later than 30 days after the end of the calendar quarters ending December 31, and no later than July 20 for the calendar quarter ending June 30. These reports will document grant-funded activity as listed in the Intervention Plan, described in ORS 418.746(5)(a), and will document the number of children served by the MDT, the types of services provided, and compliance with Karly's Law (ORS 419B.022 *et. seq.*).

Section 5.06. Criminal History Verification. Grantee shall obtain a criminal history record check on any employee, potential employee or volunteer working with victims of crime as follows:

- (a) By having the applicant as a condition of employment or volunteer service, apply for and receive a criminal history check from a local Oregon State Police Office and furnish a copy thereof to Grantee; or
- (b) As the employer, by contacting a local Oregon State Police office for an "Oregon only" criminal history check on the applicant/employee/volunteer; or
- (c) By use of another method of criminal history verification that is at least as comprehensive as those described in sections (a) and (b) above.

A criminal record check will indicate convictions of child abuse, offenses against persons, sexual offenses, child neglect, or any other offense bearing a substantial relation to the qualifications, functions or duties of an employee or volunteer scheduled to work with victims of crime.

Grantee shall develop a policy or procedures to review criminal arrests or convictions of employees, potential employees or volunteers. The review will examine: (1) the severity and nature of the crime; (2) the number of criminal offenses; (3) the time elapsed since commission of the crime; (4) the circumstances surrounding the crime; (5) the subject individual's participation in counseling, therapy, education or employment evidencing rehabilitation or a change in behavior; and (6) the police or arrest report confirming the subject individual's explanation of the crime.

Grantee shall determine after receiving the criminal history check whether the employee, potential employee or volunteer has been convicted of one of the crimes described in this Section, and whether based upon the conviction the person poses a risk to working safely with victims of crime. If Grantee intends to hire or retain the employee, potential employee or volunteer, Grantee shall confirm in writing the reasons for hiring or retaining the individual. These reasons shall address how the applicant/ employee/volunteer is presently suitable or able to work with victims of crime in a safe and trustworthy manner, based on the policy or procedure described in the preceding paragraph of this Section. Grantee will place this explanation, along with the applicant/employee/ volunteer's criminal history check, in the employee/volunteer personnel file for permanent retention.

Section 5.07. Procurement Standards. Grantee shall follow the same policies and procedures it uses for procurement from any other State or federal funds. Grantee shall use its own procurement procedures and regulations, provided that the procurement conforms to applicable Federal and State law and standards.

Section 5.08 Meeting Documentation. MDT Administrative Business. The MDT must keep minutes from each MDT administrative meeting or any administrative discussion during any

meeting. Grantee shall ensure that the MDT keeps proper minutes from each MDT administrative meeting as it occurs. Administrative discussion includes but is not limited to the changes to the grant Intervention Plan, requests to redirect grant funds, and changes to roles or personnel on the MDT. Per 5.09 below, Grantor periodically may request to review meeting minutes. Grantor will require meeting minutes as part of any budget revision discussion, indicating the MDT's approval for any change to the MDT budget.

Section 5.09. Records and Inspection. Grantee shall keep proper books of account and records on all activities associated with the Grant including, but not limited to, books of account and records on expenditure of the Grant moneys and on the services financed with the Grant moneys. Grantee will maintain these books of account and records in accordance with generally accepted accounting principles and shall retain the books of account and records until the later of six years after the Availability Termination Date set forth in Section 2.06 or the date that all disputes, if any, arising under this Agreement have been resolved. Grantee will permit Grantor, the Secretary of State of the State of Oregon, or their duly authorized representatives to inspect its properties, all work done, labor performed and materials furnished in connection with the activities financed with Grant moneys, and to review and make excerpts and transcripts of its books of account and records with respect to the receipt and disbursement of funds received from Grantor. Access to these books of account and records is not limited to the required retention period. The authorized representatives shall have access to records at any reasonable time for as long as the records are maintained. In particular, but without limiting the generality of the foregoing, Grantee shall permit Grantor's Child Abuse Multidisciplinary Intervention Account coordinator to attend case staffings, confidential proceedings and other meetings related to services financed with Grant moneys as Grantor deems reasonably necessary to monitor Grantee's use of the Grant moneys.

Section 5.10. Compliance with Laws. Grantee shall comply with all applicable federal, state, and local laws, regulations, executive orders and ordinances related to expenditure of the Grant moneys and the activities financed with the Grant moneys. Without limiting the generality of the foregoing, Grantee expressly agrees to comply with (a) Title VI of the Civil Rights Act of 1964, (b) Section V of the rehabilitation Act of 1973, (c) the Americans with Disabilities Act of 1990 and ORS 659A.142, (d) all regulations and administrative rules established pursuant to the foregoing laws, and (e) all other applicable requirements of federal and state civil rights and rehabilitation statutes, rules and regulations.

Section 5.11. Grant Management Handbook. Grantee shall comply, and cause its subgrantees to comply, with the terms of the Grant Management Handbook available at <https://www.doj.state.or.us/crime-victims/grant-funds-programs/child-abuse-multidisciplinary-intervention-cami-fund/>, and incorporated herein.

Section 5.12. Movement of Funds. Grantee shall obtain prior approval from Grantor for:

- (a) For grant awards totaling \$500,000 or less: Movement of funds that total more than \$3,000 in the Personnel, Services and Supplies, and/or Other Services categories;
- (b) For grant awards totaling more than \$500,000: Movement of funds that total more than \$5,000 in the Personnel, Services and Supplies, and/or Other Services categories; OR
- (c) Adding a budget category or line item that did not exist in the original budget; OR
- (d) Deleting an existing category.

SECTION 6 TERMINATION AND DEFAULT

Section 6.01. Mutual Termination. This Agreement may be terminated by mutual consent of both parties.

Section 6.02. Termination for Convenience; Termination by Grantor. Either party may terminate this Agreement, for any reason, upon 30 days advance written notice to the other party. In addition, Grantor may terminate this Agreement effective immediately upon written notice to Grantee, or effective on such later date as may be established by Grantor in such notice, under any of the following circumstances: (a) Grantor fails to receive sufficient appropriations or other expenditure authorization to allow Grantor, in the reasonable exercise of its administrative discretion, to continue making payments under this Agreement, (b) there are not sufficient funds in the Child Abuse Multidisciplinary Intervention Account to permit Grantor to continue making payments under this Agreement, (c) there is a change in federal or state laws, rules, regulations or guidelines so that the Project funded by this Agreement is no longer eligible for funding, or (d) in accordance with Section 6.04.

Section 6.03. Default. Either party shall be in default if either party fails to perform, observe or discharge any of its covenants, agreements or obligations contained herein or in any exhibit attached hereto. Grantee shall be in default under this Agreement upon the occurrence of any of the following events:

- (a) Any representation, warranty or statement made by Grantee herein or in any documents or reports relied upon by Grantor to measure progress on the Project, the expenditure of Grant moneys or the performance by Grantee is untrue in any material respect when made; or
- (b) Grantee (i) applies for or consents to the appointment of, or the taking of possession by, a receiver, custodian, trustee, or liquidator of itself or of all of its property, (ii) admits in writing its inability, or is generally unable, to pay its debts as they become due, (iii) makes a general assignment for the benefit of its creditors, (iv) is adjudicated a bankrupt or insolvent, (v) commences a voluntary case under the Federal Bankruptcy Code (as now or hereafter in effect), (vi) files a petition seeking to take advantage of any other law relating to bankruptcy, insolvency, reorganization, winding-up, or composition or adjustment of debts, (vii) fails to controvert in a timely and appropriate manner, or acquiesces in writing to, any petition filed against it in an involuntary case under the Bankruptcy Code, or (viii) takes any action for the purpose of effecting any of the foregoing; or
- (c) A proceeding or case is commenced, without the application or consent of Grantee, in any court of competent jurisdiction, seeking (i) the liquidation, dissolution or winding-up, or the composition or readjustment of debts, of Grantee, (ii) the appointment of a trustee, receiver, custodian, liquidator, or the like of Grantee or of all or any substantial part of its assets, or (iii) similar relief in respect to Grantee under any law relating to bankruptcy, insolvency, reorganization, winding-up, or composition or adjustment of debts, and such proceeding or case continues undismissed, or an order, judgment, or decree approving or ordering any of the foregoing is entered and continues unstayed and in effect for a period of sixty (60) consecutive days, or an order for relief against Grantee is entered in an involuntary case under the Federal Bankruptcy Code (as now or hereafter in effect).

Section 6.04. Remedies Upon Default. If a party's default is not cured within fifteen (15) days of written notice thereof to the other party (or such longer period as the notifying party may authorize in its sole discretion), the notifying party may pursue any remedies available under this Agreement, at law or in equity. Such remedies include, but are not limited to, termination of this Agreement, return of all or a portion of the Grant moneys, payment of interest earned on the Grant moneys, and declaration of ineligibility for the receipt of future CAMI Account awards. If, as a result of Grantee's default, Grantor demands return of all or a portion of the Grant moneys or payment of interest earned on the Grant moneys, Grantee may, at Grantee's option, satisfy such demand by paying to Grantor the amount demanded or permitting Grantor to recover the amount demanded by deducting that amount from future payments to Grantee from Grantor. If Grantor terminates this Agreement as a result of Grantee's default, Grantee shall return all unexpended funds to Grantor. If Grantee fails to repay the amount demanded within fifteen (15) days of the demand, Grantee shall be deemed to have elected the deduction option and Grantor may deduct the amount demanded from any future payment from Grantor to Grantee, including but not limited to, any payment to Grantee from Grantor under this Agreement and any payment to Grantee from Grantor under any other contract or agreement, present or future, between Grantor and Grantee. The parties shall engage in nonbinding discussions to give the alleged defaulting party an opportunity to present reasons why it believes it is not in default or that the default is not material and give the notifying party an opportunity to withdraw its notice. The parties may also negotiate an appropriate resolution of the default, including without limitation the amount of any misexpended funds.

SECTION 7 MISCELLANEOUS

Section 7.01. No Implied Waiver, Cumulative Remedies. The failure of Grantor to exercise, and any delay in exercising any right, power, or privilege under this Agreement shall not operate as a waiver thereof, nor shall any single or partial exercise of any right, power, or privilege under this Agreement preclude any other or further exercise thereof or the exercise of any other such right, power, or privilege. The remedies provided herein are cumulative and not exclusive of any remedies provided by law.

Section 7.02. Governing Law; Venue; Consent to Jurisdiction. This Agreement shall be governed by and construed in accordance with the laws of the State of Oregon without regard to principles of conflicts of law. Any claim, action, suit, or proceeding (collectively, "Claim") between Grantor (or any other agency or department of the State of Oregon) and Grantee that arises from or relates to this Agreement shall be brought and conducted solely and exclusively within a Circuit Court of the State of Oregon of proper jurisdiction. THE PARTIES, BY EXECUTION OF THIS AGREEMENT, HEREBY CONSENT TO THE IN PERSONAM JURISDICTION OF SAID COURTS.

Section 7.03. Notices. Except as otherwise expressly provided in this Agreement, any communications between the parties hereto pertaining to this Agreement or notices to be given hereunder shall be given in writing by personal delivery, facsimile, or mailing the same, postage prepaid to Grantee or Grantor at the address or number set forth on page 1 of this Agreement, or to such other addresses or numbers as either party may hereafter indicate pursuant to this section. Any communication or notice so addressed and mailed shall be deemed to be given five (5) days after mailing. Any communication or notice delivered by facsimile shall be deemed to be given when receipt of the transmission is generated by the transmitting machine. Any communication or notice by personal delivery shall be deemed to be given when actually delivered.

Section 7.04. Amendments. This Agreement may not be altered, modified, supplemented, or amended in any manner except by written instrument signed by both parties or as described and certified through CVSSD E-Grants. No term of this Agreement may be waived unless the party against whom such waiver is sought to be enforced has given its waiver in writing.

Section 7.05. Subcontracts, Successors and Assignments.

a. Grantee shall not enter into any subcontracts for any of the Project activities required by this Agreement without Grantor's prior written consent. Grantee shall ensure that all subcontractors comply in writing with the terms and conditions of this Agreement and provide the same assurances as the Grantee must in its use of Oregon Criminal Fines Account or General Funds. Grantor's consent to any subcontract shall not relieve Grantee of any of its duties or obligations under this Agreement.

b. This Agreement shall be binding upon and inure to the benefit of Grantor, Grantee, and their respective successors and assigns, except that Grantee may not assign or transfer its rights or obligations hereunder or any interest herein without the prior consent in writing of Grantor.

Section 7.06. Entire Agreement. This Agreement constitutes the entire agreement between the parties on the subject matter hereof. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Agreement.

Section 7.07. Contribution and Indemnification.

(a) If any third party makes any claim or brings any action, suit or proceeding alleging a tort as now or hereafter defined in ORS 30.260 ("Third Party Claim") against a party (the "Notified Party") with respect to which the other party ("Other Party") may have liability, the Notified Party must promptly notify the Other Party in writing of the Third Party Claim and deliver to the Other Party a copy of the claim, process, and all legal pleadings with respect to the Third Party Claim. Either party is entitled to participate in the defense of a Third Party Claim, and to defend a Third Party Claim with counsel of its own choosing. Receipt by the Other Party of the notice and copies required in this paragraph and meaningful opportunity for the Other Party to participate in the investigation, defense and settlement of the Third Party Claim with counsel of its own choosing are conditions precedent to the Other Party's liability with respect to the Third Party Claim.

(b) With respect to a Third Party Claim for which the Grantor is jointly liable with the Grantee (or would be if joined in the Third Party Claim), the Grantor shall contribute to the amount of expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by the Grantee in such proportion as is appropriate to reflect the relative fault of the Grantor on the one hand and of the Grantee on the other hand in connection with the events which resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of the Grantor on the one hand and of the Grantee on the other hand shall be determined by reference to, among other things, the parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. The Grantor's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law if the Grantor had sole liability in the proceeding.

(c) With respect to a Third Party Claim for which the Grantee is jointly liable with the Grantor (or would be if joined in the Third Party Claim), the Grantee shall contribute to

the amount of expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by the Grantor in such proportion as is appropriate to reflect the relative fault of the Grantee on the one hand and of the Grantor on the other hand in connection with the events which resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of the Grantee on the one hand and of the Grantor on the other hand shall be determined by reference to, among other things, the parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. The Grantee's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law if it had sole liability in the proceeding.

- (d) Alternative Dispute Resolution. The parties should attempt in good faith to resolve any dispute arising out of this agreement. This may be done at any management level, including at a level higher than persons directly responsible for administration of the agreement. In addition, the parties may agree to utilize a jointly selected mediator or arbitrator (for non-binding arbitration) to resolve the dispute short of litigation.
- (e) Indemnification by Subcontractors. Grantee shall take all reasonable steps to cause its contractor(s) that are not units of local government as defined in ORS 190.003, if any, to indemnify, defend, save and hold harmless the State of Oregon and its officers, employees and agents ("Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including attorneys' fees) arising from a tort (as now or hereafter defined in ORS 30.260) caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of Grantee's contractor or any of the officers, agents, employees or subcontractors of the contractor("Claims"). It is the specific intention of the parties that the Indemnitee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by the contractor from and against any and all Claims.
- (f) Subcontractor Insurance Requirements. Grantee shall require its first tier contractor(s) that are not units of local government as defined in ORS 190.003, if any, to: i) obtain insurance specified under TYPES AND AMOUNTS on Exhibit C, attached hereto and incorporated by reference herein, and meeting the requirements under ADDITIONAL INSURED, "TAIL" COVERAGE, NOTICE OF CANCELLATION OR CHANGE, and CERTIFICATES OF INSURANCE before the contractors perform under contracts between Grantee and the contractors (the "Subcontracts"), and ii) maintain the insurance in full force throughout the duration of the Subcontracts. The insurance must be provided by insurance companies or entities that are authorized to transact the business of insurance and issue coverage in the State of Oregon and that are acceptable to Grantor. Grantee shall not authorize contractors to begin work under the Subcontracts until the insurance is in full force. Thereafter, Grantee shall monitor continued compliance with the insurance requirements on an annual or more frequent basis. Grantee shall incorporate appropriate provisions in the Subcontracts permitting it to enforce contractor compliance with the insurance requirements and shall take all reasonable steps to enforce such compliance. Examples of "reasonable steps" include issuing stop work orders (or the equivalent) until the insurance is in full force or terminating the Subcontracts as permitted by the Subcontracts, or pursuing legal action to enforce the insurance requirements. In no event shall Grantee permit a contractor to work under a Subcontract when the Grantee is aware that the contractor is not in compliance with the insurance requirements. As used in this section, a "first tier"

contractor is a contractor with which the Grantee directly enters into a contract. It does not include a subcontractor with which the contractor enters into a contract.

Section 7.08. False Claim Act. Grantee will refer to the Grantor any credible evidence that a principal, employee, agent, sub-grantee contractor, contractor or other person has submitted a false claim under the False Claims Act (31 USC 3729-3733; ORS 180.750-180.785) or has committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity or similar misconduct involving funds provided under this Agreement.

Section 7.09. Time is of the Essence. Grantee agrees that time is of the essence with respect to all provisions of this Agreement that specify a time for performance; provided, however, that the foregoing shall not be construed to limit or deprive a party of the benefits of any grace or use period allowed in this Agreement.

Section 7.10. Survival. All provisions of this Agreement set forth in the following sections shall survive termination of this Agreement: Section 3.03, Unexpended Grant Moneys; Section 5.09, Records and Inspection; and Section 7, MISCELLANEOUS, and any other provisions that by their terms are intended to survive termination of this Agreement.

Section 7.11. Counterparts. This Agreement may be executed in several counterparts, all of which when taken together shall constitute one agreement binding on all parties, notwithstanding that all parties are not signatories to the same counterpart. Each copy of this Agreement so executed shall constitute an original.

Section 7.12. Severability. If any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if this Agreement did not contain the particular term or provision held to be invalid.

Section 7.13. Relationship of Parties. The parties agree and acknowledge that their relationship is that of independent contracting parties and neither party hereto shall be deemed an agent, partner, joint venturer or related entity of the other by reason of this Agreement.

Section 7.14. Headings. The section headings in this Agreement are included for convenience only, do not give full notice of the terms of any portion of this Agreement and are not relevant to the interpretation of any provision of this Agreement.

Section 7.15. No Third Party Beneficiaries. Grantor and Grantee are the only parties to this Agreement and are the only parties entitled to enforce its terms. Nothing in this Agreement gives, is intended to give, or shall be construed to give or provide any benefit or right, whether directly, indirectly or otherwise, to third persons.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed as of the dates set forth below their respective signatures.



STATE OF OREGON

Acting by and through its Department of Justice

By: _____

Name: Shannon L. Sivell

Title: Director, Crime Victim and Survivor Services Division

Date: _____

AUTHORIZED AGENT FOR GRANTEE

A handwritten signature in dark ink, appearing to read "S.D. Kramer", written over a horizontal line.

By: _____

Name: Steven D. Kramer

Title: Chair, Wasco County Board of Commissioners

Date: December 4, 2019

APPROVED AS TO LEGAL SUFFICIENCY IN ACCORDANCE WITH ORS 291.047:

By: Shannon Sivell

Title: Director, Crime Victim and Survivor Services

Date: Approved by email on 10/07/2019

EXHIBIT A GRANT AWARD SERVICE AREAS

The Grant moneys are awarded solely for activities and projects falling within the following Service Areas:

1. Assessment Services. Assessment services are medical assessments of, intervention services to or psycho-social assessments of children in Oregon suspected of being victims of abuse or neglect. For purposes of this description, the phrases medical assessment, intervention service and psycho-social assessment have the following meanings:

Medical Assessment means an assessment by or under the direction of a physician who is licensed to practice medicine in Oregon and trained in the evaluation, diagnosis and treatment of child abuse and includes, but is not limited to, the taking of a thorough medical history, a complete physical examination, an interview for the purpose of making a medical diagnosis, a determination of whether or not the child has been abused or neglected, and identification of appropriate treatment or referral for follow-up for the child.

Intervention Service means a service provided by criminal justice or child protective services staff to intervene effectively in a case of suspected child abuse.

Psycho-Social Assessment means an evaluation of the child and his or her family to determine the need for services to reduce the adverse reaction to victimization and the availability of resources to meet those needs.

2. Advocacy Services. Advocacy services are services that reduce additional trauma to children (and their families) in Oregon suspected of being victims of abuse or neglect or that support the identification and development of therapeutic services to such children (and their families). Advocacy services include, but are not limited to, protective services, intervention advocacy, prevention advocacy and professional training and education, all as described below:

Protective Services means activities that are required to protect the child, prevent future abuse, and support the healing process associated with the abuse or neglect related trauma.

Intervention Advocacy means activities identified at the local and state level to provide more effective intervention for victims of child abuse or neglect.

Prevention Advocacy means activities associated with local and state fatality reviews or subsequent prevention strategies to reduce abuse or neglect related fatalities.

Professional Training and Education means support for professional training and education or for educational resources such as a clearinghouse, speakers bureau, or library, for professionals involved in child abuse and neglect intervention.

3. Treatment Services. Treatment services are information, referral or treatment for child abuse or neglect victims and their families. For purposes of this description, the words information, referral and treatment have the following meanings:

Information means providing information regarding treatment resources.

Referral means referral to therapeutic services.

Treatment means providing and coordinating therapeutic treatment intervention.

Exhibit B
ELIGIBLE EXPENSES

Grant moneys may be used only for the following expenses necessarily incurred by Grantee in conducting an activity or completing a project falling within a Service Area:

1. Costs for staff, interviewers, interpreters, prosecutors (Deputy District Attorneys) and expert witnesses.
2. Costs for services, supplies, rent, and capital equipment.
3. Other operational expenses necessarily incurred in connection with a particular project or activity falling within a Service Area.

EXHIBIT C
SUBCONTRACTOR INSURANCE REQUIREMENTS

A. REQUIRED INSURANCE. Subcontractor shall obtain at Subcontractor's expense the insurance specified in this section prior to performing under this Agreement and shall maintain it in full force and at its own expense throughout the duration of this Agreement. Subcontractor shall obtain the following insurance from insurance companies or entities that are authorized to transact the business of insurance and issue coverage in the State of Oregon and that are acceptable to Grantor.

i. **WORKERS COMPENSATION.** All employers, including Subcontractor, that employ subject workers, as defined in ORS 656.027, shall comply with ORS 656.017 and shall provide workers' compensation insurance coverage for those workers, unless they meet the requirement for an exemption under ORS 656.126(2).

ii. **EMPLOYERS' LIABILITY.**

☒ **Required by Agency** ☐ **Not required by Agency.**

If Subcontractor is a subject employer, as defined in ORS 656.023, Subcontractor shall obtain employers' liability insurance coverage.

iii. **PROFESSIONAL LIABILITY**

☒ **Required by Agency** ☐ **Not required by Agency.**

If in the conduct and implementation of the Subcontract, Subcontractor provides professional advice or services, Subcontract shall obtain and maintain Professional Liability Insurance in a form and with coverages that are satisfactory to the State covering any damages caused by an error, omission or any negligent acts related to the professional services to be provided under this Agreement.

iv. **COMMERCIAL GENERAL LIABILITY.**

☒ **Required by Agency** ☐ **Not required by Agency.**

Subcontractor shall obtain and maintain Commercial General Liability Insurance covering bodily injury, death, and property damage in a form and with coverages that are satisfactory to the State. This insurance shall include personal injury liability, products, and completed operations. Coverage shall be written on an occurrence basis.

v. AUTOMOBILE LIABILITY INSURANCE: AUTOMOBILE LIABILITY.

☒ **Required by Agency** ☐ **Not required by Agency.**

If in the conduct and implementation of the Subcontract, Subcontractor provides transportation for or transports individuals in automobiles, Subcontractor shall obtain and maintain Automobile Liability Insurance covering all owned, non-owned, or hired vehicles. This coverage may be written in combination with the Commercial General Liability Insurance (with separate limits for "Commercial General Liability" and "Automobile Liability").

B. ADDITIONAL INSURED. The Commercial General Liability insurance and Automobile Liability insurance required under this Agreement shall include the State of Oregon, its officers, employees and agents as Additional Insureds but only with respect to Subcontractor's activities to be performed under this Agreement. Coverage shall be primary and non-contributory with any other insurance and self-insurance.

C. "TAIL" COVERAGE. If any of the required professional liability insurance is on a "claims made" basis, Subcontractor shall either maintain either "tail" coverage or continuous "claims made" liability coverage, provided the effective date of the continuous "claims made" coverage is on or before the effective date of this Agreement, for a minimum of 24 months following Subcontractor's completion and Grantor's acceptance of all performance required under this Agreement. Notwithstanding the foregoing 24-month requirement, if Subcontractor elects to maintain "tail" coverage and if the maximum time period "tail" coverage reasonably available in the marketplace is less than the 24-month period described above, then Subcontractor shall maintain "tail" coverage for the maximum time period that "tail" coverage is reasonably available in the marketplace for the coverage required under this Agreement. Subcontractor shall provide to Grantee or Grantor, upon Grantee or Grantor's request, certification of the coverage required under this Exhibit C.

D. CERTIFICATE(S) OF INSURANCE. Subcontractor shall make available to Grantee Certificate(s) of Insurance for all required insurance before performance required under this Agreement. The Certificate(s) must specify all entities and individuals who are endorsed on the policy as Additional Insured (or Loss Payees). Subcontractor shall pay for all deductibles, self-insured retention and self-insurance, if any. **The Subcontractor shall immediately notify the Grantee of any material change in insurance coverage.**



PROPOSED MOTION LANGUAGE

SUBJECT: Child Abuse Multidisciplinary Intervention Grant

I move to approve the 2019-2021 State CAMI Intergovernmental Grant Agreement.



DISCUSSION ITEM

Subdivision Plat

[PLAT MAP](#)

PLAT OF WHISPERING PINES ESTATES, PHASE 3

TAX LOTS 02N-13E-32DB 4701, 4702 AND 4801
A REPLAT OF PARCELS 2 & 3, PAR. PLAT 2016-0019,
PARCEL 2, PAR. PLAT 2016-0020 AND VACATED
WEST 14TH. STREET AND GORDON COURT

IN THE SE1/4 OF SECTION 32, TWP. 2 N., RANGE 13 EAST, W.M.
CITY OF THE DALLES, WASCO COUNTY, OREGON

OWNERS:

WHISPERING PINES ESTATES II, LLC
5255 CHENOWETH ROAD
THE DALLES, OREGON 97058
PH. (541) 298-8873
LORNE H. RICHMAN, PRESIDENT

WASCO COUNTY SURVEYOR'S OFFICE

Survey No. _____

Filed _____

By _____

RECORDING INFORMATION

Document Number _____

Plat Number _____

Slide Number _____

LINE	BEARING	DISTANCE
L1	N 42°27'07" E	27.00'
L2	N 08°08'11" W	41.26'

SEE SHEET 3 FOR CURVE DATA

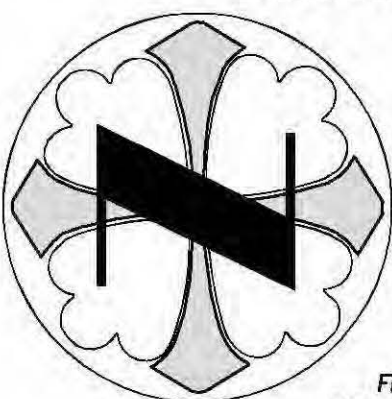
INDEX:

SHEET 1: OVERALL PLAN, INDEX, LEGEND
LINE AND CURVE DATA SEE DETAIL
(SHEET 2)

SHEET 2: DETAIL, NARRATIVE AND
SURVEYOR'S CERTIFICATE

SHEET 3: REFERENCES, NOTES, CURVE
AND LINE DATA

SHEET 4: DEDICATION, SIGNATURE
BLOCKS AND APPROVALS



0' 50' 100'

SCALE IN FEET

5' P.U.E. PER REF.#10
& 11, ABANDONED BY
THIS PLAT.

FND. 5/8" REBAR
PER REF.#9 ON-LINE,
ORIG. PARCEL COR.

SEE NOTE #12

VACATED R/W
DOC. #2019-003533

TAX LOT 02N-13E-32DB 4802
(PARCEL 3, PAR. PLAT 2016-0020,
WHISPERING PINES ESTATES II, LLC)

WEST 16TH STREET

TRACT "A"
40,894 SF
=0.94 AC.

WEST 15TH STREET

TAX LOT 02N-13E-32DB 4701
(PARCEL 2, PAR. PLAT 2016-0019,
WHISPERING PINES ESTATES II, LLC)

TAX LOT 02N-13E-32DB 4702
(PARCEL 2, PAR. PLAT 2016-0019,
WHISPERING PINES ESTATES II, LLC)

DOC. #2014-000050

FND. 5/8" REBAR
PER REF.#7

BK. 111, PG. 338

SEE NOTE 11

LOT 23
8,434 SF

5' P.U.E. PER
REF.#10 & 11,
ABANDONED BY
THIS PLAT.

LOT 24
6,693 SF

LOT 25
6,384 SF

LOT 26
5,400 SF

LOT 27
6,573 SF

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PLAT OF WHISPERING PINES ESTATES, PHASE 3

TAX LOTS 02N-13E-32DB 4701, 4702 AND 4801
A REPLAT OF PARCELS 2 & 3, PAR. PLAT 2016-0019,
PARCEL 2, PAR. PLAT 2016-0020 AND VACATED
WEST 14TH. STREET AND GORDON COURT

IN THE SE1/4 OF SECTION 32, TWP. 2 N., RANGE 13 EAST, W.M.
CITY OF THE DALLES, WASCO COUNTY, OREGON
JANUARY 7, 2020

**WASCO COUNTY
SURVEYOR'S OFFICE**

Survey No. _____

Filed _____

By _____

RECORDING INFORMATION

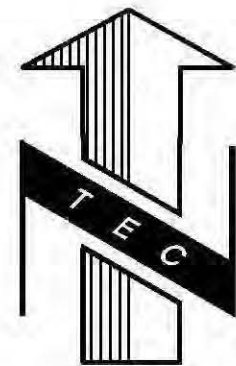
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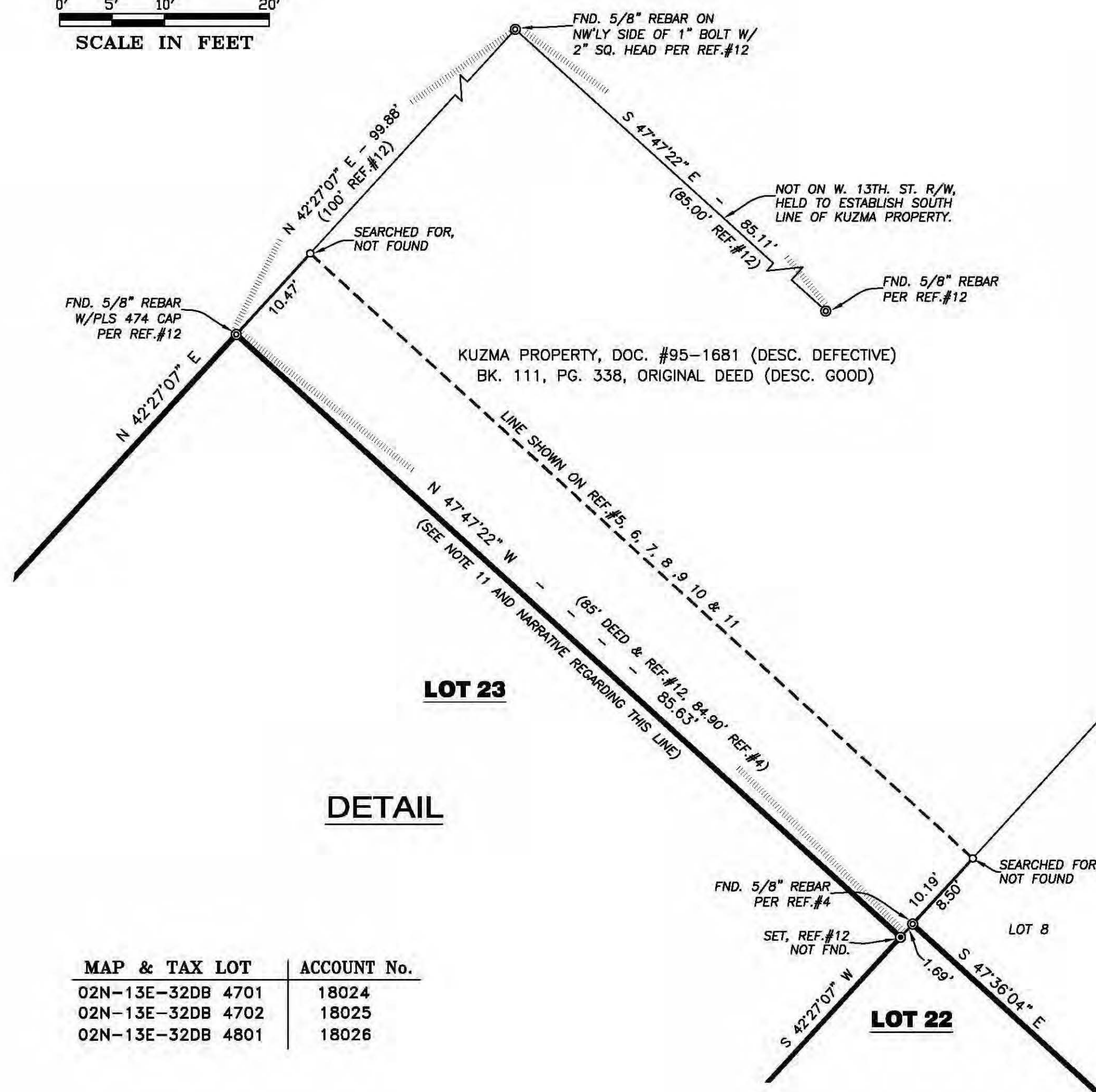
Slide Number _____

OWNERS:

WHISPERING PINES ESTATES II, LLC
5255 CHENOWETH ROAD
THE DALLES, OREGON 97058
PH. (541) 298-8873
LORNE H. RICHMAN, PRESIDENT



0' 5' 10' 20'
SCALE IN FEET



LOT 23

DETAIL

MAP & TAX LOT	ACCOUNT No.
02N-13E-32DB 4701	18024
02N-13E-32DB 4702	18025
02N-13E-32DB 4801	18026

NARRATIVE:

THE PURPOSE OF THIS SURVEY WAS TO COMPLETE A SUBDIVISION OF TAX LOTS 02N-13E-32DB 4701, 4702 AND 4801, BEING THE REMAINING PORTIONS OF PARCELS 2 AND 3 OF PARTITION PLAT 2016-0019 AND PARCEL 2 OF PARTITION PLAT 2016-0020. THE PLAT ALSO INCLUDES VACATED PORTIONS OF WEST 14TH STREET AND GORDON COURT. PRIOR TO COMPLETING THE FIELD WORK AND MAPPING NECESSARY FOR THIS SUBDIVISION, RESEARCH WAS MADE TO OBTAIN A COPY OF A CURRENT TITLE REPORT FOR THE SUBJECT PROPERTIES IN ORDER TO VERIFY OWNERSHIP AND ENCUMBRANCES OF RECORD AND TO OBTAIN COPIES OF PRIOR SURVEYS AND PLATS COMPLETED ON OR IN THE VICINITY OF THE SUBJECT PROPERTY. PRIOR SURVEYS OR PLATS UTILIZED AS A PART OF THE RESOLUTION SHOWN HEREON ARE LISTED AS REFERENCES. THE PROPERTIES HAVE BEEN SUBJECT TO SEVERAL PRIOR SURVEYS, PLATS, AND PROPERTY LINE ADJUSTMENTS.

IN THE FIELD FOR THIS SUBDIVISION, MONUMENTS WERE RECOVERED AT THE CORNERS OF THE SUBJECT PROPERTIES AS SHOWN. RECOVERED MONUMENTS WERE ALL FOUND TO CLOSELY MATCH RECORD DIMENSION AND WERE HELD AS FOUND. THIS SUBDIVISION PLAT CORRECTS MAPPING SHOWN ON PREVIOUS PARTITIONS OF THIS PROPERTY AT ITS NORTHERLY END ADJOINING THE KUZMA PROPERTY, BEING TAX LOT 02N-13E-32DB 1000. PRIOR PARTITIONS HAD INCORRECTLY INTERPRETED THE KUZMA DEED DUE TO A FAULTY DESCRIPTION AS IT RELATED TO WEST 13TH STREET AND PAST RIGHT-OF-WAY WIDENING. THIS PLAT CORRECTLY SHOWS THE KUZMA PROPERTY AT 100 FEET IN DEPTH FROM WEST 13TH STREET FROM A 30 FOOT WIDE HALF STREET. THIS SURVEY RECOVERED MONUMENTS FROM REFERENCE #12, WHICH WERE THEN USED AS SHOWN ON THE SURVEY TO ESTABLISH THE SOUTHWESTERLY LINE OF THE KUZMA TRACT. THIS COMPLETED THE BOUNDARY RESOLUTION FOR THE SUBDIVISION PLAT. IT WAS THEN DIVIDED INTO 14 LOTS AS SHOWN. NO RIGHT-OF-WAY WAS DEDICATED WITH THIS PLAT. THE RIGHT-OF-WAY EXISTS PER PRIOR DEDICATIONS. THIS PLAT DOES CREATE THE PRIVATE AND PUBLIC EASEMENTS SHOWN HEREON. THE PLAT SHOWS EASEMENT ENCUMBRANCES OF RECORD AS DISCLOSED BY THE TITLE REPORT.

SET MONUMENTS ARE 5/8" X 30" REBAR WITH YELLOW PLASTIC CAP INSCRIBED "B BESEDA PLS 50800" UNLESS NOTED OTHERWISE.

SURVEYOR'S CERTIFICATE:

I, BENJAMIN B. BESEDA, REGISTERED LAND SURVEYOR NO. 50800 IN THE STATE OF OREGON, BEING FIRST DULY SWORN, DEPOSE AND SAY THAT I HAVE CORRECTLY EXECUTED, ACCORDING TO ORS CHAPTER 92 AND THE CITY OF THE DALLES MUNICIPAL CODE, A SUBDIVISION LYING IN PARCELS 2 AND 3, PARTITION PLAT 2016-0019; PARCEL 2, PARTITION PLAT 2016-0020; AND VACATED WEST 14TH STREET AND GORDON COURT IN THE SOUTHEAST 1/4 OF SECTION 32, TOWNSHIP 2 NORTH, RANGE 13 EAST, WILLAMETTE MERIDIAN, CITY OF THE DALLES, WASCO COUNTY, OREGON. THE INITIAL POINT FOR SAID SUBDIVISION IS THE 5/8" X 30" REBAR WITH YELLOW PLASTIC CAP INSCRIBED "B BESEDA PLS 50800" FOUND AT THE EASTMOST CORNER OF SAID PARCEL 3, PARTITION PLAT 2016-0019, SAID INITIAL POINT FURTHER LIES ON THE SOUTHERLY LINE OF THE PLAT OF WHISPERING PINES ESTATES, PHASE ONE. THE PLATTED PROPERTY IS DESCRIBED AS FOLLOWS:

PARCELS 2 AND 3 OF PARTITION PLAT 2016-0019, AS RECORDED DECEMBER 29, 2016, AT DOCUMENT NO. 2016-004858, AND PARCEL 2 OF PARTITION PLAT 2016-0020, AS RECORDED DECEMBER 29, 2016, AT DOCUMENT NO. 2016-004859, DEED RECORDS OF WASCO COUNTY.

ALSO INCLUDING THOSE PORTIONS OF WEST 14TH STREET AND GORDON COURT INURED THERETO BY THE VACATION THEREOF, AS RECORDED AT DOCUMENT NO. 2019-003533, DEED RECORDS OF WASCO COUNTY.

EXCEPTING THEREFROM THE ABOVE DESCRIBED PARCELS OF LAND ANY PORTIONS THEREOF LYING WITHIN THE RIGHT-OF-WAY OF GORDON COURT AS DEDICATED IN DOCUMENT No. 2019-004232 AND No. 2019-004233, RECORDS OF WASCO COUNTY.

CONTAINS 3.563 ACRES.

ENGINEER / SURVEYOR:

TENNESON ENGINEERING CORP.
3775 CRATES WAY
The Dalles, Oregon. 97058
Ph. 541-296-9177
FAX 541-296-6657



REGISTERED
PROFESSIONAL
LAND SURVEYOR

FOR REVIEW ONLY

OREGON
JULY 13, 1999
BENJAMIN B. BESEDA
50800

EXPIRES: 12/31/2021

SHEET 2 OF 4

W.O. #14673.Ph3.Plat

PLAT OF
WHISPERING PINES ESTATES, PHASE 3

TAX LOTS 02N-13E-32DB 4701, 4702 AND 4801
A REPLAT OF PARCELS 2 & 3, PAR. PLAT 2016-0019,
PARCEL 2, PAR. PLAT 2016-0020 AND VACATED
WEST 14TH. STREET AND GORDON COURT

IN THE SE1/4 OF SECTION 32, TWP. 2 N., RANGE 13 EAST, W.M.
CITY OF THE DALLES, WASCO COUNTY, OREGON
JANUARY 7, 2020

REFERENCES :

- 1) SURVEY FOR VUREL CLONINGER OF TAX LOT 1100, 2N-13-32DC BY TENNESON ENGINEERING CORP. W.O. #9684, MAY, 2002 CS BOOK 12, PAGE 81
- 2) PLAT OF FRUITLAND PARK ADDITION RECORDED DECEMBER 23, 1910 SLIDE A-007 (SURVEYOR'S COPY)
- 3) PROPERTY LINE ADJUSTMENT PLAT FOR VUREL CLONINGER BY TENNESON ENGINEERING CORP. RECORDED JULY 31, 2002 AT MF #2002-4002 (SLIDE C-178B) C.S. BK. 12, PG. 114
- 4) PLAT OF WHISPERING PINES ESTATES, PHASE 1 SUBDIVISION FOR LORNE RICHMAN BY TENNESON ENGINEERING CORP. W.O.#8565 RECORDED FEBRUARY 22, 1996 DOC. #96-0927 (SLIDE A-99A)
- 5) PLAT OF WHISPERING PINES ESTATES, PHASE 2 SUBDIVISION BY TENNESON ENGINEERING CORP. W.O. #11501, RECORDED MAY 23, 2008 M.P. #2006-0025, DOC. #2006-002949 (SLIDE D-1A) C.S. #14-064
- 6) PROPERTY LINE ADJUSTMENT SURVEY FOR LORNE RICHMAN BY TENNESON ENGINEERING CORP. WO.#14249 FILED JANUARY 13, 2014 C.S. #18-029
- 7) PROPERTY LINE ADJUSTMENT SURVEY FOR LORNE RICHMAN BY TENNESON ENGINEERING CORP. WO.#14249 FILED MARCH 13, 2014 C.S. #18-039
- 8) PROPERTY LINE ADJUSTMENT SURVEY FOR LORNE RICHMAN BY TENNESON ENGR. CORP. W.O.#14249 FILED MARCH 13, 2014 C.S. #18-041
- 9) PARTITION PLAT 2015-0017 FOR WHISPERING PINES ESTATES II, LLC BY TENNESON ENGR. CORP. WO.#14673 RECORDED DECEMBER 21, 2015 DOCUMENT #2015-004890 (SLIDE D-136B) C.S. #18-111
- 10) PARTITION PLAT 2016-0019 FOR WHISPERING PINES, ESTATE II LLC BY TENNESON ENGR. CORP. WO.#14673 RECORDED DECEMBER 29, 2016 DOC. #2016-004858 (SLIDE D-146A) C.S. #19-040
- 11) PARTITION PLAT 2016-0020 FOR WHISPERING PINES ESTATES II, LLC BY TENNESON ENGR. CORP. WO.#14673 RECORDED DECEMBER 29, 2016 DOC. #2016-004859 (SLIDE D-146B) C.S. #19-041
- 12) SURVEY FOR MICHAEL BUSTOS BY PHILIP LARSON, PLS 474 JULY 19, 1994 C.S. #9-029

NOTES :

1. BEARINGS BASED ON MONUMENTS FOUND PER SURVEY REFERENCE No. 5 AS SHOWN.
2. MONUMENTS SHOWN HEREON WERE SET ON OCTOBER 22, 2019.
3. THE SUBJECT PROPERTY IS CURRENTLY UNDEVELOPED.
4. THIS LAND USE ACTION WAS REVIEWED AND APPROVED BY THE CITY OF THE DALLES AS SUB 71-18.
- 5) CITY OF THE DALLES GEOLOGIC HAZARD ZONE 5, WEST SIDE INACTIVE LANDSLIDE DEPOSITS AND STEEP SLOPES.
- 6) CITY OF THE DALLES SANITARY SEWER SYSTEM AND DOMESTIC WATER BY CHENOWITH WATER P.U.D.
- 7) ZONING IS RL LOW DENSITY RESIDENTIAL WITH COMPREHENSIVE PLAN DESIGNATION OF RESIDENTIAL LOW DENSITY.
- 8) THERE ARE NO PHYSICAL OR ENVIRONMENTAL CONSTRAINTS SUCH AS FLOOD WAYS, FLOOD PLAINS OR NATURAL DRAINAGE WAYS ASSOCIATED WITH THIS SITE. AREAS OF THE SITE HAVE NATURAL GROUND SLOPE IN EXCESS OF 15%.
- 9) THERE ARE NO SIGNIFICANT NATURAL FEATURES SUCH AS CREEKS, STREAMS, PONDS, RIPARIAN AREAS OR ANY TYPE OF TREE GREATER THAN 14" IN DIAMETER ASSOCIATED WITH THIS SITE. THE SITE DOES CONTAIN SOLID ROCK OUTCROPS.
- 10) 20' PRIVATE ACCESS AND PUBLIC UTILITY EASEMENT CREATED BY THIS PLAT. BENEFITS LOT 23 OVER LOTS 22 AND 24. SHARED USE OF EASEMENT AREA ALLOWED.
- 11) REFERENCES #5, #6, #7, #8, #9, #10, AND #11 INCORRECTLY DEPICT THE LINE WITH THE KUZMA PROPERTY. REFERENCE #4 DEPICTS THE LINE CORRECTLY. THE ORIGINAL DEED FOR THIS TRACT WAS BOOK 111, PAGE 338. THIS DOCUMENT IS CLEAR IN ITS INTENT TO CONVEY AN 85 FOOT WIDE BY 100 FOOT DEEP TRACT ANTICIPATING DEDICATION OF 10 FEET OF ADDITIONAL WIDTH ON 13TH STREET (B ROAD) COMPLETED IN DOC. #73-0446. THE NEXT DEED ON THIS TRACT WAS DOCUMENT #76-0762. THE DESCRIPTION IN THIS DOCUMENT IS ALSO VALID AND CONSISTENT WITH THE ORIGINAL DEED. SUBSEQUENT DEEDS HAVE A DEFECTIVE DESCRIPTION BEGINNING WITH DOC. #73-0446. THIS PLAT MAPS THE LINE AS INTENDED IN THE ORIGINAL DEED AND IS CONSISTENT WITH REFERENCE #4 AND #12. REFERENCE #12 MONUMENTS WERE FOUND AS SHOWN ON THE MAP AND USED TO ESTABLISH THE SOUTHWESTERLY LINE OF THE KUZMA PROPERTY. BECAUSE THE PLATS AND SURVEYS SUBSEQUENT TO PHASE 1 CALL TO A VALID DEED (76-0762) NO AFFIDAVIT OF CORRECTIONS ARE NECESSARY EVEN THOUGH THE MAPPING DOES NOT CORRECTLY SHOW THIS LINE. THIS PLAT MAPS AND MONUMENTS THE LINE AS INTENDED BY THE ORIGINAL DEED BOOK 111, PAGE 330. CORRECTIVE DEED ACTION MAY BE WARRANTED FOR THE KUZMA PROPERTY.
- 12) LOT 26 TO BE CONVEYED TO THE CITY OF THE DALLES FOR ROAD AND UTILITY PURPOSES. WITH REVERSIONARY CLAUSE TO DEVELOPER IF NOT USED FOR STREET PURPOSES WITHIN 10 YEARS OF PHASE 3 PLAT RECORDING.
- 13) PROPERTY SUBJECT TO MEMORANDUM OF UNDERSTANDING PER DOC. #99-4502. IT IS UNCLEAR WHICH IF ANY OF THE COMPONENTS OF THIS DOCUMENT REMAIN RELEVANT. NOT FURTHER SHOWN OR NOTED ON THE MAP.
- 14) THE BARN ENCROACHMENT LYING IN LOT 21 SHOWN ON PARTITION PLAT 2016-0019 REMAINS AND IS PERMITTED BY THE LANDOWNER. LANDSCAPING AND PARKING ENCROACHMENTS HAVE BEEN MINIMIZED BY THE CORRECTED KUZMA PROPERTY LINE.
- 15) LEGAL DESCRIPTION, OWNERSHIP AND SPECIAL EXCEPTIONS ARE VERIFIED BY REFERENCE TO WASCO TITLE, INC. PRELIMINARY TITLE REPORT COMPLETED UNDER ORDER No. 14-52090 DATED NOVEMBER 27, 2019.

**WASCO COUNTY
SURVEYOR'S OFFICE**

Survey No. _____

Filed _____

By _____

RECORDING INFORMATION

Document Number _____

Plat Number _____

Slide Number _____

OWNERS:

WHISPERING PINES ESTATES II, LLC
5255 CHENOWITH ROAD
THE DALLES, OREGON 97058
PH. (541) 298-8873
LORNE H. RICHMAN, PRESIDENT

CURVE	DELTA ANGLE	RADIUS	ARC LENGTH	TANGENT	CHORD BEARING	CHORD LENGTH
C1	89°56'49"	77.00'	120.88'	76.93'	S 87°25'32" W	108.84'
C2	89°56'49"	50.00'	78.49'	49.95'	S 87°25'32" W	70.68'
C3	89°56'49"	23.00'	36.11'	22.98'	N 87°25'32" E	32.51'
C4	08°24'20"	77.00'	11.30'	5.66'	N 46°39'17" E	11.29'
C5	31°00'22"	77.00'	41.67'	21.36'	N 66°21'38" E	41.16'
C6	26°34'33"	77.00'	35.72'	18.18'	S 84°50'55" E	35.40'
C7	23°57'34"	77.00'	32.20'	16.34'	S 59°34'51" E	31.97'
C8	17°25'57"	77.00'	23.43'	11.81'	S 33°44'08" W	23.34'
C9	27°26'24"	50.00'	23.95'	12.21'	N 28°43'55" E	23.72'
C10	90°03'11"	23.00'	36.15'	23.02'	N 02°34'28" W	32.54'

LINE	BEARING	DISTANCE
L1	N 42°27'07" E	27.00'
L2	N 08°08'11" W	41.26'

MAP & TAX LOT	ACCOUNT No.
02N-13E-32DB 4701	18024
02N-13E-32DB 4702	18025
02N-13E-32DB 4801	18026

ENGINEER / SURVEYOR:

TENNESON ENGINEERING CORP.
3775 CRATES WAY
The Dalles, Oregon. 97058
Ph. 541-296-9177
FAX 541-296-6657



REGISTERED
PROFESSIONAL
LAND SURVEYOR

FOR REVIEW ONLY

OREGON
JULY 13, 1999
BENJAMIN B. BESEDA
50800

EXPIRES: 12/31/2021

SHEET 3 OF 4

W.O. #14673.Ph3.Plat

PLAT OF
WHISPERING PINES ESTATES, PHASE 3

TAX LOTS 02N-13E-32DB 4701, 4702 AND 4801
A REPLAT OF PARCELS 2 & 3, PAR. PLAT 2016-0019,
PARCEL 2, PAR. PLAT 2016-0020 AND VACATED
WEST 14TH. STREET AND GORDON COURT
IN THE SE1/4 OF SECTION 32, TWP. 2 N., RANGE 13 EAST, W.M.
CITY OF THE DALLES, WASCO COUNTY, OREGON
JANUARY 7, 2020

**WASCO COUNTY
SURVEYOR'S OFFICE**

Survey No. _____

Filed _____

By _____

RECORDING INFORMATION

Document Number _____

Plat Number _____

Slide Number _____

OWNERS:

WHISPERING PINES ESTATES II, LLC
5255 CHENOWITH ROAD
THE DALLES, OREGON 97058
PH. (541) 298-8873
LORNE H. RICHMAN, PRESIDENT

A P P R O V A L S :

I HEREBY CERTIFY THAT I HAVE EXAMINED THE SURVEY DATA, LAYOUT OF ROADS, MONUMENTS AND EASEMENTS AND THAT THE PLAT CONFORMS TO THE APPROVED PRELIMINARY PLAN OF "WHISPERING PINES ESTATES, PHASE 3" IN THE CITY OF THE DALLES, WASCO COUNTY, OREGON AND I HEREBY APPROVE SAID PLAT.

WASCO COUNTY SURVEYOR DATE

I HEREBY CERTIFY THAT THE PLAT OF "WHISPERING PINES ESTATES, PHASE 3" IN THE CITY OF THE DALLES, WASCO COUNTY, OREGON, CONFORMS TO THE APPROVED PRELIMINARY PLAN AND, BY DIRECTION OF THE PLANNING COMMISSION, I HEREBY APPROVE THIS FINAL PLAT.

THE DALLES PLANNING COMMISSION DATE
CHAIRMAN

A P P R O V A L S :

THIS PLAT OF "WHISPERING PINES ESTATES, PHASE 3" IN THE CITY OF THE DALLES, WASCO COUNTY, OREGON WAS EXAMINED AND APPROVED BY:

WASCO COUNTY COMMISSIONER DATE

WASCO COUNTY COMMISSIONER DATE

WASCO COUNTY COMMISSIONER DATE

THE DALLES CITY COUNCIL DATE

THE DALLES CITY ENGINEER DATE

THE DALLES PLANNING DIRECTOR DATE

D E C L A R A T I O N :

WHISPERING PINES ESTATES II LLC, AS OWNER OF THE LAND SHOWN ON THE PLAT HEREUNTO ATTACHED AND MORE PARTICULARLY DESCRIBED IN THE SURVEYOR'S CERTIFICATE ALSO HEREUNTO ATTACHED, DEDICATES TO THE PUBLIC FOREVER THE PUBLIC UTILITY EASEMENTS AND CREATES THE PRIVATE ACCESS AND UTILITY EASEMENT SHOWN ON SUCH PLAT AND DECLARE THE PLAT OF "WHISPERING PINES ESTATES, PHASE 3" TO BE A CORRECT PLAT PREPARED IN ACCORDANCE WITH THE PROVISIONS OF ORS CHAPTER 92 AND THE CITY OF THE DALLES MUNICIPAL CODE AS LOCATED IN PARCELS 2 AND 3, PARTITION PLAT 2016-0019, PARCEL 2 OF PARTITION PLAT 2016-0020 AND VACATED WEST 14TH. STREET AND GORDON COURT, IN THE SOUTHEAST 1/4 OF SECTION 32, TOWNSHIP 2 NORTH, RANGE 13 EAST, WILLAMETTE MERIDIAN, CITY OF THE DALLES, WASCO COUNTY, OREGON.

LORNE H. RICHMAN, PRESIDENT OF WHISPERING PINES ESTATES II, LLC

A C K N O W L E D G E M E N T :

ON THIS _____ DAY OF _____, 2020, BEFORE ME A NOTARY PUBLIC FOR THE STATE OF OREGON, APPEARED LORNE H. RICHMAN, PRESIDENT OF WHISPERING PINES ESTATES II, LLC, KNOWN TO ME PERSONALLY, WHO BEING FIRST DULY SWORN, SAID THAT HE DID ACKNOWLEDGE THIS INSTRUMENT OF HIS FREE AND VOLUNTARY ACT.

NOTARY PUBLIC OF OREGON

MY COMMISSION EXPIRES _____

A P P R O V A L S :

I HEREBY CERTIFY THAT I HAVE EXAMINED THE PLAT OF "WHISPERING PINES ESTATES, PHASE 3" IN THE CITY OF THE DALLES, WASCO COUNTY, OREGON, AND THAT THE NAME ADOPTED FOR SAID PLAT IS A PROPER NAME AND NOT INCLUDED IN ANY OTHER SUBDIVISION IN WASCO COUNTY AND FURTHER CERTIFY THAT ALL TAXES AND ASSESSMENTS DUE OR WILL BECOME DUE THEREON DURING THE CALENDAR YEAR HAVE BEEN FULLY PAID AS REQUIRED BY LAW AND I HEREBY APPROVE SAID PLAT.

WASCO COUNTY ASSESSOR DATE

WASCO COUNTY TAX COLLECTOR DATE

ENGINEER / SURVEYOR:

TENNESON ENGINEERING CORP.
3775 CRATES WAY
The Dalles, Oregon. 97058
Ph. 541-296-9177
FAX 541-296-6657



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OREGON
JULY 13, 1999
BENJAMIN B. BESEDA
50800

EXPIRES: 12/31/2021

SHEET 4 OF 4

W.O. #14673.Ph3.Plat



DISCUSSION ITEM

Health Care Letters of Support

[LETTER TO SENATOR MERKLEY](#)

[LETTER TO SENATOR WYDEN](#)



BOARD OF COUNTY COMMISSIONERS

511 Washington St, Ste. 101 • The Dalles, OR 97058
p: [541] 506-2520 • f: [541] 506-2551 • www.co.wasco.or.us

Pioneering pathways to prosperity.

The Honorable Jeff Merkley
313 Hart Senate Office Building
Washington, DC 20510

January 15, 2020

Dear Senator Merkley,

The Wasco County Board of Commissioners strongly supports Senate Bill 2626, Restoring Health Benefits for Justice-Involved Individuals Act of 2019, and Senate Bill 2628, Equity in the Pretrial Medicaid Coverage Act. The local public safety community has been working diligently with our health care partners to reduce the overall costs of healthcare while increasing the health outcomes of some of our most vulnerable individuals.

More than 95 percent of local individuals in custody (both youth and adults) return to our community, bringing their health conditions with them. The limitations placed by suspending patient benefits disrupts their care; and without continuity of services upon release, clearly places them at a higher risk of return to custody.

Local county jails in Oregon are at a crisis point in serving individuals in custody who have mental and behavioral health conditions. Medicaid is the single largest source of funding for behavioral services; a high percentage of people in custody is composed of individuals eligible to receive Medicaid.

At the Northern Oregon Corrections (NORCOR) annual costs for resident's medical care in the facility is \$521,265 and behavioral health is \$188,388. Annual support services in the community and pharmaceutical costs are an additional \$191,983 for the facility. The total costs for providing adequate care to a population that has an average length of stay less than 30 days is \$901,000.

Access to federal health benefits for individuals pending trial would allow for improved coordination of care, help counties break the cycle of recidivism, and decrease the long-term costs to the federal government.

We applaud your sponsorship and advocacy for Senate Bills 2626 and 2628.

Sincerely,
Wasco County Board of Commissioners

Scott C. Hege, Chair

Kathleen B. Schwartz, Vice-Chair

Steve D. Kramer, County Commissioner



BOARD OF COUNTY COMMISSIONERS

511 Washington St, Ste. 101 • The Dalles, OR 97058
p: [541] 506-2520 • f: [541] 506-2551 • www.co.wasco.or.us

Pioneering pathways to prosperity.

The Honorable Ron Wyden
221 Dirksen Senate Office Bldg.
Washington, D.C., 20510

January 15, 2020

Dear Senator Wyden,

The Wasco County Board of Commissioners strongly supports Senate Bill 2626, Restoring Health Benefits for Justice-Involved Individuals Act of 2019, and Senate Bill 2628, Equity in the Pretrial Medicaid Coverage Act. The local public safety community has been working diligently with our health care partners to reduce the overall costs of healthcare while increasing the health outcomes of some of our most vulnerable individuals.

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Access to federal health benefits for individuals pending trial would allow for improved coordination of care, help counties break the cycle of recidivism, and decrease the long-term costs to the federal government.

We encourage your support and advocacy for Senate Bills 2626 and 2628.

Sincerely,
Wasco County Board of Commissioners

Scott C. Hege, Chair

Kathleen B. Schwartz, Vice-Chair

Steve D. Kramer, County Commissioner



DISCUSSION ITEM

Appointments

[STAFF MEMO](#)

[FAIR BOARD](#)

[WHITE RIVER WATERSHED COUNCIL](#)

[NORTH CENTRAL PUBLIC HEALTH DISTRICT BOARD OF DIRECTORS](#)

[MOTION LANGUAGE](#)



MEMORANDUM

SUBJECT: Appointments

TO: BOARD OF COUNTY COMMISSIONERS

FROM: KATHY CLARK

DATE: 1/7/2020

BACKGROUND INFORMATION:

Fair Board Appointments: On December 17, 2019 the Wasco County Fair Board met and discussed the submitted applications and came to a consensus to recommend both candidates for appointment.

White River Watershed Council Appointment: At the September 26, 2018 White River Watershed Council meeting, the Council asked Dan Van Vactor to submit an application for appointment to the Council. That application is included in this packet with the support of the Council.



DISCUSSION ITEM

Fair Board Appointments

[MICHELLE DOLLARHIDE APPLICATION](#)

[ORDER 20-001 APPOINTING MICHELLE DOLLARHIDE TO FAIR BOARD](#)

[GAYLENE HOWELL APPLICATION](#)

[ORDER 20-002 APPOINTING GAYLENE HOWELL TO FAIR BOARD](#)

[MOTION LANGUAGE](#)



INFORMATION AND QUALIFICATION FORM

Wasco County Fair Board

VOLUNTEER POSITIONS
WASCO COUNTY, OREGON

BACKGROUND

The Wasco County Fair Board meets in the evening twice each month throughout the year. In addition to organizing the annual Wasco County Fair the Board is responsible for fund raising, managing projects on the fairgrounds, oversight for Hunt Park, supervision of the Hunt Park caretaker, working with the Extension District/4H and engaging in intermittent repairs and small construction.

APPLICATION

Are you applying to fill a:

☐ Regular Position ☐ Alternate Position

Provide personal qualifications for this specific volunteer position.

Supplementary information may be attached. Do not provide confidential information.

Name: Michelle Dollarhide

Address: [REDACTED]

Phone: [REDACTED]

Phone (work): [REDACTED]

E-mail address: [REDACTED]

Signature: Michelle Dollarhide

Date: 12/12/19

Number of years as a Wasco County resident: 35-ish

Your objectives/goals? Desired contributions and accomplishments? There is an incredible amount of potential for the county fair and Hunt Park. I'd love to be a part of building on the work already underway.

Education (school, college, training, apprenticeships, degrees, etc.)

The Dalles High School

Date(s):

Oregon State University

Date

Date(s):

Date(s):

Experience (work, volunteering, leadership roles, achievements etc.)

Public Relations for Microsoft

Date(s):

10 years

Recruiter Microsoft PR

Date(s):

9 years

Recruiter for Nike

Date(s):

2 years

Board member of many groups -

Date(s):

including TD Little League, Wasco Co. Youth Livestock Assoc, 4-H Leader

General Comments/Additional Relevant Information

I grew up in this community and was lucky to

come back and raise my family here. I'm invested

in helping this community grow and thrive. I want

to give back to this community for all it's given me.

Volunteering with this board is a great way to do that.

Send completed form to:

Wasco County

511 Washington Street, Suite 101

The Dalles OR 97058

(541) 506-2520

(541) 506-2551 (fax)



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE APPOINTMENT OF MICHELLE DOLLARHIDE TO THE WASCO COUNTY FAIR BOARD

ORDER #20-001

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That a vacancy exists on the Wasco County Fair Board; and

IT FURTHER APPEARING TO THE BOARD: That Michelle Dollarhide has been recommended for appointment by the Wasco County Fair Board and is willing and is qualified to be appointed to the Wasco County Fair Board.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Michelle Dollarhide be and is hereby appointed to the Wasco County Fair Board; said term to expire December 31, 2022.

DATED this 15TH day of January, 2020.

APPROVED AS TO FORM

Wasco County Board of Commissioners

Kristen Campbell, County Counsel

Scott C. Hege, Chair

Kathleen B. Schwartz, Vice-Chair

Steven D. Kramer, County Commissioner



INFORMATION AND QUALIFICATION FORM

Wasco County Fair Board

VOLUNTEER POSITIONS
WASCO COUNTY, OREGON

BACKGROUND

The Wasco County Fair Board meets in the evening twice each month throughout the year. In addition to organizing the annual Wasco County Fair the Board is responsible for fund raising, managing projects on the fairgrounds, oversight for Hunt Park, supervision of the Hunt Park caretaker, working with the Extension District/4H and engaging in intermittent repairs and small construction.

APPLICATION

Are you applying to fill a:

☒ Regular Position ☐ Alternate Position

Provide personal qualifications for this specific volunteer position.

Supplementary information may be attached. Do not provide confidential information.

Name: Gaylene Howell

Address: [REDACTED] Mosier, OR 97040

Phone (home) [REDACTED] Phone (work) [REDACTED]

E-mail [REDACTED]

Signature: Gaylene Howell

Date: Oct 31, 2019 Number of years as a Wasco County resident: 29

Your objectives/goals? Desired contributions and accomplishments? _____

I desire to serve my community through a fairboard position. I have extensive knowledge of the work/knowledge/social skills that it requires to run the fair.

Education (school, college, training, apprenticeships, degrees, etc.)

Graduated High School Date(s) [REDACTED]
 Self employed own my own business Date(s): 2001 to present
 Date(s):
 Date(s):

Experience (work, volunteering, leadership roles, achievements etc.)

Wasco County 4H Leader Date(s): 1991 to present
 4H Superintendent Date(s): 2001 to present
 OHSET Coach Date(s): 2013-14 + 2017
 Ft. Dalles Riders Club President Date(s): 2016 to present

General Comments/Additional Relevant Information

I have been attending fairboard meetings regularly for the past 2 years, learning from current fairboard members and helping
 References - Mike Middleton where I can.
 Kay Tenold
 Ken Pohlen

Send completed form to:

Wasco County
 511 Washington Street, Suite 101
 The Dalles OR 97058
 (541) 506-2520
 (541) 506-2551 (fax)



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE APPOINTMENT OF GAYLENE HOWELL TO THE WASCO COUNTY FAIR BOARD

ORDER #20-002

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That a vacancy exists on the Wasco County Fair Board; and

IT FURTHER APPEARING TO THE BOARD: That Gaylene Howell has been recommended for appointment by the Wasco County Fair Board and is willing and is qualified to be appointed to the Wasco County Fair Board.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Gaylene Howell be and is hereby appointed to the Wasco County Fair Board; said term to expire December 31, 2022.

DATED this 15TH day of January, 2020.

APPROVED AS TO FORM

Wasco County Board of Commissioners

Kristen Campbell, County Counsel

Scott C. Hege, Chair

Kathleen B. Schwartz, Vice-Chair

Steven D. Kramer, County Commissioner



DISCUSSION ITEM

White River Watershed Council Appointment

[DAN VAN VACTOR APPLICATION](#)

[ORDER 20-003 APPOINTING DAN VAN VACTOR TO WHITE RIVER
WATERSHED COUNCIL](#)

[MOTION LANGUAGE](#)



INFORMATION AND QUALIFICATION FORM

Watershed Councils VOLUNTEER POSITIONS WASCO COUNTY, OREGON

BACKGROUND

The Wasco County Soil and Water Conservation District created watershed councils as a means of identifying and addressing the resource concerns of those living within the area. The watershed councils are a way to focus manpower and resources on natural resource issues within the watershed as a whole.

APPLICATION

Provide personal qualifications for this specific volunteer position.
Supplementary information may be attached. Do not provide confidential information.

For which Council are you applying?

☐ 15-Mile ☐ The Dalles ☒ White River ☐ Mosier

Name: Dan Van Vactor

Address: [REDACTED]

Phone (home) 541- Phone (work) [REDACTED]

E-mail address: [REDACTED]

Signature: Dan Van Vactor

Date: 12/27/19 Number of years as a Wasco County resident: more than 30

Your objectives/goals? Desired contributions and accomplishments? I would

hope to enhance the stability of
The stream flow for the drainage
and the irrigation districts

Approximate hours/week available for this commitment? 2

Comments: _____

Education (school, college, training, apprenticeships, degrees, etc.)

The Dalles High Date(s): _____

UofO Date(s): _____

Willamette Law School Date(s): _____

Date(s): _____

Experience (work, volunteering, leadership roles, achievements etc.)

Current Pres. of Round Prairie Improvement Dist Date(s): _____

Date(s): _____

past member of Backer Improv. Dist Date(s): _____

Date(s): _____

General Comments/Additional Relevant Information

Send completed form to:

Wasco County
 511 Washington Street, Suite 101
 The Dalles OR 97058
 (541) 506-2520
 (541) 506-2551 (fax)



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE APPOINTMENT OF DAN VAN VACTOR TO THE WHITE RIVER WATERSHED COUNCIL

ORDER #20-003

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That the Wasco County Soil & Water Conservation District has requested that the Wasco County Board of Commissioners appoint individuals to the White River Watershed Council; and

IT FURTHER APPEARING TO THE BOARD: That a vacancy exists on the White River Watershed Council; and

IT FURTHER APPEARING TO THE BOARD: That Dan Van Vactor is willing and is qualified to be appointed to the White River Watershed Council.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Dan Van Vactor be and is hereby appointed to the White River Watershed Council for a term to expire on December 31, 2022.

DATED this 15^h day of January, 2020.

APPROVED AS TO FORM:

WASCO COUNTY BOARD OF COMMISSIONERS

Kristen Campbell, County Counsel

Scott C. Hege, Commission Chair

Kathleen B. Schwartz, Vice-Chair

Steven D. Kramer, County Commissioner



DISCUSSION ITEM

North Central Public Health District Board of Directors Appointment

[ORDER 20-004 APPOINTING KATHLEEN SCHWARTZ TO NCPHD BOARD
OF DIRECTORS](#)

[MOTION LANGUAGE](#)



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE APPOINTMENT OF KATHLEEN SCHWARTZ TO THE NORTH CENTRAL PUBLIC HEALTH DISTRICT BOARD OF DIRECTORS

ORDER #20-004

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That Commissioner Hege's appointment to the North Central Public Health District Board of Directors expired December 31, 2019; and

IT FURTHER APPEARING TO THE BOARD: That a vacancy exists on the North Central Public Health District Board of Directors; and

IT FURTHER APPEARING TO THE BOARD: That Commissioner Kathleen Schwartz is willing and is qualified to be appointed to the North Central Public Health District Board of Directors.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Kathleen Schwartz be and is hereby appointed to the North Central Public Health District Board of Directors, for a term to expire on December 31, 2022.

DATED this 15^h day of January, 2020.

APPROVED AS TO FORM:

WASCO COUNTY BOARD OF COMMISSIONERS

Kristen Campbell, County Counsel

Scott C. Hege, Commission Chair

Kathleen B. Schwartz, Vice-Chair

Steven D. Kramer, County Commissioner



MOTION

SUBJECT: Appointments Motions

Fair Board: I move to approve Orders 20-001 and 20-002 appointing Michelle Dollarhide and Gaylene Howell to the Wasco County Fair Board.

Watershed Council: I move to approve Order 20-003 appointing Dan Van Vactor to the White River Watershed Council.

NCPHD: I move to approve Order 20-004 appointing Kathleen Schwartz to the North Central Public Health District Board of Directors.



DISCUSSION ITEM

Board Assignments

[STAFF MEMO – CURRENT ASSIGNMENTS](#)



MEMORANDUM

SUBJECT: Board Assignments

TO: BOARD OF COUNTY COMMISSIONERS

FROM: KATHY CLARK

DATE: 1/7/2020

CURRENT ASSIGNMENTS:

Scott Hege	Steve Kramer	Kathy Schwartz
BOPTA	Central Oregon Workforce	NCPHD
CCO	East Central Workforce Investment Board	Lower John-Day ACT
COT	Mt. Hood Economic Alliance Board	MCHA
HFAB	SWAC	NORCOR
Lower Deschutes River Interagency Implementation Team	Tri-County HHW Steering Committee	MCCAC
Lower Deschutes River Management Team	Urban Renewal	VSAC
MCCCFL Board	WyEast Resource Conservation Development Council	CAPECO Senior Advisory Committee
NORCOR Alternate	NORCOR Alternate	Transportation Advisory Board
One Gorge Economic Development Group	TD Chamber of Commerce	Blue Zones Steering Committee
QLife		
Strategic Investment Program Advisory Committee		
TD Chamber - Commerce & Economic Development		
Planning Advisory Committee		



DISCUSSION ITEM

Finance Report

[DIRECTOR'S REPORT](#)

[NOVEMBER FINANCIALS](#)

[NOVEMBER RECONCILIATIONS](#)

Wasco County Financial Report – For November 2019

This report is for the 5th month of the fiscal year – FY20. The statements are not audited and may be changed as transactions, reconciliations and reviews occur. At this point, a straight-line assumption of 41.7% budget execution is a good place for analysis to start. This may not be relevant on all accounts but is a starting point.

Discussion of Revenues

- Property Tax revenues are \$508K more than last fiscal year at this time
 - Budget execution is 92.3% compared to 89.1% last fiscal year
 - Including total receipts through December 31st, Current Property Taxes are already \$393K ahead of last year as of the end of December.
 - Based on the historical trends, Current Taxes should exceed the budget by about \$200K. This would be a good time to consider a budget change to transfer these funds to the Operations Reserve Fund
- Licenses, Fees & Permits are on track at 32.5% budget execution – this compares favorably to the 30.0% budget execution at this point last year. The amount has increased by \$78K over last fiscal year which is a 23.3% increase.
- Intergovernmental revenue is up \$162K from last year. The primary reason is the \$128K received from Video Poker. This is due to a change in the financial structure for the county and is as planned – as noted in September and since.
 - In prior years, these funds were received into the Economic Development Fund and then transferred to the General Fund. This was changed as there was no need to process the transaction this way and it added additional complexity as well as inflating the overall appropriated budget.
- Interest earnings are executing at 61.2% of the budget. This compares to 126.9% budget execution last year. The difference in execution rates is primarily due to better projection amounts.
 - The earnings are over the straight-line execution due to the receipt of the large investment interest payout in July (paid semi-annually).
 - The overall interest is up \$4K despite the nearly \$4M paid out of LGIP for the PERS Side Account.
- Transfers in have occurred for the portion of Video Poker funds in the fund balance in the Special Economic Development Fund
 - The transfer is tangentially related to the new process for Video Poker funds
 - The Building Codes will be transferring in some funds, but this will be after the Reserve Funds held from MCCOG are distributed
- Assessment & Taxation is executing at 102.5% compared to 99.8% at this time last year. This is on track and is an increase over last year of \$10K.
 - The primary difference is \$13K in Redemption fees collected when none was budgeted; This revenue is in relation to collecting from properties in the foreclosure process.

- County Clerk is over last year by \$4K with an execution of 44.6%. This compares favorably to the 36.5% execution last fiscal year.
- Sheriff's Office is executing at an overall 29.5% compared to 42.3% last fiscal year. The overall revenue is down \$70K over last year.
 - This is primarily due to Intergovernmental Revenue - Non Single Audit being down \$71K – as discussed in prior reports.
 - These are funds for BLM, Forest Patrol & Oregon State Parks and are all reimbursement based grants
 - Due to staffing, the patrols these sources reimburse for were down. No patrol = no reimbursement. The funds are still available, and will be utilized as staffing level increases.
- Administrative Services are executing at 53.6% so this is in line with expectations, the total is \$2K more than last fiscal year.
 - The execution last fiscal year was 43.3%.
- District Attorney's Office has a large jump in revenue - \$118K more than last fiscal year. This is due to the \$80K received from The Dalles that was not included in the revenue budget – as discussed since August. Additionally, the VOCA grants are \$22K ahead of where the award was last fiscal year at this time.
 - There is a down-side to extra funds – there is a catch. There will be a budget change requested to accommodate additional expenses that will be incurred.
 - The department will be gaining a Paralegal to deal with the situation as well as the setup for the office space. These are increased expenses and will require a budget change when the costs are determined.
- Planning is executing at 61.6% compared to 78.4% last year; the total dollar difference is \$141K less which is a 58.0% decrease in revenue
 - Land Use Permits are down \$51K in the year to year comparison
 - State Reimbursement is down \$29K but this is in line with budgeted expectations
 - Planning had received a large receipt in October 2018 of \$45,884; this was out of the normal pattern and should be considered an outlier.
 - Recording fees are also down \$2K compared to last fiscal year
 - Miscellaneous revenues is also down \$59K due to a large administrative fee collected in FY19 the was not budgeted; There is not a comparable receipt in FY20 nor is one budgeted/expected.
- Youth Services is executing at 23.1% overall compared to 61.8% last fiscal year. The total revenue has increased \$22K
 - The increase is primarily due to taking on the Youth Think in the General Fund now instead of being a separate fund – this is \$34K of the increase & offsets a \$12K decrease in revenue the department is experiencing

Public Works

- Interest Earnings are executing at 76.7% which is \$15K more than last fiscal year. Although the execution last year was 64.8%, the budgeted amount for FY20 is higher.
- All revenues are in line with expectations and comparable to last fiscal year. Overall revenue execution is 30.2% compared to 26.3% last fiscal year.

Building Codes – General

- New department with no year to year comparison
- \$457K through October year to date – this does not include the \$1.1M from the state for permits paid to the state prior to June 30th – This is being considered beginning fund balance since it was from a prior FY
 - Originally the State was going to send it prior to June 30th but that didn't happen
 - Overall budget execution is 21.7%
- To make the budgeted amount (not including transfers), the fund needs to generate an average of \$164K per month;
 - This average still has not been achieved as of November – November brought in \$75K in Permit fees
 - Partially, this could be the department coming up to speed, Finance is continuing to watch the department as well as seasonal issues.
 - Structural Permits are on target at an execution rate of 37.5%; the others are not there yet with executions ranging from 1.1% to 5.7%
- Included in the revenue – which are really flow through amounts – are the State 12% Surcharge and the Construction Excise Tax (CET)
 - The State Surcharge is \$22K of the revenue generated
 - The CET is \$124K of the revenue generated
 - Neither was budgeted and a budget change will need to be processed
- Interest is doing well with an execution of 51.4% for \$13K in interest

Building Codes – Electrical

- New department with no year to year comparison
- \$40K for through November year to date – there is no allocation in beginning fund balance yet
 - This is a budget execution of 16.2%.
- To make the budgeted amount (not including transfers), the fund needs to generate \$21K per month
 - This average still has not been achieved as of November – November only brought in \$5K
 - Partially, this could be the department coming up to speed, Finance is continuing to watch the department. Season timing could also be an issue.
- Included in the revenue is the 12% State Surcharge
 - This is \$4K and was not included in the budget – a budget change will need to be done

Reserve Funds

- Minimal revenues as only interest in recorded
- None of the transfers in are recorded yet
 - None planned for most as part of the PERS Side Account Funding plan
 - None to General Operating Reserve yet – will be coming; Not done yet due to managing cash flow
 - This is the same note since July

Special Economic Development Fund

- Execution is down \$103K – this is due to moving the Video Poker revenue directly to the General Fund instead of flowing into this fund and then transferring out as discussed since August reports

911 Equipment Reserve

- Revenue is on track as budgeted.

911 Communications

- Performing as expected
 - Related news, funding from the phone taxes will increase approximately \$65K for FY20 due to a phone tax increase.
 - Apparently a legislator is proposing additional legislation to take the increase here and apply to a different program. Joe Davit (911 Manager) has more details
 - This was originally noted in August's report
 - The current phone tax is \$0.75/line. This increases in FY20 to \$1.00 per line. An additional increase on 7/1/2020 is to \$1.25 per line. This should be over \$200K increase in FY21 to phone tax funding of 911 services.

CDBG Grant Fund

- This fund will be finishing the project soon so will not be a straight-line nor will it match last year as it is ramping down and finishing up – as planned.

All other funds

- Within budget expectations and historical trends

Discussion of Expense

General Fund

- Overall the budget execution is 28.7% - will under the straight-line 41.7%
- All areas/departments are under the 41.7% straight-line except:
 - Administration – 46.0% execution due to the Insurance Bonds being paid – this cost is not linear
- Transfers
 - The transfers to Fair & the Museum have been completed to 100%
 - The transfer to 911 is four (5) months' support as planned
 - Nothing has been transferred to the reserve fund for the PERS side account yet
 - Done in December

Public Works

- Overall budget execution is 37.0% - less of budget execution than last year at this time
- Personnel is at 39.5% so right on target
- Materials & Supplies executing at 58.9%
 - Primarily due to nearly the full budget for emulsified asphalt being expended
 - Planned by the Public Works department

Building Codes – General

- Personnel Services is executing at 30.0%
- Materials & Services is executing at 251.7%
 - Contracted services have exceeded the budget by \$37K already – this is due to utilizing contractors to work through the backlog created in the transition from the State
- Total expense outlay is executing at 22.2% which is within expectations
 - However, this is including the budgeting for the transfers that have not happened as well as the capital outlay to remodel the building
 - The expenses for the State 12% Surcharge and the CET have not been budgeted and a budget change needs to be made to address these flow-through amounts.
- New revenues to date exceed the expense to date by \$168K at this time if the 12% Surcharge and the CET are removed – without these, new revenues exceed expenses by \$53K.
 - This is positive, but there are additional variables – positive and negative to consider
 - Last month (September) total new revenues were \$86K more than new expenses YTD. This is a \$61K change.
 - None of the potential transfers out have been done – this will be to reimburse the General Fund for startup cost
 - The State Surcharge of 12% was not built directly into the budget
 - There was a thought at first run it through a liability but that was deemed not transparent enough

Building Codes – Electrical

- Personnel costs are executing at 36.2% so well under target
- Materials & Services are executing at 26.6% so well under budget
- While this looks good, combining it with the results of the revenue review changes the picture
 - New revenues through November total \$39K; Personnel alone is \$84K
 - This means the department is utilizing \$45K of fund balance just to meet payroll
 - Materials & Services is another \$13K – which will reduce fund balance
 - None of the transfers to reimburse the General Fund have been executed yet
 - At the current rate, operating expenses are 2.3 times operating revenue
- The expenses pushing the use of fund balance means the cash for this fund is negative at this point until the allocation from the Building Codes MCCOG Reserve is moved to this fund.
- The State 12% Surcharge has not been budgeted and a budget change will need to be done
 - \$3,423 as of the end of November.

County Fair

- Budget Execution is 70.8% budget execution
 - Within expected amounts – Less than last year
 - Last fiscal year was 76.0% at this time; the current amount is \$5K less than last year
- Materials & Services executing at 74.2% compared to 81.0% last year – expense is down \$6K at this point
- Compare revenues up \$5K and expenses down \$5K equals a fund balance gain of \$10K

CDBG Grant Fund

- Executing at 84.9% of budget
 - This is due to timing and the completion of the project

General Operating Reserve & Road Reserve Fund

- Both made significant planned payments to fund the PERS Side Account
- This was reported in each report since July

All Other Funds

- All funds are within the budget straight-line assumption
- Including the new funds – Building Codes

Summary

- Personnel costs across all funds are 53.0% of the budget

- This is due to the nearly \$4M paid to fund the PERS Side Account – As reported since August
 - Comes from General Operating Reserve, Road Reserve, Building Codes – General, & Building Codes – Electrical
- After PERS Side Account is removed, the overall budget execution is within budget
- PERS rate credit has reduced the rate 4.3% for PERS costs
- Just the 1st payroll of August (for the period of 8/1 - 8/15) saved the County +\$13K
 - Annualizing that will be a savings across all funds of \$286K.
- M&S costs across all funds are at 22.1% of budget execution
 - A couple departments have exceeded the straight-line assumption but this is expected due to the spike at the start of the year and/or establishing a new department
- Capital Outlay is at 3.8% budget execution across all funds
 - Most of this (\$418K) is due to the CDBG Grant
- Investment Earnings are executing at 72.7% across all funds
 - This is \$98K more than last fiscal year
- Building Codes
 - Building Codes – General is moving in the right direction
 - Supported primarily by Structural Permits at this time
 - Building Codes – Electrical has challenges
 - Revenues need to increase in relation to expense
 - Operating expense is 2.3 times operating revenue
 - At this point, the Department is working through a backlog of permits from the change over from the state.
 - As this is a new department, the knowledge of any annual cycles are not known,
 - Is this a busy season? Or is this the normal near year round level?
 - There are patterns to learn for this new department which makes analysis a challenge
 - A budget change needs to be done to account for the 12% State Surcharge and the CET cost

Reconciliations

The reconciliations for November are attached to this report.

Future Budget Changes Needed:

- District Attorney's Office due to paralegal
- Current Taxes due to running ahead of budget
- Building Codes – General & Electrical due to State 12% Surcharge and the CET flow-through accounts

These budget changes are expected be to the BOCC for the 2/5/20 meeting.



Wasco County Monthly Report

General Fund Revenue - November 2019

Filters

Fd	101
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Revenue							
GENERAL FUND							
NON-DEPARTMENTAL RESOURCES-R							
GENERAL FUND RESOURCES-R							
PROPERTY TAXES-R							
CURRENT TAXES	9,463,636	8,914,608	8,415,342	94.2%	91.0%	5.9%	499,265.95
PRIOR YEARS TAXES	280,000	106,116	99,176	37.9%	35.4%	7.0%	6,940.02
PILT	30,000	2,585	-	8.6%	0.0%	#DIV/0!	2,585.00
PROPERTY TAXES-R Total	9,773,636	9,023,309	8,514,518	92.3%	89.1%	6.0%	508,790.97
LICENSES FEES & PERMITS-R							
FRANCHISE FEES	32,259	8,285	7,965	25.7%	26.2%	4.0%	320.23
LANDFILL LICENSE FEE	118,021	29,055	28,127	24.6%	21.5%	3.3%	928.23
SOLID WASTE HOST FEE	1,128,000	377,571	300,504	33.5%	31.3%	25.6%	77,066.97
LICENSES FEES & PERMITS-R Total	1,278,280	414,912	336,596	32.5%	30.0%	23.3%	78,315.43
INTERGOV'T REV - NON SINGLE AUDIT-R	816,311	436,067	274,364	53.4%	46.3%	58.9%	161,702.31
INTERGOV'T REV - SINGLE AUDIT-R	3,200	-	-	0.0%	0.0%	#DIV/0!	-
INVESTMENT EARNINGS-R							
INTEREST EARNED	197,856	121,058	114,171	61.2%	126.9%	6.0%	6,886.44
UNSEG TAX INTEREST EARNED	200	41	145	20.6%	72.3%	-71.5%	(103.48)
MARK TO MARKET - UNREALIZED GAIN/LOSS	-	4,356	40	#DIV/0!	#DIV/0!	10697.9%	4,315.54
INVESTMENT EARNINGS-R Total	198,056	125,455	114,356	63.3%	126.8%	9.7%	11,098.50
RENTS-R	11,846	3,667	3,667	31.0%	31.1%	0.0%	-
MISCELLANEOUS-R							
COLUMBIA BASIN NURSING HOME PAYMENTS	40,000	40,000	40,000	100.0%	100.0%	0.0%	-
MISC RECEIPTS	2,000	19,689	1,552	984.4%	77.6%	1168.6%	18,136.99
RETURNED CHECK CHARGE	525	175	125	33.3%	41.7%	40.0%	50.00
MISC REVENUE	-	11	137	#DIV/0!	#DIV/0!	-91.8%	(125.77)



Wasco County Monthly Report General Fund Revenue - November 2019

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
ADMINISTRATIVE FEE	105,501	92,437	72,754	87.6%	69.0%	27.1%	19,682.80
MISCELLANEOUS-R Total	148,026	152,312	114,568	102.9%	77.5%	32.9%	37,744.02
TRANSFERS IN-R	1,215,271	75,812	-	6.2%	0.0%	#DIV/0!	75,812.00
GENERAL FUND RESOURCES-R Total	13,444,626	10,231,532	9,358,069	76.1%	76.7%	9.3%	873,463.23
NON-DEPARTMENTAL RESOURCES-R Total	13,444,626	10,231,532	9,358,069	76.1%	76.7%	9.3%	873,463.23
ASSESSMENT & TAXATION-R	28,500	29,222	19,414	102.5%	99.8%	50.5%	9,807.78
COUNTY CLERK-R							
COUNTY CLERK-R	136,150	68,557	62,749	50.4%	38.4%	9.3%	5,807.50
ELECTIONS-R	18,350	351	2,653	1.9%	16.8%	-86.8%	(2,301.28)
COUNTY CLERK-R Total	154,500	68,908	65,402	44.6%	36.5%	5.4%	3,506.22
SHERIFF-R							
EMERGENCY MANAGEMENT-R	58,965	24,858	11,500	42.2%	19.5%	116.2%	13,358.00
MARINE PATROL-R	52,536	5,161	57,032	9.8%	101.6%	-91.0%	(51,870.38)
LAW ENFORCEMENT-R	213,160	65,815	97,766	30.9%	35.2%	-32.7%	(31,951.03)
SHERIFF-R Total	324,661	95,834	166,298	29.5%	42.3%	-42.4%	(70,463.41)
ADMINISTRATIVE SERVICES-R							
INFORMATION TECHNOLOGY-R	99,250	65,290	58,444	65.8%	54.5%	11.7%	6,846.00
EMPLOYEE & ADMINISTRATIVE SERVICES-R	1,150	100	1,147	8.7%	91.7%	-91.3%	(1,046.58)
FACILITIES-R	222,525	107,732	111,724	48.4%	38.9%	-3.6%	(3,991.61)
ADMINISTRATIVE SERVICES-R Total	322,925	173,122	171,315	53.6%	43.3%	1.1%	1,807.81
ADMINISTRATION-R	973,310	314,552	81,334	32.3%	12.0%	286.7%	233,218.05
DISTRICT ATTORNEY-R	221,484	154,928	37,340	70.0%	16.9%	314.9%	117,588.06
PLANNING-R							
PLANNING & DEVELOPMENT-R							
LICENSES FEES & PERMITS-R							
CODE COMPLIANCE	1,000	-	-	0.0%	0.0%	#DIV/0!	-
LAND USE PERMITS	102,000	49,252	100,294	48.3%	98.3%	-50.9%	(51,042.00)
RECORDING FEES	10,000	4,292	6,327	42.9%	126.5%	-32.2%	(2,035.00)
LICENSES FEES & PERMITS-R Total	113,000	53,544	106,621	47.4%	98.7%	-49.8%	(53,077.00)
INTERGOV'T REV - NON SINGLE AUDIT-R	8,500	4,050	33,678	47.6%	396.2%	-88.0%	(29,627.50)
INTERGOV'T REV - SINGLE AUDIT-R	45,000	45,000	45,000	100.0%	100.0%	0.0%	-
MISCELLANEOUS-R							
MISC RECEIPTS	50	-	-	0.0%	0.0%	#DIV/0!	-
PAYROLL REIMBURSEMENT	-	75	31	#DIV/0!	#DIV/0!	145.9%	44.50
PHOTO/DIGITAL COPY FEES	50	15	-	30.0%	0.0%	#DIV/0!	15.00
ADMINISTRATIVE FEE	-	-	59,116	#DIV/0!	39.4%	-100.0%	(59,116.23)
MISCELLANEOUS-R Total	100	90	59,147	90.0%	39.4%	-99.8%	(59,056.73)
CHARGES FOR SERVICES-R	-	-	-	#DIV/0!	0.0%	#DIV/0!	-



Wasco County Monthly Report

General Fund Revenue - November 2019

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
PLANNING & DEVELOPMENT-R Total	166,600	102,684	244,445	61.6%	78.4%	-58.0%	(141,761.23)
PLANNING-R Total	166,600	102,684	244,445	61.6%	78.4%	-58.0%	(141,761.23)
PUBLIC WORKS-R							
SURVEYOR-R	16,200	6,755	8,130	41.7%	57.3%	-16.9%	(1,375.00)
WATERMASTER-R	1,865	1,865	-	100.0%	0.0%	#DIV/0!	1,865.00
PUBLIC WORKS-R Total	18,065	8,620	8,130	47.7%	50.6%	6.0%	490.00
PREVENTION DIVISION-R							
YOUTH SERVICES-R	87,025	15,784	27,928	18.1%	61.8%	-43.5%	(12,144.01)
YOUTHTHINK SERVICES-R	128,500	34,050	-	26.5%	#DIV/0!	#DIV/0!	34,050.34
PREVENTION DIVISION-R Total	215,525	49,834	27,928	23.1%	61.8%	78.4%	21,906.33
GENERAL FUND Total	15,870,196	11,229,237	10,179,674	70.8%	70.4%	10.3%	1,049,562.84
Revenue Total	15,870,196	11,229,237	10,179,674	70.8%	70.4%	10.3%	1,049,562.84



Wasco County Monthly Report

General Fund Expense - November 2019

Filters

Fd	101
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Expense							
GENERAL FUND							
ASSESSMENT & TAXATION-E							
ASSESSMENT & TAXATION-E	895,396	357,629	314,882	39.9%	39.8%	13.6%	42,746.87
ASSESSMENT & TAXATION-E Total	895,396	357,629	314,882	39.9%	39.8%	13.6%	42,746.87
COUNTY CLERK-E							
COUNTY CLERK-E	255,245	102,977	96,244	40.3%	40.6%	7.0%	6,732.94
ELECTIONS-E	111,801	26,919	35,969	24.1%	35.5%	-25.2%	(9,049.22)
COUNTY CLERK-E Total	367,046	129,896	132,212	35.4%	39.1%	-1.8%	(2,316.28)
SHERIFF-E							
EMERGENCY MANAGEMENT-E	102,092	33,018	37,873	32.3%	39.2%	-12.8%	(4,855.60)
MARINE PATROL-E	52,536	5,389	43,036	10.3%	76.6%	-87.5%	(37,646.59)
LAW ENFORCEMENT-E	2,331,364	844,040	842,250	36.2%	39.0%	0.2%	1,790.65
SHERIFF-E Total	2,485,992	882,447	923,159	35.5%	39.9%	-4.4%	(40,711.54)
ADMINISTRATIVE SERVICES-E							
INFORMATION TECHNOLOGY-E	1,024,526	390,687	517,928	38.1%	49.6%	-24.6%	(127,241.19)
COUNTY COMMISSION-E	233,643	94,745	90,361	40.6%	41.9%	4.9%	4,384.38
EMPLOYEE & ADMINISTRATIVE SERVICES-E	1,018,325	409,966	369,428	40.3%	38.8%	11.0%	40,538.45
FACILITIES-E	2,132,849	256,145	252,334	12.0%	15.4%	1.5%	3,811.61
ADMINISTRATIVE SERVICES-E Total	4,409,343	1,151,543	1,230,050	26.1%	31.9%	-6.4%	(78,506.75)
ADMINISTRATION-E							
ADMINISTRATION-E	790,520	364,020	260,656	46.0%	40.4%	39.7%	103,363.99
PASS-THROUGH GRANTS-E	825,594	237,386	67,560	28.8%	12.7%	251.4%	169,825.57
NORCOR-E	1,499,390	657,119	580,671	43.8%	42.9%	13.2%	76,448.10
VETERANS-E	157,685	60,215	59,292	38.2%	41.6%	1.6%	923.05
SPECIAL PAYMENTS-E	501,993	187,616	189,432	37.4%	39.7%	-1.0%	(1,815.43)



Wasco County Monthly Report

General Fund Expense - November 2019

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
ADMINISTRATION-E Total	3,775,182	1,506,357	1,157,612	39.9%	36.8%	30.1%	348,745.28
DISTRICT ATTORNEY-E	707,147	286,399	247,906	40.5%	36.4%	15.5%	38,493.48
PLANNING-E	899,045	323,965	315,329	36.0%	31.7%	2.7%	8,636.10
PUBLIC WORKS-E							
SURVEYOR-E	52,288	21,266	17,472	40.7%	39.6%	21.7%	3,793.36
WATERMASTER-E	3,730	247	34	6.6%	0.9%	616.7%	212.57
PUBLIC WORKS-E Total	56,018	21,513	17,507	38.4%	36.6%	22.9%	4,005.93
PREVENTION DIVISION-E							
YOUTH SERVICES-E	684,241	271,905	251,326	39.7%	39.5%	8.2%	20,579.14
YOUTHTHINK SERVICES-E	242,035	73,690	-	30.4%	#DIV/0!	#DIV/0!	73,689.71
PREVENTION DIVISION-E Total	926,276	345,595	251,326	37.3%	39.5%	37.5%	94,268.85
NON-DEPARTMENTAL EXPENDITURES-E							
GENERAL FUND EXPENDITURES-E							
TRANSFERS OUT-E							
TRANSFER TO 911 COMMUNICATIONS FUND	253,129	105,470	103,716	41.7%	41.7%	1.7%	1,754.15
TRANSFER TO CAP ACQUISITION FUND	-	-	354,167	#DIV/0!	41.7%	-100.0%	(354,166.65)
TRANSFER TO COUNTY FAIR FUND	29,000	29,000	29,000	100.0%	100.0%	0.0%	-
TRANSFER TO FACILITIES CAPITAL REPLACEME	-	-	354,167	#DIV/0!	30.8%	-100.0%	(354,166.65)
TRANSFER TO OPERATING RESERVE	3,124,533	-	354,167	0.0%	30.8%	-100.0%	(354,166.65)
TRANSFERS TO MUSEUM FUND	17,500	17,500	17,500	100.0%	100.0%	0.0%	-
TRANSFERS OUT-E Total	3,424,162	151,970	1,212,716	4.4%	35.2%	-87.5%	(1,060,745.80)
GENERAL FUND EXPENDITURES-E Total	3,424,162	151,970	1,212,716	4.4%	35.2%	-87.5%	(1,060,745.80)
NON-DEPARTMENTAL EXPENDITURES-E Total	3,424,162	151,970	1,212,716	4.4%	35.2%	-87.5%	(1,060,745.80)
GENERAL FUND Total	17,945,607	5,157,315	5,802,699	28.7%	35.7%	-11.1%	(645,383.86)
Expense Total	17,945,607	5,157,315	5,802,699	28.7%	35.7%	-11.1%	(645,383.86)



Wasco County Monthly Report

Public Works Fund - November 2019

Filters

Fd	202
Cat	(Multiple Items)

Data								
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year	
Revenue								
PUBLIC WORKS FUND								
NON-DEPARTMENTAL RESOURCES-R								
PUBLIC WORKS RESOURCES-R								
INVESTMENT EARNINGS-R								
INTEREST EARNED	40,000	28,554	18,138	71.4%	64.8%	57.4%	10,416.24	
MARK TO MARKET - UNREALIZED GAIN/LOSS	-	2,127	(2,201)	#DIV/0!	#DIV/0!	-196.7%	4,327.99	
INVESTMENT EARNINGS-R Total	40,000	30,681	15,937	76.7%	56.9%	92.5%	14,744.23	
TRANSFERS IN-R	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-	
INTERNAL SERVICES-R	3,180	-	-	0.0%	0.0%	#DIV/0!	-	
PUBLIC WORKS RESOURCES-R Total	43,180	30,681	15,937	71.1%	51.1%	92.5%	14,744.23	
NON-DEPARTMENTAL RESOURCES-R Total	43,180	30,681	15,937	71.1%	51.1%	92.5%	14,744.23	
PUBLIC WORKS-R								
PUBLIC WORKS-R								
LICENSES FEES & PERMITS-R	12,000	4,940	4,715	41.2%	39.3%	4.8%	224.75	
INTERGOV'T REV - NON SINGLE AUDIT-R								
MOTOR VEHICLE FUNDS	2,506,144	810,298	834,241	32.3%	34.1%	-2.9%	(23,943.04)	
STATE GRANT/REIMBURSEMENT	75,000	-	-	0.0%	0.0%	#DIV/0!	-	
STP FUND EXCHANGE	283,225	-	-	0.0%	0.0%	#DIV/0!	-	
STATE PERMITS	500	-	838	0.0%	#DIV/0!	-100.0%	(838.00)	
INTERGOV'T REV - NON SINGLE AUDIT-R Total	2,864,869	810,298	835,079	28.3%	29.8%	-3.0%	(24,781.04)	
INTERGOV'T REV - SINGLE AUDIT-R	151,737	176	175	0.1%	0.0%	0.5%	0.93	
MISCELLANEOUS-R	2,500	9,867	7,008	394.7%	700.8%	40.8%	2,859.64	
SALE OF FIXED ASSETS-R	10,000	-	5,000	0.0%	50.0%	-100.0%	(5,000.00)	
CHARGES FOR SERVICES-R	217,000	125,772	97,082	58.0%	46.2%	29.6%	28,690.22	
PUBLIC WORKS-R Total	3,258,106	951,053	949,059	29.2%	26.5%	0.2%	1,994.50	
WEED & PEST-R	232,000	84,631	45,779	36.5%	20.3%	84.9%	38,851.79	



Wasco County Monthly Report Public Works Fund - November 2019

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to Year % Change	Current Year - Prior Year
				Year Budget Executed	Budget Executed		
PUBLIC WORKS-R Total	3,490,106	1,035,684	994,838	29.7%	26.1%	4.1%	40,846.29
PUBLIC WORKS FUND Total	3,533,286	1,066,365	1,010,775	30.2%	26.3%	5.5%	55,590.52
Revenue Total	3,533,286	1,066,365	1,010,775	30.2%	26.3%	5.5%	55,590.52
Expense							
PUBLIC WORKS FUND							
PUBLIC WORKS-E							
PUBLIC WORKS-E							
PERSONAL SERVICES-E	1,890,402	747,583	714,576	39.5%	39.3%	4.6%	33,006.53
MATERIALS & SERVICES-E	1,459,450	860,333	622,611	58.9%	45.4%	38.2%	237,722.10
CAPITAL OUTLAY-E	17,500	-	26,588	0.0%	88.6%	-100.0%	(26,588.00)
PUBLIC WORKS-E Total	3,367,352	1,607,916	1,363,775	47.8%	42.4%	17.9%	244,140.63
WEED & PEST-E							
PERSONAL SERVICES-E	103,658	49,029	50,939	47.3%	50.2%	-3.7%	(1,909.56)
MATERIALS & SERVICES-E	135,800	45,673	59,474	33.6%	40.8%	-23.2%	(13,800.73)
CAPITAL OUTLAY-E	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
WEED & PEST-E Total	239,458	94,702	110,413	39.5%	44.7%	-14.2%	(15,710.29)
PUBLIC WORKS-E Total	3,606,810	1,702,618	1,474,188	47.2%	42.5%	15.5%	228,430.34
NON-DEPARTMENTAL EXPENDITURES-E							
PUBLIC WORKS EXPENDITURES-E	1,000,000	-	-	0.0%	0.0%	#DIV/0!	-
NON-DEPARTMENTAL EXPENDITURES-E Total	1,000,000	-	-	0.0%	0.0%	#DIV/0!	-
PUBLIC WORKS FUND Total	4,606,810	1,702,618	1,474,188	37.0%	42.5%	15.5%	228,430.34
Expense Total	4,606,810	1,702,618	1,474,188	37.0%	42.5%	15.5%	228,430.34



Wasco County Monthly Report Building Codes - November 2019

Special Report through 11/14/19

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
BUILDING CODES - GENERAL							
Revenue							
NON-DEPARTMENTAL RESOURCES-R							
BEGINNING FUND BALANCE-R	2,621,743	1,412,371	-	53.9%	#DIV/0!	#DIV/0!	1,412,371.13
INVESTMENT EARNINGS-R	25,000	12,852	-	51.4%	#DIV/0!	#DIV/0!	12,852.32
TRANSFERS IN-R	200,000	-	-	0.0%	#DIV/0!	#DIV/0!	-
NON-DEPARTMENTAL RESOURCES-R Total	2,846,743	1,425,223	-	50.1%	#DIV/0!	#DIV/0!	1,425,223.45
BUILDING CODES-R							
LICENSES FEES & PERMITS-R							
STATE 12% SURCHARGE COLLECTION	-	21,857	-	#DIV/0!	#DIV/0!	#DIV/0!	21,856.92
STRUCTURAL PERMIT	589,892	219,753	-	37.3%	#DIV/0!	#DIV/0!	219,752.87
MECHANICAL PERMIT	589,892	25,932	-	4.4%	#DIV/0!	#DIV/0!	25,931.60
MANUFACTURED DWELLING PLACEMENT	196,631	2,220	-	1.1%	#DIV/0!	#DIV/0!	2,219.96
PLUMBING PERMIT	589,892	33,664	-	5.7%	#DIV/0!	#DIV/0!	33,663.50
LICENSES FEES & PERMITS-R Total	1,966,307	303,425	-	15.4%	#DIV/0!	#DIV/0!	303,424.85
MISCELLANEOUS-R							
PAYROLL REIMBURSEMENT	-	85	-	#DIV/0!	#DIV/0!	#DIV/0!	85.00
CONSTRUCTION EXCISE TAX (CET)	-	123,994	-	#DIV/0!	#DIV/0!	#DIV/0!	123,994.00
MISCELLANEOUS-R Total	-	124,079	-	#DIV/0!	#DIV/0!	#DIV/0!	124,079.00
BUILDING CODES-R Total	1,966,307	427,504	-	21.7%	#DIV/0!	#DIV/0!	427,503.85
Revenue Total	4,813,050	1,852,727	-	38.5%	#DIV/0!	#DIV/0!	1,852,727.30
Expense							
NON-DEPARTMENTAL EXPENDITURES-E							
TRANSFERS OUT-E							



Wasco County Monthly Report Building Codes - November 2019

Special Report through 11/14/19

TRANSFER TO GENERAL FUND	250,000	-	-	0.0%	#DIV/0!	#DIV/0!	-
TRANSFER OUT TO BUILD CODES-ELECTRICAL	200,000	-	-	0.0%	#DIV/0!	#DIV/0!	-
TRANSFERS OUT-E Total	450,000	-	-	0.0%	#DIV/0!	#DIV/0!	-
NON-DEPARTMENTAL EXPENDITURES-E Total	450,000	-	-	0.0%	#DIV/0!	#DIV/0!	-
BUILDING CODES-E							
PERSONAL SERVICES-E	618,637	185,633	-	30.0%	#DIV/0!	#DIV/0!	185,632.85
MATERIALS & SERVICES-E							
ADMINISTRATIVE COST	19,329	9,222	-	47.7%	#DIV/0!	#DIV/0!	9,221.75
CONTRACTED SERVICES	12,000	48,656	-	405.5%	#DIV/0!	#DIV/0!	48,655.75
DUES & SUBSCRIPTIONS	1,200	1,903	-	158.6%	#DIV/0!	#DIV/0!	1,903.15
EQUIPMENT - REPAIR & MAINTENANCE	12,000	708	-	5.9%	#DIV/0!	#DIV/0!	708.40
GAS & OIL	10,800	1,112	-	10.3%	#DIV/0!	#DIV/0!	1,112.15
LEGAL NOTICES & PUBLISHING	900	-	-	0.0%	#DIV/0!	#DIV/0!	-
MEALS LODGING & REGISTRATION	7,200	9,617	-	133.6%	#DIV/0!	#DIV/0!	9,617.45
POSTAGE	300	-	-	0.0%	#DIV/0!	#DIV/0!	-
RENT	12,240	5,100	-	41.7%	#DIV/0!	#DIV/0!	5,100.00
SUPPLIES - OFFICE	240	6,380	-	2658.2%	#DIV/0!	#DIV/0!	6,379.78
TELEPHONE	300	977	-	325.8%	#DIV/0!	#DIV/0!	977.37
TRAVEL & MILEAGE	240	218	-	90.9%	#DIV/0!	#DIV/0!	218.17
VEHICLE - REPAIR & MAINTENANCE	3,552	2,813	-	79.2%	#DIV/0!	#DIV/0!	2,812.54
CONSTRUCTION EXCISE TAX (CET) PAYOUT	-	80,887	-	#DIV/0!	#DIV/0!	#DIV/0!	80,886.62
STATE 12% SURCHARGE REMIT	-	34,508	-	#DIV/0!	#DIV/0!	#DIV/0!	34,507.72
MATERIALS & SERVICES-E Total	80,301	202,101	-	251.7%	#DIV/0!	#DIV/0!	202,100.85
CAPITAL OUTLAY-E	600,000	-	-	0.0%	#DIV/0!	#DIV/0!	-
BUILDING CODES-E Total	1,298,938	387,734	-	29.9%	#DIV/0!	#DIV/0!	387,733.70
Expense Total	1,748,938	387,734	-	22.2%	#DIV/0!	#DIV/0!	387,733.70
BUILDING CODES - GENERAL Total	6,561,988	2,240,461	-	34.1%	#DIV/0!	#DIV/0!	2,240,461.00
BUILDING CODES - ELECTRICAL							
Revenue							
NON-DEPARTMENTAL RESOURCES-R							
BEGINNING FUND BALANCE-R	655,436	16,160	-	2.5%	#DIV/0!	#DIV/0!	16,159.85
INVESTMENT EARNINGS-R	20,000	8	-	0.0%	#DIV/0!	#DIV/0!	8.24
TRANSFERS IN-R	200,000	-	-	0.0%	#DIV/0!	#DIV/0!	-
NON-DEPARTMENTAL RESOURCES-R Total	875,436	16,168	-	1.8%	#DIV/0!	#DIV/0!	16,168.09
BUILDING CODES-R							
LICENSES FEES & PERMITS-R							
STATE 12% SURCHARGE COLLECTION	-	3,861	-	#DIV/0!	#DIV/0!	#DIV/0!	3,861.15
ELECTRICAL PERMIT	247,230	33,997	-	13.8%	#DIV/0!	#DIV/0!	33,997.10



Wasco County Monthly Report Building Codes - November 2019

Special Report through 11/14/19

RENEWABLE ELECTRICAL ENERGY	-	752	-	#DIV/0!	#DIV/0!	#DIV/0!	752.00
LICENSES FEES & PERMITS-R Total	247,230	38,610	-	15.6%	#DIV/0!	#DIV/0!	38,610.25
MISCELLANEOUS-R							
PAYROLL REIMBURSEMENT	-	1,320	-	#DIV/0!	#DIV/0!	#DIV/0!	1,320.27
MISCELLANEOUS-R Total	-	1,320	-	#DIV/0!	#DIV/0!	#DIV/0!	1,320.27
BUILDING CODES-R Total	247,230	39,931	-	16.2%	#DIV/0!	#DIV/0!	39,930.52
Revenue Total	1,122,666	56,099	-	5.0%	#DIV/0!	#DIV/0!	56,098.61
Expense							
NON-DEPARTMENTAL EXPENDITURES-E							
TRANSFERS OUT-E							
TRANSFER TO GENERAL FUND	250,000	-	-	0.0%	#DIV/0!	#DIV/0!	-
TRANSFER OUT TO BUILDING CODES	200,000	-	-	0.0%	#DIV/0!	#DIV/0!	-
TRANSFERS OUT-E Total	450,000	-	-	0.0%	#DIV/0!	#DIV/0!	-
NON-DEPARTMENTAL EXPENDITURES-E Total	450,000	-	-	0.0%	#DIV/0!	#DIV/0!	-
BUILDING CODES-E							
PERSONAL SERVICES-E	231,906	83,856	-	36.2%	#DIV/0!	#DIV/0!	83,856.22
MATERIALS & SERVICES-E							
ADMINISTRATIVE COST	9,273	3,864	-	41.7%	#DIV/0!	#DIV/0!	3,863.75
CONTRACTED SERVICES	8,000	-	-	0.0%	#DIV/0!	#DIV/0!	-
DUES & SUBSCRIPTIONS	800	-	-	0.0%	#DIV/0!	#DIV/0!	-
EQUIPMENT - REPAIR & MAINTENANCE	8,000	-	-	0.0%	#DIV/0!	#DIV/0!	-
GAS & OIL	7,200	698	-	9.7%	#DIV/0!	#DIV/0!	698.26
LEGAL NOTICES & PUBLISHING	600	-	-	0.0%	#DIV/0!	#DIV/0!	-
MEALS LODGING & REGISTRATION	4,800	-	-	0.0%	#DIV/0!	#DIV/0!	-
POSTAGE	200	-	-	0.0%	#DIV/0!	#DIV/0!	-
RENT	8,160	3,400	-	41.7%	#DIV/0!	#DIV/0!	3,400.00
SUPPLIES - OFFICE	160	572	-	357.8%	#DIV/0!	#DIV/0!	572.40
TELEPHONE	200	308	-	154.2%	#DIV/0!	#DIV/0!	308.36
TRAVEL & MILEAGE	160	-	-	0.0%	#DIV/0!	#DIV/0!	-
VEHICLE - REPAIR & MAINTENANCE	2,368	1,026	-	43.3%	#DIV/0!	#DIV/0!	1,025.53
STATE 12% SURCHARGE REMIT	-	3,423	-	#DIV/0!	#DIV/0!	#DIV/0!	3,423.12
MATERIALS & SERVICES-E Total	49,921	13,291	-	26.6%	#DIV/0!	#DIV/0!	13,291.42
BUILDING CODES-E Total	281,827	97,148	-	34.5%	#DIV/0!	#DIV/0!	97,147.64
Expense Total	731,827	97,148	-	13.3%	#DIV/0!	#DIV/0!	97,147.64
BUILDING CODES - ELECTRICAL Total	1,854,493	153,246	-	8.3%	#DIV/0!	#DIV/0!	153,246.25



Wasco County Monthly Report

All Funds Revenue Expense

November 2019

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data							
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Revenue							
911 COMMUNICATIONS FUND	1,217,090	439,211	399,274	36.1%	33.5%	10.0%	39,936.99
911 EQUIPMENT RESERVE	30,790	13,056	12,528	42.4%	41.7%	4.2%	527.73
CDBG GRANT FUND	560,000	475,623	1,720,811	84.9%	30.0%	-72.4%	(1,245,187.53)
CLERK RECORDS FUND	9,000	3,776	3,777	42.0%	38.9%	0.0%	(1.12)
COMMUNITY CORRECTIONS FUND	1,775,000	810,363	670,659	45.7%	34.2%	20.8%	139,704.25
COUNTY FAIR FUND	218,210	129,979	125,136	59.6%	65.2%	3.9%	4,842.17
COUNTY SCHOOL FUND	424,240	76,171	77,704	18.0%	18.6%	-2.0%	(1,532.78)
COURT FACILITIES SECURITY FUND	29,000	12,478	11,614	43.0%	41.5%	7.4%	863.86
DISTRICT ATTORNEY	4,160	1,349	2,404	32.4%	58.2%	-43.9%	(1,054.79)
FACILITY CAPITAL RESERVE	50,000	56,391	375,076	112.8%	31.8%	-85.0%	(318,685.24)
FOREST HEALTH PROGRAM FUND	42,967	2,890	1,654	6.7%	61.3%	74.7%	1,236.06
GENERAL FUND	15,870,196	11,229,237	10,179,674	70.8%	70.4%	10.3%	1,049,562.84
GENERAL OPERATING RESERVE	3,192,866	15,780	376,322	0.5%	30.7%	-95.8%	(360,542.39)
HOUSEHOLD HAZARDOUS WASTE FUND	445,300	163,165	159,523	36.6%	37.7%	2.3%	3,642.31
KRAMER FIELD FUND	300	297	197	99.0%	65.6%	50.8%	100.07
LAND CORNER PRESERVATION FUND	28,900	14,652	12,709	50.7%	36.7%	15.3%	1,943.06
LAW LIBRARY FUND	31,400	26,289	24,798	83.7%	79.0%	6.0%	1,491.22
MUSEUM	112,665	64,770	48,877	57.5%	57.2%	32.5%	15,892.76
PARKS FUND	93,719	45,601	46,238	48.7%	52.5%	-1.4%	(636.13)
PUBLIC WORKS FUND	3,533,286	1,066,365	1,010,775	30.2%	26.3%	5.5%	55,590.52
ROAD RESERVE FUND	1,042,000	37,015	26,605	3.6%	63.3%	39.1%	10,410.39
SPECIAL ECON DEV PAYMENTS FUND	2,143,225	2,314	105,812	0.1%	8.4%	-97.8%	(103,498.10)
YOUTH THINK FUND	-	750	17,537	#DIV/0!	11.4%	-95.7%	(16,787.48)
CAPITAL ACQUISITIONS FUND	29,000	33,495	373,532	115.5%	42.5%	-91.0%	(340,037.17)



Wasco County Monthly Report All Funds Revenue Expense

November 2019				Current			
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
BUILDING CODES - GENERAL	2,191,307	440,356	-	20.1%	#DIV/0!	#DIV/0!	440,356.17
BUILDING CODES - ELECTRICAL	467,230	39,939	-	8.5%	#DIV/0!	#DIV/0!	39,938.76
Revenue Total	33,541,851	15,201,312	15,783,236	45.3%	47.4%	-3.7%	(581,923.57)
Expense							
911 COMMUNICATIONS FUND	1,209,979	498,261	465,649	41.2%	40.0%	7.0%	32,612.35
911 EQUIPMENT RESERVE	30,000	-	-	0.0%	0.0%	#DIV/0!	-
CDBG GRANT FUND	560,000	418,351	2,064,911	74.7%	35.6%	-79.7%	(1,646,559.89)
CLERK RECORDS FUND	11,550	768	-	6.6%	0.0%	#DIV/0!	768.00
COMMUNITY CORRECTIONS FUND	2,283,998	777,857	934,854	34.1%	38.3%	-16.8%	(156,996.87)
COUNTY FAIR FUND	195,251	138,254	143,322	70.8%	78.0%	-3.5%	(5,068.14)
COUNTY SCHOOL FUND	424,440	-	-	0.0%	0.0%	#DIV/0!	-
COURT FACILITIES SECURITY FUND	43,000	(19)	376	0.0%	0.9%	-104.9%	(394.50)
DISTRICT ATTORNEY	15,323	1,012	1,551	6.6%	9.6%	-34.8%	(539.34)
FACILITY CAPITAL RESERVE	4,633,223	-	-	0.0%	0.0%	#DIV/0!	-
FOREST HEALTH PROGRAM FUND	169,459	-	-	0.0%	0.0%	#DIV/0!	-
GENERAL FUND	17,945,607	5,157,315	5,802,699	28.7%	35.7%	-11.1%	(645,383.86)
GENERAL OPERATING RESERVE	8,039,125	3,124,533	-	38.9%	0.0%	#DIV/0!	3,124,533.00
HOUSEHOLD HAZARDOUS WASTE FUND	527,028	132,677	104,377	25.2%	21.4%	27.1%	28,300.40
KRAMER FIELD FUND	34,484	-	-	0.0%	0.0%	#DIV/0!	-
LAND CORNER PRESERVATION FUND	24,513	9,134	8,063	37.3%	36.4%	13.3%	1,071.57
LAW LIBRARY FUND	46,229	8,884	8,890	19.2%	19.2%	-0.1%	(6.12)
MUSEUM	107,338	29,797	48,148	27.8%	41.9%	-38.1%	(18,351.70)
PARKS FUND	144,704	42,709	31,945	29.5%	27.2%	33.7%	10,763.64
PUBLIC WORKS FUND	4,606,810	1,702,618	1,474,188	37.0%	42.5%	15.5%	228,430.34
ROAD RESERVE FUND	5,972,857	801,000	-	13.4%	0.0%	#DIV/0!	801,000.00
SPECIAL ECON DEV PAYMENTS FUND	2,397,924	80,812	24,250	3.4%	1.5%	233.2%	56,562.00
YOUTH THINK FUND	120,000	-	50,568	0.0%	30.1%	-100.0%	(50,568.31)
CAPITAL ACQUISITIONS FUND	3,852,873	37,074	-	1.0%	0.0%	#DIV/0!	37,073.50
BUILDING CODES - GENERAL	1,748,938	387,734	-	22.2%	#DIV/0!	#DIV/0!	387,733.70
BUILDING CODES - ELECTRICAL	731,827	97,148	-	13.3%	#DIV/0!	#DIV/0!	97,147.64
Expense Total	55,876,480	13,445,920	11,163,792	24.1%	22.0%	20.4%	2,282,127.41



Wasco County Monthly Report

Personnel All Funds - November 2019

Filters

Fd	(Multiple Items)
Cat	51000

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Expense							
GENERAL FUND							
ASSESSMENT & TAXATION-E	783,899	312,942	279,160	39.9%	39.5%	12.1%	33,782.59
COUNTY CLERK-E	308,444	121,554	114,218	39.4%	39.4%	6.4%	7,335.81
SHERIFF-E	2,196,056	780,129	821,534	35.5%	39.6%	-5.0%	(41,404.99)
ADMINISTRATIVE SERVICES-E	1,976,782	781,411	756,810	39.5%	40.8%	3.3%	24,600.56
ADMINISTRATION-E	136,037	54,011	51,845	39.7%	41.6%	4.2%	2,166.00
DISTRICT ATTORNEY-E	608,041	250,910	228,027	41.3%	40.4%	10.0%	22,883.30
PLANNING-E	810,869	294,989	285,595	36.4%	36.1%	3.3%	9,393.52
PUBLIC WORKS-E	42,588	16,704	14,719	39.2%	40.2%	13.5%	1,985.01
PREVENTION DIVISION-E	739,358	292,782	242,909	39.6%	40.3%	20.5%	49,872.90
GENERAL FUND Total	7,602,074	2,905,431	2,794,816	38.2%	39.7%	4.0%	110,614.70
PUBLIC WORKS FUND	1,994,060	796,612	765,515	39.9%	39.9%	4.1%	31,096.97
911 COMMUNICATIONS FUND	890,232	387,815	366,712	43.6%	42.4%	5.8%	21,103.48
COMMUNITY CORRECTIONS FUND	860,560	321,600	301,448	37.4%	38.1%	6.7%	20,152.11
COUNTY FAIR FUND	19,171	7,568	6,809	39.5%	45.1%	11.1%	758.95
GENERAL OPERATING RESERVE	3,124,533	3,124,533	-	100.0%	#DIV/0!	#DIV/0!	3,124,533.00
HOUSEHOLD HAZARDOUS WASTE FUND	166,607	38,465	38,195	23.1%	25.1%	0.7%	270.63
LAND CORNER PRESERVATION FUND	19,013	7,493	6,721	39.4%	40.5%	11.5%	771.57
MUSEUM	42,773	15,552	14,494	36.4%	36.9%	7.3%	1,058.06
PARKS FUND	44,734	17,765	14,173	39.7%	40.2%	25.3%	3,592.14
ROAD RESERVE FUND							
PUBLIC WORKS-E	801,000	801,000	-	100.0%	#DIV/0!	#DIV/0!	801,000.00
ROAD RESERVE FUND Total	801,000	801,000	-	100.0%	#DIV/0!	#DIV/0!	801,000.00
WEED & PEST CONTROL FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-



Wasco County Monthly Report Personnel All Funds - November 2019

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
				Year Budget Executed			
YOUTH THINK FUND	-	-	34,349	#DIV/0!	41.4%	-100.0%	(34,348.96)
BUILDING CODES - GENERAL	618,637	185,633	-	30.0%	#DIV/0!	#DIV/0!	185,632.85
BUILDING CODES - ELECTRICAL	231,906	83,856	-	36.2%	#DIV/0!	#DIV/0!	83,856.22
Expense Total	16,415,300	8,693,323	4,343,232	53.0%	39.6%	100.2%	4,350,091.72



Wasco County Monthly Report

Materials Service All Funds - November 2019

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Expense							
GENERAL FUND							
ASSESSMENT & TAXATION-E	111,497	44,687	35,723	40.1%	42.0%	25.1%	8,964.28
COUNTY CLERK-E	58,602	8,342	17,995	14.2%	37.0%	-53.6%	(9,652.09)
SHERIFF-E	289,936	102,319	101,625	35.3%	42.6%	0.7%	693.45
ADMINISTRATIVE SERVICES-E							
INFORMATION TECHNOLOGY-E	416,443	195,745	194,991	47.0%	47.5%	0.4%	753.20
EMPLOYEE & ADMINISTRATIVE SERVICES-E	99,818	38,296	30,285	38.4%	27.4%	26.5%	8,010.69
FACILITIES-E	401,300	121,644	127,513	30.3%	37.5%	-4.6%	(5,868.98)
ADMINISTRATION-E	3,383,145	1,359,693	1,105,738	40.2%	38.1%	23.0%	253,955.24
DISTRICT ATTORNEY-E	99,106	35,489	19,879	35.8%	17.0%	78.5%	15,610.18
PLANNING-E	88,176	28,976	29,734	32.9%	14.7%	-2.5%	(757.42)
PUBLIC WORKS-E	13,430	4,809	2,788	35.8%	24.8%	72.5%	2,020.92
PREVENTION DIVISION-E	186,918	52,813	8,417	28.3%	25.4%	527.5%	44,395.95
GENERAL FUND Total	5,148,371	1,992,813	1,674,688	38.7%	37.2%	19.0%	318,125.42
PUBLIC WORKS FUND	1,595,250	906,006	682,085	56.8%	45.0%	32.8%	223,921.37
911 COMMUNICATIONS FUND	246,414	97,946	86,437	39.7%	38.2%	13.3%	11,508.87
CLERK RECORDS FUND	6,750	768	-	11.4%	0.0%	#DIV/0!	768.00
COMMUNITY CORRECTIONS FUND	1,423,438	456,257	633,406	32.1%	38.4%	-28.0%	(177,148.98)
COUNTY FAIR FUND							
ADMINISTRATION-E	176,080	130,686	136,513	74.2%	81.0%	-4.3%	(5,827.09)
COUNTY FAIR FUND Total	176,080	130,686	136,513	74.2%	81.0%	-4.3%	(5,827.09)
COUNTY SCHOOL FUND	424,440	-	-	0.0%	0.0%	#DIV/0!	-
COURT FACILITIES SECURITY FUND	43,000	(19)	376	0.0%	0.9%	-104.9%	(394.50)
DISTRICT ATTORNEY	15,323	1,012	1,551	6.6%	9.6%	-34.8%	(539.34)



Wasco County Monthly Report

Materials Service All Funds - November 2019

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
FOREST HEALTH PROGRAM FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
GENERAL OPERATING RESERVE	4,914,592	-	-	0.0%	#DIV/0!	#DIV/0!	-
HOUSEHOLD HAZARDOUS WASTE FUND	320,421	65,476	66,182	20.4%	22.1%	-1.1%	(706.19)
KRAMER FIELD FUND	34,484	-	-	0.0%	0.0%	#DIV/0!	-
LAND CORNER PRESERVATION FUND	5,500	1,642	1,342	29.8%	24.4%	22.4%	300.00
LAW LIBRARY FUND	46,229	8,884	8,890	19.2%	19.2%	-0.1%	(6.12)
MUSEUM	58,065	14,245	33,654	24.5%	48.7%	-57.7%	(19,409.76)
PARKS FUND	69,970	24,944	17,773	35.7%	28.5%	40.4%	7,171.50
ROAD RESERVE FUND	1,171,857	-	-	0.0%	#DIV/0!	#DIV/0!	-
SPECIAL ECON DEV PAYMENTS FUND	1,917,112	-	19,250	0.0%	2.0%	-100.0%	(19,250.00)
WEED & PEST CONTROL FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
YOUTH THINK FUND	-	-	16,219	#DIV/0!	19.1%	-100.0%	(16,219.35)
BUILDING CODES - GENERAL	80,301	202,101	-	251.7%	#DIV/0!	#DIV/0!	202,100.85
BUILDING CODES - ELECTRICAL	49,921	13,291	-	26.6%	#DIV/0!	#DIV/0!	13,291.42
Expense Total	17,747,518	3,916,053	3,378,367	22.1%	33.3%	15.9%	537,686.10



Wasco County Monthly Report

Capital All Funds - November 2019

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data							
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Expense							
GENERAL FUND	1,771,000	107,101	120,479	6.0%	9.6%	-11.1%	(13,378.18)
PUBLIC WORKS FUND	17,500	-	26,588	0.0%	88.6%	-100.0%	(26,588.00)
COUNTY FAIR FUND	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
LAND CORNER PRESERVATION FUND	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
FOREST HEALTH PROGRAM FUND	50,000	-	-	0.0%	#DIV/0!	#DIV/0!	-
HOUSEHOLD HAZARDOUS WASTE FUND	40,000	28,736	-	71.8%	0.0%	#DIV/0!	28,735.96
MUSEUM	6,500	-	-	0.0%	0.0%	#DIV/0!	-
911 COMMUNICATIONS FUND	1,734	-	-	0.0%	0.0%	#DIV/0!	-
PARKS FUND	30,000	-	-	0.0%	0.0%	#DIV/0!	-
COMMUNITY CORRECTIONS FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
CLERK RECORDS FUND	4,800	-	-	0.0%	#DIV/0!	#DIV/0!	-
ROAD RESERVE FUND	4,000,000	-	-	0.0%	0.0%	#DIV/0!	-
CAPITAL ACQUISITIONS FUND	3,852,873	37,074	-	1.0%	0.0%	#DIV/0!	37,073.50
911 EQUIPMENT RESERVE	30,000	-	-	0.0%	0.0%	#DIV/0!	-
FACILITY CAPITAL RESERVE	4,633,223	-	-	0.0%	0.0%	#DIV/0!	-
GENERAL OPERATING RESERVE	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
CDBG GRANT FUND	560,000	418,351	2,064,911	74.7%	35.6%	-79.7%	(1,646,559.89)
BUILDING CODES - GENERAL							
BUILDING CODES-E							
BUILDING CODES ALLOCATED-E							
CAPITAL OUTLAY-E	600,000	-	-	0.0%	#DIV/0!	#DIV/0!	-
BUILDING CODES - GENERAL Total	600,000	-	-	0.0%	#DIV/0!	#DIV/0!	-
Expense Total	15,597,630	591,262	2,211,978	3.8%	8.7%	-73.3%	(1,620,716.61)

Wasco County Monthly Report

Transfers - November 2019

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data							
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Transfer In							
911 COMMUNICATIONS FUND	253,129.00	105,470.00	103,716	41.7%	41.7%	1.7%	1,754.15
911 EQUIPMENT RESERVE	30,000.00	12,500.00	12,500	41.7%	41.7%	0.0%	-
COUNTY FAIR FUND	29,000.00	29,000.00	29,000	100.0%	100.0%	0.0%	-
FACILITY CAPITAL RESERVE	-	-	354,167	#DIV/0!	30.8%	-100.0%	(354,166.65)
GENERAL FUND	1,215,271.00	75,812.00	-	6.2%	0.0%	#DIV/0!	75,812.00
GENERAL OPERATING RESERVE	3,167,866.00	-	354,167	0.0%	29.7%	-100.0%	(354,166.65)
MUSEUM	22,500.00	22,500.00	22,500	100.0%	100.0%	0.0%	-
PUBLIC WORKS FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
ROAD RESERVE FUND	1,000,000.00	-	-	0.0%	0.0%	#DIV/0!	-
CAPITAL ACQUISITIONS FUND	-	-	354,167	#DIV/0!	41.7%	-100.0%	(354,166.65)
BUILDING CODES - GENERAL							
NON-DEPARTMENTAL RESOURCES-R	200,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
BUILDING CODES - GENERAL Total	200,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
BUILDING CODES - ELECTRICAL							
NON-DEPARTMENTAL RESOURCES-R	200,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
BUILDING CODES - ELECTRICAL Total	200,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
Transfer In Total	6,117,766.00	245,282.00	1,230,216	4.0%	29.3%	-80.1%	(984,933.80)
Transfer Out							
911 COMMUNICATIONS FUND	73,333.00	12,500.00	12,500	17.0%	17.0%	0.0%	-
911 EQUIPMENT RESERVE	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
COMMUNITY CORRECTIONS FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
DISTRICT ATTORNEY	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
FACILITY CAPITAL RESERVE	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
FOREST HEALTH PROGRAM FUND	119,459.00	-	-	0.0%	0.0%	#DIV/0!	-

Wasco County Monthly Report Transfers - November 2019

GENERAL FUND	3,424,162.00	151,970.00	1,212,716	4.4%	35.2%	-87.5%	(1,060,745.80)
LAND CORNER PRESERVATION FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
LAW LIBRARY FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
PUBLIC WORKS FUND	1,000,000.00	-	-	0.0%	0.0%	#DIV/0!	-
SPECIAL ECON DEV PAYMENTS FUND	480,812.00	80,812.00	5,000	16.8%	0.8%	1516.2%	75,812.00
WEED & PEST CONTROL FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
YOUTH THINK FUND							
NON-DEPARTMENTAL EXPENDITURES-E	120,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
YOUTH THINK FUND Total	120,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
BUILDING CODES - GENERAL							
NON-DEPARTMENTAL EXPENDITURES-E	450,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
BUILDING CODES - GENERAL Total	450,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
BUILDING CODES - ELECTRICAL							
NON-DEPARTMENTAL EXPENDITURES-E	450,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
BUILDING CODES - ELECTRICAL Total	450,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
Transfer Out Total	6,117,766.00	245,282.00	1,230,216	4.0%	29.3%	-80.1%	(984,933.80)



Wasco County Monthly Report Reserve Funds - November 2019

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Revenue							
911 EQUIPMENT RESERVE	30,790	13,056	12,528	42.4%	41.7%	4.2%	527.73
FACILITY CAPITAL RESERVE	50,000	56,391	375,076	112.8%	31.8%	-85.0%	(318,685.24)
GENERAL OPERATING RESERVE	3,192,866	15,780	376,322	0.5%	30.7%	-95.8%	(360,542.39)
ROAD RESERVE FUND	1,042,000	37,015	26,605	3.6%	63.3%	39.1%	10,410.39
CAPITAL ACQUISITIONS FUND	29,000	33,495	373,532	115.5%	42.5%	-91.0%	(340,037.17)
Revenue Total	4,344,656	155,736	1,164,062	3.6%	34.7%	-86.6%	(1,008,326.68)
Expense							
911 EQUIPMENT RESERVE	30,000	-	-	0.0%	0.0%	#DIV/0!	-
FACILITY CAPITAL RESERVE	4,633,223	-	-	0.0%	0.0%	#DIV/0!	-
GENERAL OPERATING RESERVE	8,039,125	3,124,533	-	38.9%	0.0%	#DIV/0!	3,124,533.00
ROAD RESERVE FUND	5,972,857	801,000	-	13.4%	0.0%	#DIV/0!	801,000.00
CAPITAL ACQUISITIONS FUND	3,852,873	37,074	-	1.0%	0.0%	#DIV/0!	37,073.50
Expense Total	22,528,078	3,962,607	-	17.6%	0.0%	#DIV/0!	3,962,606.50



Wasco County Monthly Report Investment - November 2019

Filters

Fd	(Multiple Items)
Cat	417

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Revenue							
INTEREST EARNED							
911 COMMUNICATIONS FUND	900	1,412	141	156.9%	91.1%	899.6%	1,270.66
911 EQUIPMENT RESERVE	790	512	28	64.8%	55.8%	1735.9%	484.13
CDBG GRANT FUND	300	-	455	0.0%	227.3%	-100.0%	(454.69)
CLERK RECORDS FUND	-	302	209	#DIV/0!	69.8%	44.0%	92.23
COMMUNITY CORRECTIONS FUND	10,000	8,668	7,067	86.7%	70.7%	22.6%	1,600.72
COUNTY FAIR FUND	900	1,133	436	125.9%	50.4%	160.1%	697.36
COUNTY SCHOOL FUND	200	281	237	140.6%	118.5%	18.6%	44.17
COURT FACILITIES SECURITY FUND	2,000	1,310	906	65.5%	90.6%	44.6%	403.90
DISTRICT ATTORNEY	160	78	83	48.5%	63.8%	-6.5%	(5.43)
FACILITY CAPITAL RESERVE	50,000	49,447	21,620	98.9%	72.1%	128.7%	27,827.35
FOREST HEALTH PROGRAM FUND	2,700	2,605	1,700	96.5%	63.0%	53.2%	905.06
GENERAL FUND	197,856	121,058	114,171	61.2%	126.9%	6.0%	6,886.44
GENERAL OPERATING RESERVE	25,000	14,548	22,912	58.2%	76.4%	-36.5%	(8,364.32)
HOUSEHOLD HAZARDOUS WASTE FUND	5,000	3,842	2,078	76.8%	83.1%	84.9%	1,764.05
KRAMER FIELD FUND	300	276	203	92.2%	67.5%	36.5%	73.92
LAND CORNER PRESERVATION FUND	900	622	400	69.1%	66.7%	55.4%	221.75
LAW LIBRARY FUND	1,400	1,209	835	86.3%	59.6%	44.8%	373.97
MUSEUM	3,600	2,031	1,423	56.4%	71.2%	42.7%	608.18
PARKS FUND	2,000	2,332	1,498	116.6%	74.9%	55.7%	834.08
PUBLIC WORKS FUND	40,000	28,554	18,138	71.4%	64.8%	57.4%	10,416.24
ROAD RESERVE FUND	42,000	33,484	27,427	79.7%	65.3%	22.1%	6,057.28
SPECIAL ECON DEV PAYMENTS FUND	4,000	2,163	2,062	54.1%	73.6%	4.9%	100.89
WEED & PEST CONTROL FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-



Wasco County Monthly Report Investment - November 2019

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
YOUTH THINK FUND	-	-	508	#DIV/0!	56.5%	-100.0%	(508.25)
CAPITAL ACQUISITIONS FUND	29,000	30,964	20,041	106.8%	69.1%	54.5%	10,922.59
BUILDING CODES - GENERAL							
NON-DEPARTMENTAL RESOURCES-R	25,000	11,854	-	47.4%	#DIV/0!	#DIV/0!	11,853.57
BUILDING CODES - GENERAL Total	25,000	11,854	-	47.4%	#DIV/0!	#DIV/0!	11,853.57
BUILDING CODES - ELECTRICAL							
NON-DEPARTMENTAL RESOURCES-R	20,000	8	-	0.0%	#DIV/0!	#DIV/0!	8.24
BUILDING CODES - ELECTRICAL Total	20,000	8	-	0.0%	#DIV/0!	#DIV/0!	8.24
INTEREST EARNED Total	464,006	318,691	244,577	68.7%	88.3%	30.3%	74,114.09
UNSEG TAX INTEREST EARNED	200	41	145	20.6%	72.3%	-71.5%	(103.48)
MARK TO MARKET - UNREALIZED GAIN/LOSS	-	18,651	(5,772)	#DIV/0!	#DIV/0!	-423.1%	24,423.10
Revenue Total	464,206	337,383	238,949	72.7%	86.2%	41.2%	98,433.71

Reconciliation Report – November 2019 Reconciliations

Was scheduled to be reviewed December 29th, but due to the holiday and staffing it was not able to happen – will be reviewed in January as time permits.

Wasco County

1. Main Checking
 - a. On banking reconciliation sheet
 - b. All balance
2. Unseg Checking
 - a. On banking reconciliation sheet
 - b. All balance
3. Charter Appeal
 - a. On banking reconciliation sheet
 - b. All balance
4. LGIP – County
 - a. On banking reconciliation sheet
 - b. All balance
 - c. Only the balance for Wasco County
5. LGIP – Building Codes
 - a. On banking reconciliation sheet
 - b. All balance
 - c. Only the balance for the Building Codes
 - d. Held until decision is made on the future of building codes
6. AP GL to Subledger
 - a. Balances – No variances
 - b. Includes the Qlife AP reconciliation
7. AR GL to Subledger
 - a. Balances – No variances
 - b. Includes the Qlife AR reconciliation
8. Tax Receivable Eden to Ascend
 - a. Balances – No variances
 - b. Still have the odd 783 CATF trust coded at Interest Receivable in Ascend – this is incorrect and in the queue to be fixed by the vendor
 - i. A change has been made in December – the January reconciliation will show if this fixed the labeling issue
9. Tax Receipts Eden to Ascend
 - a. Balances – No variances
 - b. Pages 13-15 are November – pages 37-39 are YTD as of 11/30/2019
10. Transfers in – Transfers out
 - a. Balances; transfers-in = transfers-out
 - b. Part of the monthly reporting

11. PERS Recap Payroll Register to PERS Invoice
 - a. Balances – No variances
12. Investing
 - a. Reviewed with investment committee quarterly – this was sent by email to committee
 - i. Meetings are now quarterly – next will be 1/20/2020
 - b. Reconciled and balances
 - c. In compliance with Investment Policy

Qlife

1. Checking – Bank of the West
 - a. Balances – no variances
2. LGIP
 - a. Balances – no variances
3. AP GL to Subledger
 - a. Balances – No Variances
 - b. Included on the County's reconciliation
4. AR GL to Subledger
 - a. Balances – No Variances

Included on the County's reconciliation

Reviewed _____ Date _____

Reviewed _____ Date _____

Reconciliation checklist Fiscal Year 2020

Reconciliation	Month											
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Main Checking	X	X	X	X	X							
Unseg	X	X	X	X	X							
Charter Appeal	X	X	X	X	X							
LGIP - County	X	X	X	X	X							
LGIP - Building Codes	X	X	X	X	X							
AP GL to Subledger	X	X	X	X	X							
AR GL to Subledger	X	X	X	X	X							
Tax Receivable Eden to Ascend	X	X	X	X	X							
Tax Receipts Eden to Ascend	X	X	X	X	X							
Transfers in - Transfers out	X	X	X	X	X							
PERS Recap Payroll Register to PERS invoice	X	X	X	X	X							
Investing	X	X	X	X	X							

Qlife

Checking	X	X	X	X	X							
LGIP	X	X	X	X	X							
AP GL to Subledger	X	X	X	X	X							
AR GL to Subledger	X	X	X	X	X							

**Bank Reconciliation
November 2019**

Bank							Eden						
	LGIP	LGIP - Business Codes	Unseg	Charter Appeal	Main	Total		LGIP - 11401	LGIP - Business Codes 11404	Unseg - 11302	Charter Appeal - 786-11304	Main - 11101	Total
Beginning Balance per Bank	18,067,904.65	4,048,658.48	4,294,704.86	271,961.43	1,080,703.71	27,763,933.13	Beginning Balance per Eden	18,067,904.65	4,048,658.48	4,292,586.22	271,961.43	711,936.64	27,393,047.42
Deposits	27,146,328.61	7,797.83	19,782,233.72		588,563.21	47,524,923.37	Debits	27,193,504.34	7,797.83	33,760,523.31	2.23	29,564,643.45	90,526,471.16
Other Deposits			13,852,626.89		28,763,036.23	42,615,663.12							-
Interest	45,247.10		130.47	2.23		45,379.80							-
Withdrawals	(19,738,804.66)		(28,132,934.68)		(27,660,581.81)	(75,532,321.15)	Credits	(19,740,733.94)		(30,491,851.21)		(29,387,595.90)	(79,620,181.05)
Fees	(0.65)					(0.65)							-
Summary Post (Cleared Checks)			(1,309,874.08)		(1,183,047.86)	(2,492,921.94)							-
Other Checks (not in Summary)						-							-
Ending Balance per Bank	25,520,675.05	4,056,456.31	8,486,887.18	271,963.66	1,588,673.48	39,924,655.68	Ending Balance per Cash by Fund	25,520,675.05	4,056,456.31	7,561,258.32	271,963.66	888,984.19	38,299,337.53
Outstanding Withdrawals						-							-
Outstanding Checks			(925,628.86)		(695,367.59)	(1,620,996.45)							-
Outstanding Payroll Checks					(4,321.70)	(4,321.70)							-
Credit Card Deposits in Transit						-							-
Other						-							-
Adjusted Balance	25,520,675.05	4,056,456.31	7,561,258.32	271,963.66	888,984.19	38,299,337.53	Adjusted Balance	25,520,675.05	4,056,456.31	7,561,258.32	271,963.66	888,984.19	38,299,337.53
							Variance	-	-	-	-	(0.00)	-
							Recon Mike 12/26/19	Recon Mike 12/26/19	Recon Mike 12/26/19	Recon Mike 12/26/19	Recon Mike 12/26/19		
							Relevant JV adjustments						

Outstanding checks - Unseg

Check #	Check Date	Vendor	Status	Clear/Void	Invoice	Invoice Date	Amount	Check total
56053	05/18/2018	17072 KATHLEEN B RHEDER TRUST			5/7/18 Rehder	5/7/2018	50.62	50.62
56129	08/31/2018	15762 CENTRALIZED REFUNDS CORELOGIC			8/31/18 CoreLogic	8/31/2018	1,000.00	1,000.00
56166	10/24/2018	17157 JOHN BRYANT			10/22/18 Bryant	10/22/2018	32.92	32.92
56269	12/18/2018	17190 DOUGLAS BELOOF			11/28/18 Beloof	11/28/2018	137.73	137.73
56382	03/14/2019	17247 BRANDON & SUSAN BANKOWSKI			3/1/2019 Bankowski	3/1/2019	16.01	16.01
56384	03/14/2019	14913 RICHARD & GEORGIANA MURRAY			3/8/2019 Murray	3/8/2019	30.02	30.02
56423	05/29/2019	17106 KARISSA L WAY HAMM			5/22/19 Hamm	5/22/2019	201.94	201.94
56530	10/15/2019	17342 STEVEN BALDWIN			10/10/19 Baldwin	10/10/2019	25.44	25.44
56531	10/15/2019	17344 STEPHANIE BOWMAN			10/10/19 Bowman	10/10/2019	43.77	43.77
56532	10/15/2019	17343 DALE HAGLUND	C	12/4/2019	10/10/19 Haglund	10/10/2019	24.93	24.93
56536	11/07/2019	00211 CITY OF DUFUR			11/8/19 612	11/1/2019	6,904.42	6,904.42
56548	11/12/2019	00211 CITY OF DUFUR			11/12/19 612	11/4/2019	1,098.10	1,098.10
56559	11/19/2019	00214 CITY OF ANTELOPE			11/19/2019 616	11/12/2019	1,202.33	1,202.33
56560	11/19/2019	00211 CITY OF DUFUR			11/19/2019 612	11/12/2019	17,632.58	17,632.58
56562	11/19/2019	00233 CITY OF SHANIKO			11/19/2019 618	11/12/2019	1,471.62	1,471.62
56570	11/19/2019	00303 OREGON STATE	C	12/4/2019	Acct #5722	11/15/2019	50,616.09	50,616.09
56571	11/25/2019	01255 COMMUNITY COLLEGE CENTRAL OR	C	12/6/2019	11/25/19 590	11/18/2019	3,253.08	3,253.08
56572	11/25/2019	00214 CITY OF ANTELOPE			11/25/19 616	11/18/2019	2,144.42	2,144.42
56573	11/25/2019	00211 CITY OF DUFUR			11/25/19 612	11/18/2019	31,485.61	31,485.61
56575	11/25/2019	00233 CITY OF SHANIKO			11/25/19 618	11/18/2019	2,624.93	2,624.93
56576	11/25/2019	00607 FOSSIL SCHOOL DISTRICT 21J	C	12/5/2019	11/25/19 521	11/18/2019	3,588.16	3,588.16
56577	11/25/2019	12592 LIBRARY DISTRICT JEFFERSON CO	C	12/4/2019	11/25/19 619	11/18/2019	4,521.46	4,521.46
56578	11/25/2019	00217 JUNIPER FLAT RURAL	C	12/4/2019	11/25/19 609	11/18/2019	35,595.53	35,595.53
56580	11/25/2019	00215 NORTHERN WASCO CO PARKS & REC	C	12/3/2019	11/25/19 604	11/18/2019	524,686.25	524,686.25
56582	11/25/2019	14441 WASCO COUNTY SOIL & WATER	C	12/2/2019	11/25/19 622	11/18/2019	237,240.90	237,240.90
							925,628.86	925,628.86

Outstanding checks - Main - AP

Check #	Check Date	Vendor	Status	Clear/Void	Invoice	Invoice Date	Amount	Check total
100685	41278	00317 PACIFIC POWER & LIGHT			123112-6	12/18/2012	81.01	81.01
103898	41621	14956 MARIA DEL PILAR COX			64	12/3/2013	50.00	50.00
103925	41621	13095 AMY O'NEAL			3576	12/2/2013	85.10	85.10
106301	41901	13468 CDW GOVERNMENT INC			NW80269	8/21/2014	128.68	128.68
106493	41922	07574 U S CELLULAR			0054979158	9/30/2014	282.20	

			0054909916	9/30/2014	167.33	
			0055019888	9/30/2014	72.30	521.83
107010	41992 16431 PATRICIA NEIGHBOR		121514	12/16/2014	4.50	4.50
107585	42076 14958 ASIFLEX		03/01/2015	3/11/2015	112.50	112.50
107765	42097 14729 THERAPEUTIC SOLUTIONS INC		INV653	3/31/2015	100.00	
			INV652	3/31/2015	50.00	150.00
108098	42139 16427 RACERS ASSOCIATION PROFESSIONAL WILD HORSE		01/20/15	1/20/2015	150.00	150.00
108556	42209 16041 FRONTIER TELENET		07/01/15/ASHWOOD	7/8/2015	150.00	150.00
108600	42216 12020 AMERITITLE		07/01/2015	7/29/2015	101.00	101.00
110702	42489 15540 WEBROCK DESIGN		01840	4/11/2016	150.00	150.00
110994	42531 16246 BUCIO RUSSELL		9/28/15 R. Bucio	9/23/2015	10.35	10.35
112497	42720 16822 ASCENCION ALEJANDREZ		11/9/2016	12/12/2016	44.00	44.00
112536	42720 00303 OREGON STATE		121316-2	11/21/2016	143.00	143.00
112634	42734 16827 TAWNY CRAMER		12/20/16	12/21/2016	24.97	24.97
113894	42909 08515 REDWOOD TOXICOLOGY LABORATORY		605142	6/7/2017	352.95	
			00609320175	6/20/2017	166.75	519.70
114111	42937 16775 OFFICE DEPOT		940056614001	6/30/2017	83.50	
			8245401	7/7/2017	18.31	101.81
114591	43000 07752 DAY MANAGEMENT CORPORATION		593417-00	8/31/2017	5.31	5.31
114632	43007 00115 CITY OF THE DALLES		8/31/17	8/31/2017	94.88	94.88
114881	43035 15766 BUSINESS NETWORK GORGE OWNED		TRI-COUNTY HAZARDC	10/18/2017	250.00	250.00
115129	43077 08967 MARK BALES		120617	11/30/2017	85.00	85.00
115145	43077 13625 DISH NETWORK		Dec 2017	12/1/2017	89.03	89.03
116221	43230 15808 REFLECTIVE JANITORIAL		1362	4/1/2018	358.99	358.99
116347	43252 15474 ASET INC		Estimate #1 deposit	5/30/2018	675.00	675.00
116761	43307 17114 BRENDA GARCIA-GALLEGOS		072618	7/26/2018	110.09	110.09
117183	43357 15684 KATHLEEN CLARK		09/12/18	9/12/2018	110.51	110.51
117897	43469 09279 SHARON MERACLE		Dec 2018/Neighborho	12/13/2018	98.90	98.90
118742	43595 16667 RYAN DELCO		050119	5/1/2019	9.75	9.75
119289	43665 08377 AT&T MOBILITY		23447314X07092019	7/1/2019	150.42	150.42
119325	43665 12755 TAILORED SOLUTIONS CORPORATION		20190709	7/1/2019	356.00	356.00
119796	43735 17337 AMBER AUGUSTUS		092319 AMBER AGUS	9/23/2019	1,024.00	1,024.00
119948	43756 16534 ANGIE BREWER		101719 Brewer	10/9/2019	12.00	12.00
119980	43756 17236 NOLAN RANDALL		Randall/Oct 2019	10/10/2019	172.00	172.00
120048	43770 08377 AT&T MOBILITY	C	12/3/2019	287259139290X10242	276.11	276.11
120122	43777 15928 AN OREGON CORPORATION RAY KLEIN INC	C	12/3/2019	Ben142056	349.39	349.39
120139	43784 17355 JOSE ELISEA		111219	11/13/2019	8.79	8.79

120158	43784 00697 OREGON STATE		11/12/19/MINT REGIS	11/12/2019	99.00	99.00
120172	43784 00378 TENNESON ENGINEERING CORP		19-578	11/12/2019	150.00	150.00
120183	43784 15665 XTC TRUCK & TOY	C	12/3/2019 41398	10/30/2019	2,713.00	2,713.00
120187	43791 16776 BRENT BYBEE	C	12/3/2019 112019 BYBEE	11/20/2019	46.91	46.91
120188	43791 05335 CASCADE MOTORS	C	12/6/2019 51173	11/14/2019	537.54	537.54
120192	43791 17319 CLAIR COMPANY, INC	C	12/3/2019 99-385499	11/20/2019	1,210.00	
		C	12/3/2019 99-385500	11/20/2019	1,163.75	
		C	12/3/2019 99-385507	11/20/2019	1,047.50	
		C	12/3/2019 99-385501	11/20/2019	942.50	
		C	12/3/2019 99-385486	11/20/2019	726.25	
		C	12/3/2019 99-385512	11/20/2019	632.50	
		C	12/3/2019 99-385484	11/19/2019	576.25	
		C	12/3/2019 99-385510	11/20/2019	537.50	
		C	12/3/2019 99-385502	11/20/2019	408.75	
		C	12/3/2019 99-385506	11/20/2019	381.25	
		C	12/3/2019 99-385508	11/20/2019	355.00	
		C	12/3/2019 99-385515	11/20/2019	331.25	
		C	12/3/2019 99-385491	11/20/2019	320.00	
		C	12/3/2019 99-385492	11/20/2019	313.75	
		C	12/3/2019 99-385493	11/20/2019	313.75	
		C	12/3/2019 99-385497	11/20/2019	307.50	
		C	12/3/2019 99-385496	11/20/2019	287.50	
		C	12/3/2019 99-385504	11/20/2019	286.25	
		C	12/3/2019 99-385509	11/20/2019	262.50	
		C	12/3/2019 99-385505	11/20/2019	253.75	
		C	12/3/2019 99-385487	11/20/2019	236.25	
		C	12/3/2019 99-385511	11/20/2019	222.50	
		C	12/3/2019 99-385489	11/20/2019	213.75	
		C	12/3/2019 99-385495	11/20/2019	197.50	
		C	12/3/2019 99-385516	11/20/2019	190.00	
		C	12/3/2019 99-385503	11/20/2019	186.25	
		C	12/3/2019 99-385514	11/20/2019	146.25	
		C	12/3/2019 99-385488	11/20/2019	87.50	
		C	12/3/2019 99-385498	11/20/2019	87.50	
		C	12/3/2019 99-385490	11/20/2019	62.50	
		C	12/3/2019 99-385513	11/20/2019	37.50	
		C	12/3/2019 99-385494	11/20/2019	25.00	

		C	12/3/2019 99-385485	11/19/2019	12.50	
		C	12/3/2019 99-385517	11/20/2019	12.50	12,375.00
120194	43791 17097 COLUMBIA RIVER AFFORDABLE	C	12/3/2019 111819	11/19/2019	90.00	90.00
120196	43791 15804 DS WATERS OF AMERICA, INC.	C	12/2/2019 12601842 111519	11/15/2019	52.96	52.96
120200	43791 12777 TONYA HARTH	C	12/4/2019 TonyaHarth	11/13/2019	37.70	37.70
120204	43791 00217 JUNIPER FLAT RURAL		1807	11/18/2019	99.00	99.00
120211	43791 00293 NORTHERN WASCO COUNTY P.U.D.	C	12/2/2019 64164	11/15/2019	167.56	
		C	12/2/2019 64028	11/7/2019	48.14	215.70
120214	43791 01772 PETTY CASH - D.A.		Witness Fees Oct-Nov	10/11/2019	70.00	70.00
120216	43791 15808 REFLECTIVE JANITORIAL		13	11/6/2019	435.00	
			15	11/6/2019	275.00	
			14	11/6/2019	255.00	
			3	11/6/2019	53.00	1,018.00
120230	43794 14402 OREGON STATE	C	12/2/2019 Ben143032	11/25/2019	196.80	
		C	12/2/2019 Ben143034	11/25/2019	101.50	298.30
120231	43794 15928 AN OREGON CORPORATION RAY KLEIN INC	C	12/3/2019 Ben143030	11/25/2019	349.39	349.39
120232	43796 14305 AIRGAS USA LLC	C	12/2/2019 8093444454	11/18/2019	220.02	220.02
120233	43796 08377 AT&T MOBILITY	C	12/3/2019 287259139290X1124	11/16/2019	279.81	279.81
120234	43796 05335 CASCADE MOTORS	C	12/6/2019 51198	11/21/2019	537.54	537.54
120235	43796 13468 CDW GOVERNMENT INC	C	12/4/2019 VRB7698	11/7/2019	159.70	159.70
120236	43796 15541 CENTURY LINK	C	12/3/2019 11162019	11/16/2019	191.10	191.10
120237	43796 07752 DAY MANAGEMENT CORPORATION	C	12/2/2019 501658	11/14/2019	62.50	62.50
120238	43796 13807 DEVIN'S ALIGNMENT & BRAKES	C	12/2/2019 257672	8/1/2019	909.00	909.00
120240	43796 13676 HARNEY COUNTY GIS DEPT	C	12/5/2019 Wasco10/20-11/21/15	11/25/2019	1,980.00	1,980.00
120241	43796 01342 HIRE ELECTRIC	C	12/2/2019 609610	11/22/2019	2,214.67	2,214.67
120242	43796 15367 HOOD RIVER COUNTY	C	12/2/2019 143678	10/31/2019	250.00	250.00
120243	43796 13443 IBS INCORPORATED	C	12/3/2019 715483-1	11/6/2019	167.58	167.58
120244	43796 17403 KICKSTART GUIDES		2019 Guide	11/26/2019	44.00	44.00
120245	43796 17033 LIBERTY MUTUAL INSURANCE	C	12/3/2019 2020 BOND	11/19/2019	145.00	145.00
120246	43796 04098 MASCOTT EQUIPMENT COMPANY INC.	C	12/2/2019 475872	11/7/2019	687.24	
		C	12/2/2019 476069	11/5/2019	482.98	
		C	12/2/2019 476237	11/12/2019	80.67	1,250.89
120247	43796 16560 MONTGOMERY JOSEPH BUETTNER	C	12/2/2019 761	11/26/2019	240.00	
		C	12/2/2019 759	11/26/2019	240.00	480.00
120248	43796 09016 MULTNOMAH COUNTY	C	12/5/2019 CINV.000026878	11/26/2019	855.25	855.25
120249	43796 11693 NORTHERN OREGON CORRECTIONS	C	12/6/2019 3046	11/1/2019	175,354.17	
		C	12/6/2019 3056	11/15/2019	14,650.08	190,004.25

120250	43796 17397 OFFICE OF PUBLIC DEFENSE	C	12/4/2019 Refund on #36237	11/22/2019	100.00	100.00
120251	43796 07061 POLICE OREGON STATE	C	12/2/2019 ARZ11344	11/13/2019	255.00	255.00
120252	43796 14800 PACER PROPANE	C	12/2/2019 21423	11/14/2019	16.71	16.71
120253	43796 01069 POTTER WEBSTER COMPANY	C	12/2/2019 150P335898	11/22/2019	300.84	
		C	12/2/2019 150P335196	11/22/2019	208.32	
		C	12/2/2019 150P335688	11/22/2019	31.37	540.53
120254	43796 07701 STERICYCLE ENVIRON SOLUTIONS	C	12/4/2019 33002664960	11/20/2019	5,674.88	5,674.88
120255	43796 17120 STEVEN SEELEY LLC	C	12/3/2019 112019	11/26/2019	1,030.00	1,030.00
120256	43796 14720 KAY TENOLD		OCT 2019	11/25/2019	500.00	
			NOV 2019	11/25/2019	500.00	1,000.00
120257	43796 00640 THE DALLES AREA CHAMBER OF	C	12/6/2019 9192	11/26/2019	144.00	144.00
120258	43796 00112 THE DALLES AUTO PARTS INC	C	12/2/2019 14933-44727	11/25/2019	83.98	83.98
120259	43796 15780 WINTER EQUIPMENT CO INC	C	12/2/2019 IV42197	11/8/2019	4,704.00	4,704.00
					238,217.53	238,217.53

Outstanding checks - Main - Treasury

Check #	Check Date	Vendor	Status	Clear/Void	Invoice	Invoice Date	Amount	Check total
52747	40981	16006 MARION M JOHNSON			03132012F	3/13/2012	302.11	302.11
53212	41369	16193 THOMAS RYE			4313E	4/2/2013	31.23	31.23
53217	41376	16194 GJINOS INVESTMENTS LLC			415D	4/10/2013	117.81	117.81
53221	41381	16199 MARY DEIGHTON			041913B	4/16/2013	326.73	326.73
53379	41572	16260 BRIAN JACKSON			1025D	10/23/2013	19.53	
					1025E	10/23/2013	9.52	29.05
53538	41621	16244 ROBINSON TAIT, P.S			121313E	12/12/2013	12.06	12.06
54517	42447	16664 STEPHEN & LORENE HUNT			BoPTA 2016-20	3/16/2016	121.35	121.35
55199	43020	16977 DAVID S, DDS, PC PERRY			10/16/17	10/16/2017	29.28	29.28
55200	43020	16976 KYLE & JENNIFER MICHAELS			10/16/17	10/16/2017	18.12	18.12
55321	43074	17002 WFG NATIONAL TITLE			11/27/17	11/27/2017	47.09	47.09
55322	43074	17011 AMANDA WILLIAMS			11/27/17	11/27/2017	27.23	27.23
55359	43090	17020 TSD LLC			12/15/17 TSD	12/15/2017	493.06	493.06
55442	43161	17041 PAUL R POTTER			2/28/18	2/28/2018	16.77	16.77
55569	43641	17015 ALDRIDGE PITE LLP			000172-000512	6/20/2019	182.10	182.10
55596	43791	17396 LAURIE A ALFORD	V	12/9/2019	ALFORD 19/20	11/20/2019	1,170.26	1,170.26
55598	43791	17381 AMROCK INC - OREGON	C	12/4/2019	AMROCK 19/20	11/20/2019	53.18	53.18
55599	43791	17393 BARBARA BAKER			BAKER 19/20	11/20/2019	279.05	279.05
55600	43791	17377 NICOLAS BECKMANN			BECKMANN 19/20	11/20/2019	18.40	18.40

55601	43791 17379 IAN BISHOP			BISHOP 19/20	11/20/2019	96.63	96.63
55602	43791 17382 CBC NATIONAL BANK	C	12/5/2019	CBC 19/20	11/20/2019	114.89	114.89
55603	43791 12087 CHICAGO TITLE INS. CO			CHICAGO 19/20	11/20/2019	61.29	61.29
55604	43791 17383 CHRONOS SOLUTIONS	C	12/3/2019	CHRONOS 19/20	11/20/2019	1,378.25	1,378.25
55605	43791 17385 JOHN CIMINO			CIMINO 19/20	11/20/2019	65.47	65.47
55606	43791 17380 BARBARA COLE			COLE 19/20	11/20/2019	116.18	116.18
55608	43791 15762 CENTRALIZED REFUNDS CORELOGIC	C	12/4/2019	CORE 19/20	11/20/2019	14,284.82	
		C	12/4/2019	CORELOGIC 19/20	11/20/2019	858.37	15,143.19
55609	43791 17388 SAMUEL L DIACK	C	12/3/2019	DIACK 19/20	11/20/2019	48.00	48.00
55610	43791 13081 DRY HOLLOW FAMILY LLC	C	12/2/2019	DRY 19/20	11/20/2019	31,495.83	31,495.83
55611	43791 17371 JENNIFER M DUARTE			DUARTE 19/20	11/20/2019	73.45	73.45
55612	43791 17187 GARY ERICSON			ERICSON 19/20	11/20/2019	84.41	84.41
55613	43791 17368 FORREST D EVANS JR	C	12/2/2019	EVANS F 19/20	11/20/2019	2,192.06	2,192.06
55614	43791 17391 PATRICIA EVANSON			EVANSON 19/20	11/20/2019	2,210.65	2,210.65
55615	43791 15553 FIRST AMERICAN TITLE	C	12/4/2019	FIRST 19/20	11/20/2019	25.95	25.95
55616	43791 17366 JOHN & REBEKAH T FISHER	C	12/2/2019	FISHER 19/20	11/20/2019	60.80	60.80
55617	43791 17378 KATHARINE R GRENDE			GRENDE 19/20	11/20/2019	12.57	12.57
55618	43791 17395 H2T LLC			H2T 19/20	11/20/2019	14.45	14.45
55619	43791 17373 INTERIM CAPITAL LLC	C	12/2/2019	INTERIM 19/20	11/20/2019	23.44	23.44
55620	43791 15760 JUSTESEN RANCHES	C	12/6/2019	JUSTESEN 19/20	11/20/2019	3,395.36	3,395.36
55621	43791 17386 KEYBANK			KEYBANK 19/20	11/20/2019	10.51	10.51
55622	43791 16459 LERETA LLC			LERETA 19/20	11/20/2019	157.49	157.49
55623	43791 17370 LUMINOUS ENTERPRISES INC			LUMINOUS 19/20	11/20/2019	51.46	51.46
55624	43791 17372 M.F. MARTIN & SONS, INC.			MARTIN 19/20	11/20/2019	100.00	100.00
55625	43791 13774 VERNE MOBLEY			MOBLEY 19/20	11/20/2019	1,593.41	1,593.41
55626	43791 17390 NICOLE M PIACENTE	C	12/2/2019	PIACENTE 19/20	11/20/2019	866.17	866.17
55627	43791 17387 PNW LEGAL & ESCROW			PNW 19/20	11/20/2019	87.54	87.54
55628	43791 11192 RITE AID CORP #5334			RITE AID 19/20	11/20/2019	10.91	10.91
55629	43791 17392 ROADS END			ROADS 19/20	11/20/2019	20.00	20.00
55630	43791 17367 PAUL J & MARSHA C SAVERY	C	12/3/2019	SAVERY 19/20	11/20/2019	286.68	286.68
55631	43791 01731 SAWYER'S HARDWARE, LLC			SAWYERS 19/20	11/20/2019	20.00	20.00
55632	43791 15755 SERVICELINK	C	12/4/2019	SERVICELINK 19/20	11/20/2019	60.70	60.70
55633	43791 17375 THE COCA COLA COMPANY			COCA 19/20	11/20/2019	25.56	25.56
55634	43791 17394 CAROLYN M THOMAS			THOMAS 19/20	11/20/2019	55.74	55.74
55635	43791 17389 UMPQUA BANK	C	12/2/2019	UMPQUA 19/20	11/20/2019	166.90	166.90
55636	43791 17369 US BANK NATIONAL ASSOCIATION	C	12/2/2019	US BANK 19/20	11/20/2019	75.70	75.70
55637	43791 15550 WAYNE L & JANA L WEBB			WEBB 19/20	11/20/2019	157.59	157.59

55638	43791 14544 WELLS FARGO REAL ESTATE			WELLS 19/20	11/20/2019	947.90	947.90
55639	43791 17376 WESTERN TITLE			WESTERN 19/20	11/20/2019	15.29	15.29
55640	43791 17384 WFG LENDER SERVICES LLC			WFG 19/20	11/20/2019	93.69	93.69
55641	43791 17002 WFG NATIONAL TITLE			WFG NAT 19/20	11/20/2019	18.92	18.92
55642	43791 16759 CECELIA WILEY			WILEY 19/20	11/20/2019	39.62	39.62
55643	43791 17374 LYNN YOUNGBAR	C	12/6/2019	YOUNGBAR 19/20	11/20/2019	26.20	26.20
55644	43796 17206 JONATHAN BLUM			BLUM 19/20	11/27/2019	256.36	256.36
55645	43796 12087 CHICAGO TITLE INS. CO			CHICAGO19/20	11/20/2019	62.30	62.30
55646	43796 00212 CITY OF MAUPIN	C	12/3/2019	120219	11/25/2019	13,370.75	13,370.75
55647	43796 00115 CITY OF THE DALLES	C	12/5/2019	120219	11/25/2019	327,105.75	327,105.75
55648	43796 01072 COLUMBIA VETERINARY HOSPITAL			COLUMBIA 19/20	11/20/2019	202.54	202.54
55649	43796 17398 CLARA T DE LEON			DE LEON 19/20	11/20/2019	1,347.50	1,347.50
55650	43796 06394 DUFUR SCHOOL DISTRICT #29	C	12/3/2019	120219	11/25/2019	5,679.25	5,679.25
55651	43796 17366 JOHN & REBEKAH T FISHER	C	12/2/2019	FISHER CV 19/20	11/20/2019	138.59	138.59
55652	43796 17400 HEIDI HANSEN	C	12/2/2019	HANSEN 19/20	11/20/2019	50.00	50.00
55653	43796 17402 MARK HASKETT			HASKETT 19/20	11/20/2019	414.44	414.44
55654	43796 17401 JOHNNY & PAULA KATZBERG			KATZBERG 19/20	11/20/2019	382.21	382.21
55655	43796 15742 MOSIER HEIGHTS LLC			MOSIER 19/20	11/20/2019	98.35	98.35
55656	43796 16523 PAULY ROGERS AND CO., P.C.	C	12/3/2019	11975	11/12/2019	3,550.00	3,550.00
55657	43796 17399 RUBEN & LETICIA SEDANO			SEDANO 19/20	11/20/2019	66.24	66.24
55658	43796 15755 SERVICELINK	C	12/4/2019	SERVICE 19/20	11/20/2019	99.91	99.91
55659	43796 04011 U S BANK EQUIPMENT	C	12/5/2019	USBANK 19/20	11/20/2019	93.17	93.17
						417,693.09	417,693.09

Outstanding checks - Main - Payroll							
Check #	Bank	Date	Paid to	Status	Can/Vd Date	Pay Period	Dir Dep Amount
207246	pr		1/25/2012	KUTTNER, LAURIE		01/01/12 - 01	- 29.01
209045	pr		5/23/2014	MCMANMAN, LEONA		05/01/14 - 05	- 58.71
209459	pr		2/10/2015	SAVAGE, CORINNE		01/16/15 - 01	- 12.79
209504	pr		3/20/2015	SAVAGE, CORINNE		03/01/15 - 03	- 8.53
211167	pr		10/25/2019	ELISEA, JOSE		10/01/19 - 10	- 1187.2
211175	pr		11/8/2019	BEAMAN, NICOLE		10/16/19 - 10	- 1480.63
211180	pr		11/25/2019	NAGAN C	12/4/2019	11/01/19 - 11	- 145.47
211184	pr		11/25/2019	BEAMAN, NICOLE		11/01/19 - 11	- 1399.36
							- 4,321.70

November 2019 Subledger to General Ledger Reconciliation

Open AP invoice Report

21101

Fund	Fund Name	AP Report	GL	Difference	% Variance
101	General	89,222.05	89,222.05	-	0.0%
150	Building Codes - General	2,029.81	2,029.81	-	0.0%
160	Building Codes - Electrical	1,829.44	1,829.44	-	0.0%
202	Public Works	73,166.96	73,166.96	-	0.0%
203	County Fair	157.75	157.75	-	0.0%
205	Land Corner Preservation	184.96	184.96	-	0.0%
207	Household Hazardous Waste	963.83	963.83	-	0.0%
208	Special Economic Development	-	-	-	#DIV/0!
209	Law Library	-	-	-	#DIV/0!
210	District Attorney	-	-	-	#DIV/0!
211	Museum	328.02	328.02	-	0.0%
220	911 Communications	17,364.17	17,364.17	-	0.0%
223	Parks	368.05	368.05	-	0.0%
227	Community Corrections	9,088.89	9,088.89	-	0.0%
229	Court Facilities Security	-	-	-	#DIV/0!
322	Capital Acquisitions	-	-	-	#DIV/0!
330	CDBFG Grant	-	-	-	#DIV/0!
600	Qlife	9,412.97	9,412.97	-	0.0%
601	Qlife Capital	6,121.62	6,121.62	-	0.0%
602	Qlife Maupin	2,610.83	2,610.83	-	0.0%
704	Mint	-	-	-	#DIV/0!
706	Library District	-	-	-	#DIV/0!
780	Treasurer's Pass Through Trust	-	-	-	#DIV/0!
		212,849.35	212,849.35	-	

Recon Mike M 12/26/19

November AR General Ledger to AR Subledger Reconciliation

Recon Mike M 12/26/19

Fund	GL 13201	GL Adj	GL	AR Aging by		AR Adjusted	GL - AR Adjusted
				Fund Report	Not in Subledger		
101	25,319.92	-	25,319.92	25,319.92	-	25,319.92	-
160	170.00	-	170.00	170.00	-	170.00	-
202	42,202.30	-	42,202.30	42,202.30	-	42,202.30	-
203	1,750.00	-	1,750.00	1,750.00	-	1,750.00	-
205	-	-	-	-	-	-	-
207	-	-	-	-	-	-	-
208	-	-	-	-	-	-	-
210	-	-	-	-	-	-	-
211	-	-	-	-	-	-	-
219	-	-	-	-	-	-	-
220	43,658.15	-	43,658.15	43,658.15	-	43,658.15	-
223	-	-	-	-	-	-	-
227	-	-	-	-	-	-	-
229	-	-	-	-	-	-	-
232	-	-	-	-	-	-	-
237	-	-	-	-	-	-	-
326	-	-	-	-	-	-	-
600	26,615.78	-	26,615.78	26,615.78	-	26,615.78	-
704	-	-	-	-	-	-	-
705	-	-	-	-	-	-	-
706	-	-	-	-	-	-	-
707	-	-	-	-	-	-	-
783	-	-	-	-	-	-	-
Total	#####	-	#####	139,716.15	-	139,716.15	-

Fund	GL 25101	GL Adj	GL	AR Report	Not in Subledger	AR Adjusted	GL - AR Adjusted
101	-	-	-	-	-	-	-

Detail

Fund	GL 13301	GL Adj	GL	AR Report	Not in Subledger	AR Adjusted	GL - AR Adjusted
Total	-	-	-	-	-	-	-

November 2019 Ascend to Eden Taxes Receivable Reconciliation

Recon Mike M 12/2/19

Eden Fund & Name	Eden GL & Name	tax_year	Sum of beg_bal	Sum of certs	Sum of receipts	Sum of end_bal	Eden GL	Ascend - Eden
101 - General Fund	101.13101 - Property Taxes Principal Receivable		558,625.35	9,922,750.99	9,109,865.08	1,371,511.26	1,371,511.26	-
	101.13102 - Property Taxes Interest Receivable		10,565.21	21,913.44	25,169.35	7,309.30	7,309.30	-
	101.13103 - Miscellaneous Receivable		29,043.04	8,812.25	15,231.39	22,623.90	22,623.90	-
706 - Library District	706.13101 - Property Taxes Principal Receivable		85,617.03	1,525,805.78	1,400,734.80	210,688.01	210,688.01	-
	706.13102 - Property Taxes Interest Receivable		924.03	2,375.58	2,569.03	730.58	730.58	-
707 - 4H OSU Extension	707.13101 - Property Taxes Principal Receivable		32,412.80	578,572.11	531,132.41	79,852.50	79,852.50	-
	707.13102 - Property Taxes Interest Receivable		349.46	899.21	972.47	276.20	276.20	-
801 - Central OR CC	801.13101 - Property Taxes Principal Receivable		459.49	7,968.66	7,318.56	1,109.59	1,109.59	-
	801.13102 - Property Taxes Interest Receivable		8.52	18.37	20.81	6.08	6.08	-
802 - CGCC	802.13101 - Property Taxes Principal Receivable		80,639.49	1,391,387.56	1,278,117.42	193,909.63	193,909.63	-
	802.13102 - Property Taxes Interest Receivable		1,769.22	2,982.68	3,672.02	1,079.88	1,079.88	-
803 - ESD North Central	803.13101 - Property Taxes Principal Receivable		361.21	6,089.95	5,595.02	856.14	856.14	-
	803.13102 - Property Taxes Interest Receivable		6.23	13.39	15.51	4.11	4.11	-
804 - Region 9 ESD	804.13101 - Property Taxes Principal Receivable		60,351.49	1,074,075.82	986,131.59	148,295.72	148,295.72	-
	804.13102 - Property Taxes Interest Receivable		1,223.06	2,300.69	2,731.57	792.18	792.18	-
806 - Jefferson ESD	806.13101 - Property Taxes Principal Receivable		333.91	5,915.25	5,430.53	818.63	818.63	-
	806.13102 - Property Taxes Interest Receivable		7.31	12.14	15.03	4.42	4.42	-
807 - School District 12	807.13101 - Property Taxes Principal Receivable		108,950.14	1,812,734.00	1,666,539.87	255,144.27	255,144.27	-
	807.13102 - Property Taxes Interest Receivable		3,182.62	3,369.53	5,036.59	1,515.56	1,515.56	-
808 - School District 21	808.13101 - Property Taxes Principal Receivable		495,478.05	8,849,287.98	8,124,037.26	1,220,728.77	1,220,728.77	-
	808.13102 - Property Taxes Interest Receivable		8,997.36	19,991.08	22,451.62	6,536.82	6,536.82	-
809 - School District 21J	809.13101 - Property Taxes Principal Receivable		491.92	8,791.71	8,069.33	1,214.30	1,214.30	-
	809.13102 - Property Taxes Interest Receivable		7.58	20.93	22.29	6.22	6.22	-
810 - School District 29	810.13101 - Property Taxes Principal Receivable		81,288.24	1,151,792.86	1,062,014.51	171,066.59	171,066.59	-
	810.13102 - Property Taxes Interest Receivable		1,964.24	3,527.38	4,177.36	1,314.26	1,314.26	-
812 - School District 59	812.13101 - Property Taxes Principal Receivable		9,965.40	178,981.33	164,310.86	24,635.87	24,635.87	-
	812.13102 - Property Taxes Interest Receivable		198.55	389.45	454.53	133.47	133.47	-
814 - School District 67	814.13101 - Property Taxes Principal Receivable		228.62	3,475.93	3,198.52	506.03	506.03	-
	814.13102 - Property Taxes Interest Receivable		3.32	8.08	8.98	2.42	2.42	-
817 - School District 9	817.13101 - Property Taxes Principal Receivable		182.83	(167.18)	-	15.65	15.65	-
	817.13102 - Property Taxes Interest Receivable		487.60	(487.57)	-	0.03	0.03	-
818 - S Wasco SD 1	818.13101 - Property Taxes Principal Receivable		91,705.12	1,629,064.04	1,495,749.11	225,020.05	225,020.05	-
	818.13102 - Property Taxes Interest Receivable		1,927.72	3,403.30	4,143.34	1,187.68	1,187.68	-
830 - Antelope	830.13101 - Property Taxes Principal Receivable		235.62	5,260.03	4,813.73	681.92	681.92	-
	830.13102 - Property Taxes Interest Receivable		7.13	0.90	5.87	2.16	2.16	-
831 - Dufur	831.13101 - Property Taxes Principal Receivable		4,404.30	77,133.60	70,861.34	10,676.56	10,676.56	-
	831.13102 - Property Taxes Interest Receivable		70.69	117.70	142.75	45.64	45.64	-
832 - Maupin	832.13101 - Property Taxes Principal Receivable		16,912.85	305,598.30	280,470.03	42,041.12	42,041.12	-
	832.13102 - Property Taxes Interest Receivable		191.72	446.97	500.59	138.10	138.10	-
833 - Mosier	833.13101 - Property Taxes Principal Receivable		4,211.87	79,540.66	72,953.37	10,799.16	10,799.16	-
	833.13102 - Property Taxes Interest Receivable		48.40	110.17	123.93	34.64	34.64	-
835 - Shaniko	835.13101 - Property Taxes Principal Receivable		308.33	6,441.16	5,891.62	857.87	857.87	-
	835.13102 - Property Taxes Interest Receivable		0.68	6.56	6.63	0.61	0.61	-
836 - The Dalles	836.13101 - Property Taxes Principal Receivable		187,688.68	3,374,609.78	3,097,639.43	464,659.03	464,659.03	-
	836.13102 - Property Taxes Interest Receivable		2,359.22	4,837.29	5,599.74	1,596.77	1,596.77	-
850 - The Dalles Assmt	850.13101 - Property Taxes Principal Receivable		4,150.01	26,000.88	24,622.32	5,528.57	5,528.57	-

November 2019 Ascend to Eden Taxes Receivable Reconciliation

Recon Mike M 12/2/19

Eden Fund & Name	Eden GL & Name	tax_year	Sum of beg_bal	Sum of certs	Sum of receipts	Sum of end_bal	Eden GL	Ascend - Eden
	850.13102 - Property Taxes Interest Receivable		44.11	100.03	114.17	29.97	29.97	-
851 - Dufur Recreation	851.13101 - Property Taxes Principal Receivable		7,105.93	121,913.81	112,005.37	17,014.37	17,014.37	-
	851.13102 - Property Taxes Interest Receivable		89.39	190.56	216.95	63.00	63.00	-
852 - Jefferson Co School	852.13101 - Property Taxes Principal Receivable		622.48	11,080.22	10,171.90	1,530.80	1,530.80	-
	852.13102 - Property Taxes Interest Receivable		7.37	16.85	18.79	5.43	5.43	-
853 - Juniper Flats Fire	853.13101 - Property Taxes Principal Receivable		5,018.49	87,216.42	80,113.14	12,121.77	12,121.77	-
	853.13102 - Property Taxes Interest Receivable		59.60	135.55	152.25	42.90	42.90	-
854 - Mid-Col Fire Rescue	854.13101 - Property Taxes Principal Receivable		185,467.53	3,215,889.19	2,953,822.15	447,534.57	447,534.57	-
	854.13102 - Property Taxes Interest Receivable		2,323.13	5,015.31	5,690.33	1,648.11	1,648.11	-
856 - Mosier Rural Fire	856.13101 - Property Taxes Principal Receivable		12.21	(4.49)	-	7.72	7.72	-
	856.13102 - Property Taxes Interest Receivable		4.52	(4.49)	-	0.03	0.03	-
857 - N Wasco Parks & Rec	857.13101 - Property Taxes Principal Receivable		69,127.40	1,286,100.58	1,179,851.99	175,375.99	175,375.99	-
	857.13102 - Property Taxes Interest Receivable		807.20	1,871.73	2,072.86	606.07	606.07	-
858 - NORCOR	858.13101 - Property Taxes Principal Receivable		3,643.81	(235.67)	1,496.73	1,911.41	1,911.41	-
	858.13102 - Property Taxes Interest Receivable		341.64	225.22	350.17	216.69	216.69	-
860 - Port of The Dalles	860.13101 - Property Taxes Principal Receivable		19,781.74	351,949.22	323,140.26	48,590.70	48,590.70	-
	860.13102 - Property Taxes Interest Receivable		307.72	451.58	591.00	168.30	168.30	-
861 - White River Health	861.13101 - Property Taxes Principal Receivable		9,463.58	254,077.47	231,758.39	31,782.66	31,782.66	-
	861.13102 - Property Taxes Interest Receivable		156.04	323.70	360.14	119.60	119.60	-
862 - Wasco Soil Conservation	862.13101 - Property Taxes Principal Receivable		31,892.39	581,458.42	533,626.96	79,723.85	79,723.85	-
	862.13102 - Property Taxes Interest Receivable		327.63	880.48	957.61	250.50	250.50	-
864 - Mosier Fire	864.13101 - Property Taxes Principal Receivable		12,709.35	229,391.16	210,562.45	31,538.06	31,538.06	-
	864.13102 - Property Taxes Interest Receivable		136.07	358.31	384.54	109.84	109.84	-
878 - MH Park Ombud	878.13101 - Property Taxes Principal Receivable		461.94	7,966.49	7,313.12	1,115.31	1,115.31	-
	878.13102 - Property Taxes Interest Receivable		4.53	11.83	13.03	3.33	3.33	-
879 - OR Forest Land Protection	879.13101 - Property Taxes Principal Receivable		6,121.74	102,112.51	93,865.00	14,369.25	14,369.25	-
	879.13102 - Property Taxes Interest Receivable		78.82	169.70	191.19	57.33	57.33	-
880 - State Fire Patrol	880.13101 - Property Taxes Principal Receivable		14,337.87	239,994.64	220,624.06	33,708.45	33,708.45	-
	880.13102 - Property Taxes Interest Receivable		185.32	414.46	466.50	133.28	133.28	-
881 - Urban Renewal	881.13101 - Property Taxes Principal Receivable		94,667.12	1,643,688.01	1,509,743.00	228,612.13	228,612.13	-
	881.13102 - Property Taxes Interest Receivable		1,106.45	2,531.16	2,826.06	811.55	811.55	-
882 - Rock Creek District	882.13101 - Property Taxes Principal Receivable		0.97	(0.18)	-	0.79	0.79	-
	882.13102 - Property Taxes Interest Receivable		0.09	(0.07)	-	0.02	0.02	-
883 - Mid-Col Fire Rescue	883.13101 - Property Taxes Principal Receivable		7,879.22	287,738.68	262,050.08	33,567.82	33,567.82	-
	883.13102 - Property Taxes Interest Receivable		-	110.83	109.82	1.01	1.01	-
884 - School District 29 Bond	884.13101 - Property Taxes Principal Receivable		-	445,945.99	402,297.58	43,648.41	43,648.41	-
	884.13102 - Property Taxes Interest Receivable		-	13.15	13.15	-	-	-
Grand Total			2,362,639.06	40,975,279.08	37,645,538.85	5,692,379.29	5,692,379.29	-
783 - CATF Trust	783.13102 - Property Taxes Interest Receivable		24,689.95	47,692.50	55,868.73	16,513.72	-	16,513.72

November Recon Mike 12/5/19

November

Eden Account	Eden	JV 20-10222		Eden Total	Ascend		Ascend Total	Variance E-A
		BNSF holdback	Eden Adj		Ascend	Adj		
101.00.1101.410.102	8,056,474.66	43,010.26		8,099,484.92	8,099,484.92		8,099,484.92	-
101.00.1101.410.103	38,355.01			38,355.01	38,355.01		38,355.01	-
706.97.3706.422.114	5,612.61			5,612.61	5,612.61		5,612.61	-
706.97.3706.422.115	1,245,341.00			1,245,341.00	1,245,341.00		1,245,341.00	-
707.97.3707.422.114	2,124.97			2,124.97	2,124.97		2,124.97	-
707.97.3707.422.115	472,221.82			472,221.82	472,221.82		472,221.82	-
783.97.3783.422.127	9,751.23			9,751.23	9,751.23		9,751.23	-
783.97.3783.422.128	2,798.50			2,798.50	2,798.50		2,798.50	-
801.98.2801.422.114	31.46			31.46	31.46		31.46	-
801.98.2801.422.115	6,504.40			6,504.40	6,504.40		6,504.40	-
802.98.2802.422.114	5,500.99			5,500.99	5,500.99		5,500.99	-
802.98.2802.422.115	1,135,916.02			1,135,916.02	1,135,916.02		1,135,916.02	-
803.98.2803.422.114	24.76			24.76	24.76		24.76	-
803.98.2803.422.115	4,970.56			4,970.56	4,970.56		4,970.56	-
804.98.2804.422.114	4,158.14			4,158.14	4,158.14		4,158.14	-
804.98.2804.422.115	876,729.96			876,729.96	876,729.96		876,729.96	-
806.98.2806.422.114	22.79			22.79	22.79		22.79	-
806.98.2806.422.115	4,828.48			4,828.48	4,828.48		4,828.48	-
807.98.2807.422.114	7,471.23			7,471.23	7,471.23		7,471.23	-
807.98.2807.422.115	1,479,996.06			1,479,996.06	1,479,996.06		1,479,996.06	-
808.98.2808.422.114	34,153.07			34,153.07	34,153.07		34,153.07	-
808.98.2808.422.115	7,223,106.21			7,223,106.21	7,223,106.21		7,223,106.21	-
809.98.2809.422.114	33.99			33.99	33.99		33.99	-
809.98.2809.422.115	7,175.18			7,175.18	7,175.18		7,175.18	-
810.98.2810.422.114	5,572.06			5,572.06	5,572.06		5,572.06	-
810.98.2810.422.115	940,417.15			940,417.15	940,417.15		940,417.15	-
812.98.2812.422.114	685.68			685.68	685.68		685.68	-
812.98.2812.422.115	146,095.95			146,095.95	146,095.95		146,095.95	-
814.98.2814.422.114	15.46			15.46	15.46		15.46	-
814.98.2814.422.115	2,836.80			2,836.80	2,836.80		2,836.80	-
817.98.2817.422.114	-			-	-		-	-
818.98.2818.422.114	6,322.07			6,322.07	6,322.07		6,322.07	-
818.98.2818.422.115	1,329,760.87			1,329,760.87	1,329,760.87		1,329,760.87	-
830.98.2830.422.114	14.59			14.59	14.59		14.59	-

November		Recon Mike 12/5/19		November				Variance E-A
Eden Account	Eden	JV 20-10222 BNSF holdback	Eden Adj	Eden Total	Ascend	Ascend Adj	Ascend Total	
830.98.2830.422.115	4,294.36			4,294.36	4,294.36		4,294.36	-
831.98.2831.422.114	286.19			286.19	286.19		286.19	-
831.98.2831.422.115	62,968.51			62,968.51	62,968.51		62,968.51	-
832.98.2832.422.114	1,109.64			1,109.64	1,109.64		1,109.64	-
832.98.2832.422.115	249,432.07			249,432.07	249,432.07		249,432.07	-
833.98.2833.422.114	276.04			276.04	276.04		276.04	-
833.98.2833.422.115	64,920.44			64,920.44	64,920.44		64,920.44	-
835.98.2835.422.114	20.53			20.53	20.53		20.53	-
835.98.2835.422.115	5,255.46			5,255.46	5,255.46		5,255.46	-
836.98.2836.422.114	12,282.14			12,282.14	12,282.14		12,282.14	-
836.98.2836.422.115	2,754,513.90			2,754,513.90	2,754,513.90		2,754,513.90	-
850.98.2850.422.114	270.34			270.34	270.34		270.34	-
850.98.2850.422.115	21,249.18			21,249.18	21,249.18		21,249.18	-
851.98.2851.422.114	464.24			464.24	464.24		464.24	-
851.98.2851.422.115	99,515.82			99,515.82	99,515.82		99,515.82	-
852.98.2852.422.114	40.47			40.47	40.47		40.47	-
852.98.2852.422.115	9,044.05			9,044.05	9,044.05		9,044.05	-
853.98.2853.422.114	329.35			329.35	329.35		329.35	-
853.98.2853.422.115	71,190.16			71,190.16	71,190.16		71,190.16	-
854.98.2854.422.114	12,119.84			12,119.84	12,119.84		12,119.84	-
854.98.2854.422.115	2,625,053.36			2,625,053.36	2,625,053.36		2,625,053.36	-
856.98.2856.422.114	-			-	-		-	-
857.98.2857.422.114	4,545.67			4,545.67	4,545.67		4,545.67	-
857.98.2857.422.115	1,049,680.62			1,049,680.62	1,049,680.62		1,049,680.62	-
858.98.2858.422.114	195.33			195.33	195.33		195.33	-
858.98.2858.422.115	-			-	-		-	-

November Recon Mike 12/5/19

November

Eden Account	Eden	JV 20-10222		Eden Total	Ascend		Ascend Total	Variance E-A
		BNSF holdback	Eden Adj		Ascend	Adj		
860.98.2860.422.114	1,292.30			1,292.30	1,292.30		1,292.30	-
860.98.2860.422.115	287,302.54			287,302.54	287,302.54		287,302.54	-
861.98.2861.422.114	601.32			601.32	601.32		601.32	-
861.98.2861.422.115	207,357.68			207,357.68	207,357.68		207,357.68	-
862.98.2862.422.114	2,103.93			2,103.93	2,103.93		2,103.93	-
862.98.2862.422.115	474,573.48			474,573.48	474,573.48		474,573.48	-
864.98.2864.422.114	836.53			836.53	836.53		836.53	-
864.98.2864.422.115	187,220.84			187,220.84	187,220.84		187,220.84	-
878.98.2878.422.114	30.04			30.04	30.04		30.04	-
878.98.2878.422.115	6,502.31			6,502.31	6,502.31		6,502.31	-
879.98.2879.422.114	399.14			399.14	399.14		399.14	-
879.98.2879.422.115	83,355.17			83,355.17	83,355.17		83,355.17	-
880.98.2880.422.114	943.30			943.30	943.30		943.30	-
880.98.2880.422.115	195,904.55			195,904.55	195,904.55		195,904.55	-
881.98.2881.422.114	6,198.45			6,198.45	6,198.45		6,198.45	-
881.98.2881.422.115	1,341,659.59			1,341,659.59	1,341,659.59		1,341,659.59	-
882.98.2881.422.114	-			-	-		-	-
882.98.2882.422.114	-			-	-		-	-
883.98.2883.422.114	553.99			553.99	553.99		553.99	-
883.98.2883.422.115	234,741.12			234,741.12	234,741.12		234,741.12	-
884.98.2884.422.114	13.15			13.15	13.15		13.15	-
884.98.2884.422.115	363,757.77			363,757.77	363,757.77		363,757.77	-
	33,499,428.64		-	33,542,438.90	33,542,438.90	-	33,542,438.90	-

FY20		Reconcile thorough November by Mike M as of 12/5/19				FY20				Variance E-A
Eden Account	Eden	Eden Adj				Eden Total	Ascend	Ascend Total		
		Eden Adj 19-10504 July Receipt	Eden Adj 20-10011 Forclosure	Eden Adj 19-10519 August Receipt	JV 20-10222 BNSF holdback					
101.00.1101.410.102	8,914,607.95	-	-	-	43,010.26	8,957,618.21	8,957,618.21	-	8,957,618.21	-
101.00.1101.410.103	106,115.75	82,404.74	(41,247.06)	30,109.92	-	177,383.35	177,383.35	-	177,383.35	-
706.97.3706.422.114	15,527.62	6,088.44	-	4,398.95	-	26,015.01	26,015.01	-	26,015.01	-
706.97.3706.422.115	1,377,283.76	-	-	-	-	1,377,283.76	1,377,283.76	-	1,377,283.76	-
707.97.3707.422.114	5,878.39	2,305.55	-	1,665.68	-	9,849.62	9,849.62	-	9,849.62	-
707.97.3707.422.115	522,253.34	-	-	-	-	522,253.34	522,253.34	-	522,253.34	-
783.97.3783.422.127	43,384.09	-	-	-	-	43,384.09	43,384.09	-	43,384.09	-
783.97.3783.422.128	12,484.64	-	-	-	-	12,484.64	12,484.64	-	12,484.64	-
801.98.2801.422.114	145.80	-	-	-	-	145.80	145.80	-	145.80	-
801.98.2801.422.115	7,193.54	-	-	-	-	7,193.54	7,193.54	-	7,193.54	-
802.98.2802.422.114	25,519.49	-	-	-	-	25,519.49	25,519.49	-	25,519.49	-
802.98.2802.422.115	1,256,265.30	-	-	-	-	1,256,265.30	1,256,265.30	-	1,256,265.30	-
803.98.2803.422.114	113.32	-	-	-	-	113.32	113.32	-	113.32	-
803.98.2803.422.115	5,497.18	-	-	-	-	5,497.18	5,497.18	-	5,497.18	-
804.98.2804.422.114	19,240.88	-	-	-	-	19,240.88	19,240.88	-	19,240.88	-
804.98.2804.422.115	969,618.72	-	-	-	-	969,618.72	969,618.72	-	969,618.72	-
806.98.2806.422.114	105.50	-	-	-	-	105.50	105.50	-	105.50	-
806.98.2806.422.115	5,340.04	-	-	-	-	5,340.04	5,340.04	-	5,340.04	-
807.98.2807.422.114	34,769.89	-	-	-	-	34,769.89	34,769.89	-	34,769.89	-
807.98.2807.422.115	1,636,800.31	-	-	-	-	1,636,800.31	1,636,800.31	-	1,636,800.31	-
808.98.2808.422.114	158,071.71	-	-	-	-	158,071.71	158,071.71	-	158,071.71	-
808.98.2808.422.115	7,988,387.87	-	-	-	-	7,988,387.87	7,988,387.87	-	7,988,387.87	-
809.98.2809.422.114	156.29	-	-	-	-	156.29	156.29	-	156.29	-
809.98.2809.422.115	7,935.30	-	-	-	-	7,935.30	7,935.30	-	7,935.30	-
810.98.2810.422.114	26,134.49	-	-	-	-	26,134.49	26,134.49	-	26,134.49	-
810.98.2810.422.115	1,040,053.49	-	-	-	-	1,040,053.49	1,040,053.49	-	1,040,053.49	-
812.98.2812.422.114	3,190.12	-	-	-	-	3,190.12	3,190.12	-	3,190.12	-
812.98.2812.422.115	161,574.68	-	-	-	-	161,574.68	161,574.68	-	161,574.68	-
814.98.2814.422.114	70.13	-	-	-	-	70.13	70.13	-	70.13	-
814.98.2814.422.115	3,137.36	-	-	-	-	3,137.36	3,137.36	-	3,137.36	-
817.98.2817.422.114	-	-	-	-	-	-	-	-	-	-
818.98.2818.422.114	29,239.14	-	-	-	-	29,239.14	29,239.14	-	29,239.14	-
818.98.2818.422.115	1,470,647.87	-	-	-	-	1,470,647.87	1,470,647.87	-	1,470,647.87	-
830.98.2830.422.114	70.23	-	-	-	-	70.23	70.23	-	70.23	-

FY20		Reconcile thorough November by Mike M as of 12/5/19				FY20				
Eden Account	Eden	Eden Adj				Eden Total	Ascend	Ascend d Adj	Ascend Total	Variance E-A
		Eden Adj 19- 10504 July Receipt	Eden Adj 20- 10011 Foreclosure	19-10519 August Receipt	JV 20- 10222 BNSF holdback					
830.98.2830.422.115	4,749.36	-	-	-	-	4,749.36	4,749.36	-	4,749.36	-
831.98.2831.422.114	1,363.88	-	-	-	-	1,363.88	1,363.88	-	1,363.88	-
831.98.2831.422.115	69,639.97	-	-	-	-	69,639.97	69,639.97	-	69,639.97	-
832.98.2832.422.114	5,110.49	-	-	-	-	5,110.49	5,110.49	-	5,110.49	-
832.98.2832.422.115	275,859.13	-	-	-	-	275,859.13	275,859.13	-	275,859.13	-
833.98.2833.422.114	1,278.33	-	-	-	-	1,278.33	1,278.33	-	1,278.33	-
833.98.2833.422.115	71,798.72	-	-	-	-	71,798.72	71,798.72	-	71,798.72	-
835.98.2835.422.114	85.93	-	-	-	-	85.93	85.93	-	85.93	-
835.98.2835.422.115	5,812.29	-	-	-	-	5,812.29	5,812.29	-	5,812.29	-
836.98.2836.422.114	56,875.88	-	-	-	-	56,875.88	56,875.88	-	56,875.88	-
836.98.2836.422.115	3,046,352.17	-	-	-	-	3,046,352.17	3,046,352.17	-	3,046,352.17	-
850.98.2850.422.114	1,235.74	-	-	-	-	1,235.74	1,235.74	-	1,235.74	-
850.98.2850.422.115	23,500.50	-	-	-	-	23,500.50	23,500.50	-	23,500.50	-
851.98.2851.422.114	2,162.47	-	-	-	-	2,162.47	2,162.47	-	2,162.47	-
851.98.2851.422.115	110,059.45	-	-	-	-	110,059.45	110,059.45	-	110,059.45	-
852.98.2852.422.114	188.41	-	-	-	-	188.41	188.41	-	188.41	-
852.98.2852.422.115	10,002.25	-	-	-	-	10,002.25	10,002.25	-	10,002.25	-
853.98.2853.422.114	1,532.43	-	-	-	-	1,532.43	1,532.43	-	1,532.43	-
853.98.2853.422.115	78,732.66	-	-	-	-	78,732.66	78,732.66	-	78,732.66	-
854.98.2854.422.114	56,326.44	-	-	-	-	56,326.44	56,326.44	-	56,326.44	-
854.98.2854.422.115	2,903,175.42	-	-	-	-	2,903,175.42	2,903,175.42	-	2,903,175.42	-
856.98.2856.422.114	-	-	-	-	-	-	-	-	-	-
857.98.2857.422.114	21,027.35	-	-	-	-	21,027.35	21,027.35	-	21,027.35	-
857.98.2857.422.115	1,160,893.41	-	-	-	-	1,160,893.41	1,160,893.41	-	1,160,893.41	-
858.98.2858.422.114	1,846.90	-	-	-	-	1,846.90	1,846.90	-	1,846.90	-
858.98.2858.422.115	-	-	-	-	-	-	-	-	-	-

FY20		Reconcile thorough November by Mike M as of 12/5/19					FY20				
Eden Account	Eden	Eden Adj				Eden Total	Ascend	Ascen d Adj	Ascend Total	Variance E-A	
		Eden Adj 19- 10504 July Receipt	Eden Adj 20- 10011 Forclosure	19-10519 August Receipt	JV 20- 10222 BNSF holdback						
860.98.2860.422.114	5,988.08	-	-	-	-	5,988.08	5,988.08	-	5,988.08	-	
860.98.2860.422.115	317,742.01	-	-	-	-	317,742.01	317,742.01	-	317,742.01	-	
861.98.2861.422.114	2,791.18	-	-	-	-	2,791.18	2,791.18	-	2,791.18	-	
861.98.2861.422.115	229,327.06	-	-	-	-	229,327.06	229,327.06	-	229,327.06	-	
862.98.2862.422.114	9,728.52	-	-	-	-	9,728.52	9,728.52	-	9,728.52	-	
862.98.2862.422.115	524,854.14	-	-	-	-	524,854.14	524,854.14	-	524,854.14	-	
864.98.2864.422.114	3,889.53	-	-	-	-	3,889.53	3,889.53	-	3,889.53	-	
864.98.2864.422.115	207,056.70	-	-	-	-	207,056.70	207,056.70	-	207,056.70	-	
878.98.2878.422.114	134.89	-	-	-	-	134.89	134.89	-	134.89	-	
878.98.2878.422.115	7,191.23	-	-	-	-	7,191.23	7,191.23	-	7,191.23	-	
879.98.2879.422.114	1,869.20	-	-	-	-	1,869.20	1,869.20	-	1,869.20	-	
879.98.2879.422.115	92,186.63	-	-	-	-	92,186.63	92,186.63	-	92,186.63	-	
880.98.2880.422.114	4,429.30	-	-	-	-	4,429.30	4,429.30	-	4,429.30	-	
880.98.2880.422.115	216,660.46	-	-	-	-	216,660.46	216,660.46	-	216,660.46	-	
881.98.2881.422.114	28,756.19	-	-	-	-	28,756.19	28,756.19	-	28,756.19	-	
881.98.2881.422.115	1,483,807.23	-	-	-	-	1,483,807.23	1,483,807.23	-	1,483,807.23	-	
882.98.2881.422.114	-	-	-	-	-	-	-	-	-	-	
882.98.2882.422.114	-	-	-	-	-	-	-	-	-	-	
883.98.2883.422.114	2,547.25	-	-	-	-	2,547.25	2,547.25	-	2,547.25	-	
883.98.2883.422.115	259,611.72	-	-	-	-	259,611.72	259,611.72	-	259,611.72	-	
884.98.2884.422.114	13.15	-	-	-	-	13.15	13.15	-	13.15	-	
884.98.2884.422.115	402,297.58	-	-	-	-	402,297.58	402,297.58	-	402,297.58	-	
	37,557,305.82	90,798.73	(41,247.06)	36,174.55	43,010.26	37,686,042.30	37,686,042.30	-	37,686,042.30	-	

Wasco County Monthly Report

Transfers - November 2019

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data							
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Transfer In							
911 COMMUNICATIONS FUND	253,129.00	105,470.00	103,716	41.7%	41.7%	1.7%	1,754.15
911 EQUIPMENT RESERVE	30,000.00	12,500.00	12,500	41.7%	41.7%	0.0%	-
COUNTY FAIR FUND	29,000.00	29,000.00	29,000	100.0%	100.0%	0.0%	-
FACILITY CAPITAL RESERVE	-	-	354,167	#DIV/0!	30.8%	-100.0%	(354,166.65)
GENERAL FUND	1,215,271.00	75,812.00	-	6.2%	0.0%	#DIV/0!	75,812.00
GENERAL OPERATING RESERVE	3,167,866.00	-	354,167	0.0%	29.7%	-100.0%	(354,166.65)
MUSEUM	22,500.00	22,500.00	22,500	100.0%	100.0%	0.0%	-
PUBLIC WORKS FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
ROAD RESERVE FUND	1,000,000.00	-	-	0.0%	0.0%	#DIV/0!	-
CAPITAL ACQUISITIONS FUND	-	-	354,167	#DIV/0!	41.7%	-100.0%	(354,166.65)
BUILDING CODES - GENERAL							
NON-DEPARTMENTAL RESOURCES-R	200,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
BUILDING CODES - GENERAL Total	200,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
BUILDING CODES - ELECTRICAL							
NON-DEPARTMENTAL RESOURCES-R	200,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
BUILDING CODES - ELECTRICAL Total	200,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
Transfer In Total	6,117,766.00	245,282.00	1,230,216	4.0%	29.3%	-80.1%	(984,933.80)
Transfer Out							
911 COMMUNICATIONS FUND	73,333.00	12,500.00	12,500	17.0%	17.0%	0.0%	-
911 EQUIPMENT RESERVE	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
COMMUNITY CORRECTIONS FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
DISTRICT ATTORNEY	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
FACILITY CAPITAL RESERVE	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
FOREST HEALTH PROGRAM FUND	119,459.00	-	-	0.0%	0.0%	#DIV/0!	-

Wasco County Monthly Report

Transfers - November 2019

GENERAL FUND	3,424,162.00	151,970.00	1,212,716	4.4%	35.2%	-87.5%	(1,060,745.80)
LAND CORNER PRESERVATION FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
LAW LIBRARY FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
PUBLIC WORKS FUND	1,000,000.00	-	-	0.0%	0.0%	#DIV/0!	-
SPECIAL ECON DEV PAYMENTS FUND	480,812.00	80,812.00	5,000	16.8%	0.8%	1516.2%	75,812.00
WEED & PEST CONTROL FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
YOUTH THINK FUND							
NON-DEPARTMENTAL EXPENDITURES-E	120,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
YOUTH THINK FUND Total	120,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
BUILDING CODES - GENERAL							
NON-DEPARTMENTAL EXPENDITURES-E	450,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
BUILDING CODES - GENERAL Total	450,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
BUILDING CODES - ELECTRICAL							
NON-DEPARTMENTAL EXPENDITURES-E	450,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
BUILDING CODES - ELECTRICAL Total	450,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
Transfer Out Total	6,117,766.00	245,282.00	1,230,216	4.0%	29.3%	-80.1%	(984,933.80)

PERS Recap
 For the Year Ended 6/30/2020
 Create using PERS Monthly Invoice
 Wasco County

6%

	PERS WAGES	EMPLOYEE PERS SHARE	EMPLOYERS SHARE	PERS Units	Social Security	Rounding	Adjustments	Total Remittance	PERS Invoice	variance
JULY	564,216.38	33,492.82	110,697.45	2.32	-	(0.19)	572.25	144,764.65	144,764.65	-
AUGUST	591,376.38	35,482.64	102,079.91	2.32	-	0.10	(12,890.21)	124,674.76	124,674.76	-
SEPTEMBER	576,934.51	34,616.10	87,544.86	2.32	-	(0.04)	-	122,163.24	122,163.24	-
OCTOBER	585,680.48	35,140.89	88,429.55	2.32	-	(0.01)	-	123,572.75	123,572.75	-
NOVEMBER	612,731.54	36,601.58	92,658.52	2.32	-	(0.02)	162.39	129,424.79	129,424.79	-
DECEMBER	-	-	(2.32)	2.32	-	-	-	-	-	-
JANUARY	-	-	(2.32)	2.32	-	-	-	-	-	-
FEBRUARY	-	-	(2.32)	2.32	-	-	-	-	-	-
MARCH	-	-	(2.32)	2.32	-	-	-	-	-	-
APRIL	-	-	(2.32)	2.32	-	-	-	-	-	-
MAY	-	-	(2.32)	2.32	-	-	-	-	-	-
JUNE	-	-	(2.32)	2.32	-	-	-	-	-	-
Total	2,930,939.29	175,334.03	481,394.05	27.84	-	(0.16)	(12,155.57)	644,600.19	644,600.19	-

PERS Units

Emp# 4096

2.32 per month

2.32

Adjustments

Janson - timing	73.34	Year end recon - started PERS contributions too soon
Ramos - timing	89.05	Year end recon - started PERS contributions too soon
	162.39	

CUSIP/Sec-ID	Type	Face Rate	Purchase Date	Maturity	Weight	Yield to Maturity	Yield to Worst	Days to maturity	Weighted Days to Maturity	
3135G0S53	US Government Securities	Federal Natl Mortgage Assn	1.700%	2/23/2018	1/27/2020	12.30%	2.23%	2.23%	58	7
3130ADUJ9	US Government Securities	Federal Home Loan Bank	2.380%	10/15/2018	3/30/2020	4.40%	2.71%	2.71%	121	5
76116FAD9	US Government Securities	RFCSP Strip Principal	DI	10/3/2018	7/15/2020	4.40%	2.76%	2.76%	228	10
76116FAE7	US Government Securities	RFCSP Strip Principal	DI	5/30/2018	10/15/2020	4.40%	2.55%	2.55%	320	14
76116FAG2	US Government Securities	RFCSP Strip Principal	DI	7/27/2018	1/15/2021	4.40%	2.71%	2.71%	412	18
3133ER4D6	US Government Securities	Federal Farm Credit Bank	1.620%	8/14/2018	4/20/2021	3.80%	2.70%	2.70%	507	19
3133EGEV3	US Government Securities	Federal Farm Credit Bank	1.620%	9/17/2018	6/14/2021	4.30%	2.79%	2.80%	562	24
3133EGEV3	US Government Securities	Federal Farm Credit Bank	1.620%	10/3/2018	6/14/2021	4.30%	2.88%	2.88%	562	24
3130ABMR4	US Government Securities	Federal Home Loan Bank	1.850%	7/27/2017	7/6/2021	53.30%	1.85%	1.85%	584	311
478160CD4	Corporate Bond	Johnson & Johnson	2.250%	10/4/2018	3/3/2022	4.30%	2.96%	2.96%	824	35
					0.00%					
					0.00%					
		5 years			0.00%					
		total			99.90%		2.21%	2.21%		

General Ledger

Time to average maturity
*.12101

Average	Weighted Ave
1.14 Years	1.28 Years

Investment by Agency

	% Portfolio	Max	Comply
Federal Home Loan Bank	17.606%	33%	YES
Federal Home Loan Mortgage Corp	0.000%	33%	YES
Federal Natl Mortgage Assn	3.777%	33%	YES
Federal Farm Credit Bank	3.864%	33%	YES
RFCSP Strip Principal	4.240%	33%	YES
	0.000%	33%	YES
Total US Agencies	29.487%	100%	YES
Corporate Bond Johnson & Johnson	1.367%	100%	YES
LGIP	69.145%	49,000,000	YES

LGIP Yield	
November	2.34%
Investments at	
Less than LGIP	
Count	1
Value	7,391,116.00
%	64.9%

Total Invested

Limits	Max %	Portfolio	Comply	Maturity Limits	Min	Actual \$
US Treasury	100.0%	0.0%	YES	Under 60 Days	25%	26,914,635.05
US Agency Securities	100.0%	29.5%	YES	Under 1 year	50%	28,457,672.05
Per US Agency	33.0%	17.6%	YES	Under 3 years	75%	36,908,791.05
Oregon Short Term Fund	30,000,000	25,520,675	YES	Under 5 years	100%	36,908,791.05
Bankers' Acceptance	25.0%	0.0%	YES			
Time Deposits/Savings	50.0%	0.0%	YES			
Certificates of Deposit per Institution	25.0%	0.0%	YES			

Par	Face	Principal Cost	Interest included at purchase	Purchase Price	Market	Book Value 10/31/2019	Called/ Matured/Purcha sed	Mark to Market	Book Value 11/30/2019
1,394,000.00	1,394,000.00	1,380,060.00	1,711.52	1,381,771.52	1,393,960.00	1,393,816.00		144.00	1,393,960.00
500,000.00	500,000.00	497,617.50	494.79	498,112.29	501,077.00	501,574.00		(497.00)	501,077.00
500,000.00	500,000.00	499,963.28	-	499,963.28	519,203.00	518,528.00		675.00	519,203.00
531,000.00	531,000.00	499,961.17	-	499,961.17	522,757.00	522,181.00		576.00	522,757.00
534,000.00	534,000.00	499,812.00	-	499,812.00	523,093.00	522,010.00		1,083.00	523,093.00
435,000.00	435,000.00	423,118.00	2,025.77	425,143.77	433,343.00	432,832.00		511.00	433,343.00
500,000.00	500,000.00	484,526.00	2,092.50	486,618.50	496,418.00	496,341.00		77.00	496,418.00
500,000.00	500,000.00	483,711.50	2,452.50	486,164.00	496,418.00	496,341.00		77.00	496,418.00
6,000,000.00	6,000,000.00	5,999,940.00	6,475.00	6,006,415.00	5,997,156.00	5,998,212.00		(1,056.00)	5,997,156.00
500,000.00	500,000.00	488,547.34	968.75	489,516.09	504,691.00	505,918.00		(1,227.00)	504,691.00
				-	-			-	-
				-	-			-	-
11,394,000.00	11,394,000.00	11,257,256.79	16,220.83	11,273,477.62	11,388,116.00	11,387,753.00	-	363.00	11,388,116.00
		Eden GL							11,388,116.00
				6,504,527.29	6,498,233.00	6,499,786.00		(1,553.00)	6,498,233.00
				-	-	-		-	-
				1,381,771.52	1,393,960.00	1,393,816.00		144.00	1,393,960.00
				1,397,926.27	1,426,179.00	1,425,514.00		665.00	1,426,179.00
				1,499,736.45	1,565,053.00	1,562,719.00		2,334.00	1,565,053.00
				-	-	-		-	-
				-	-	-		-	-
				489,516.09	504,691.00	505,918.00		(1,227.00)	504,691.00
				25,520,675.05	25,520,675.05	25,520,675.05		-	25,520,675.05
				36,794,152.67	36,908,791.05	36,908,428.05		363.00	36,908,791.05

114,638.38

2,770.00

49,318.21

58,484.88

Actual %	Comply			0.01%	2,552.07	212.67
73%	YES	9,227,197.76	9,227,197.76		-	
77%	YES	18,454,395.53	9,227,197.76			
100%	YES	27,681,593.29	9,227,197.76			
100%	YES	36,908,791.05	9,227,197.76			

Repurchase Agreements	5.0%	0.0%	YES
Corporate Debt (Total)	15.0%	0.0%	YES
Corporate Commercial Paper	15.0%	0.0%	YES
Corp Commercial Paper Per Issuer	2.5%	0.0%	YES
Corporate Bonds	10.0%	1.4%	YES
Corp Bonds Per Issuer	2.5%	1.4%	YES
Municipal Debt (Total)	10.0%	0.0%	YES
Municipal Commercial Paper	10.0%	0.0%	YES
Municipal Bonds	10.0%	0.0%	YES

November 2019 Bank Reconciliation

Main Checking Bank						LGIP Account Bank					
		Eden 600	Eden 601	Eden 602	Eden Total			Eden 600	Eden 601	Eden 602	Eden
Beginning Balance	468,066.09	138,426.44	136,795.66	186,843.99	462,066.09	Beginning Balance	1,485,139.30	37,078.61	1,447,557.95	502.74	1,485,139.30
Credits	-					Deposits					
Deposits	57,215.00	57,215.00	27,251.67	-	84,466.67	Debit Dividends/Interest	2,860.42	257.44	2,328.38	274.60	2,860.42
Withdrawals	-					Withdrawals					
Checks	44,974.09	75,780.88	14,540.49	-	90,321.37	Credit Other Decreases	0.05	0.05			0.05
Ending Balance	480,307.00	119,860.56	149,506.84	186,843.99	456,211.39	Ending Balance	1,487,999.67	37,336.00	1,449,886.33	777.34	1,487,999.67
Deposits in Transit	-					Ending GL	1,487,999.67				
Outstanding Checks	\$24,095.61					LGIP Variance	-	9.0%	81.4%	9.6%	
Adjusted Balance	456,211.39	119,860.56	149,506.84	186,843.99	456,211.39	Mike 12/9/2019					
Variance	-										
Mike 12/26/2019											
John Amery	5301		\$8,000.00								
John Amery	5304		\$15,340.61								
Union Pacific RR	5309		\$755.00								
			\$24,095.61								



CONSENT AGENDA

[MINUTES: 12.18.2019 REGULAR SESSION](#)

[BACK-UP MEDICAL EXAMINER AGREEMENT](#)

[EMS GRANT AGREEMENT](#)



WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
DECEMBER 18, 2019

PRESENT: Steve Kramer, Chair
Scott Hege, Vice-Chair
Kathy Schwartz, County Commissioner
STAFF: Kathy Clark, Executive Assistant
Tyler Stone, Administrative Officer

At 9:00 a.m. Chair Kramer opened the Regular Session with the Pledge of Allegiance. Adjustments to the agenda:

- Added SRCH Agreement to Discussion List

Discussion Item – ADPEP Grant Agreement 162432

Prevention Coordinator Debby Jones explained that the Alcohol and Drug Prevention and Education Program funding used to be a pass-through grant administered by Mid-Columbia Center for Living. With changes in the State system, it became possible to contract directly which streamlines the process for all involved. This is block grant funding.

{{Vice-Chair Hege moved to approve Grant Agreement Number 162432 between Oregon Health Authority and Wasco County for programs intended to prevent alcohol, tobacco and drug use. Commissioner Schwartz seconded the motion which passed unanimously.}}

Discussion Item – Sustainable Relationships for Community Health

Ms. Jones explained that this is an agreement for screening services and allows us to be paid for her services as part of the grant. She stated that they are working for stronger relationships with medical providers to streamline workflow, screening, intervention and treatment for both youth and adults. The idea is to support those in crisis, but will also help with adolescent wellness visits. In addition, Hood River and Wasco County will work cooperatively to get young children and teens into boost camps.

{{{Commissioner Schwartz moved to approve the Memorandum of Agreement between Hood River County and Wasco County clarifying their roles as Sustainable Relationships for our Community Health partners. Vice-Chair Hege seconded the motion which passed unanimously.}}}

Discussion Item – MUNIS Exemption

Finance Director Mike Middleton reviewed the memo included in the Packet. He explained that this will save money over going with a new vendor.

Vice-Chair Hege noted that the annual cost will be significantly more than the current system. Information Systems Director Paul Ferguson stated that the cost is about the same due to the hosting service that will be included. He stated that going through the numbers, it was about a \$3,000 less taking into account the staff time, server maintenance and upgrades. Mr. Stone added that we have not yet opened negotiations and may be able to reduce the costs further.

Vice-Chair Hege commented that the current system is very difficult to use and we need to move to a better platform.

{{{Vice-Chair Hege moved to approve and exemption for the purchase of financial software under ORS 279B.075 and section 2a of the Wasco County Contracting Rules which state as follows: *279B.075 Sole-source procurements. (1) A contracting agency may award a contract for goods or services without competition if the Director of the Oregon Department of Administrative Services, a local contract review board, a state contracting agency, If the state contracting agency has procurement authority under ORS 279A.050, the State Chief Information Officer, with respect to goods or services described in subsection (2)(b) of this section and if the director has delegated the necessary authority to the State Chief Information Officer, or a person designated in writing by the director, board or state contracting agency with procurement authority under ORS 279A.050, determines in writing, in accordance with rules adopted under ORS 279A.065, that the goods or services, or class of goods or services, are available from only one source. (2) The determination of a sole source must be based on written findings that may include: (a) That the efficient utilization of existing goods requires acquiring compatible goods or services.* Commissioner Schwartz seconded the motion which passed unanimously.}}}

Discussion Item – Medical Examiner Agreement

Ms. Clark explained that Dr. McDonnell has resigned as Medical Examiner for Wasco County, although she will continue her other duties with North Central Public Health District. Dr. McDonnell has been instrumental in the search for a replacement and has identified Dr. Christopher Van Tilburg who is currently serving as Medical Examiner for Hood River County. Dr. Van Tilburg has agreed to fill the position with Dr. McDonnell serving as a backup. The agreement in the Packet formalizes that arrangement.

Commissioner Schwartz asked about the costs. Vice-Chair Hege stated that he believes this will be an increase in the cost. Commissioner Schwartz noted that it is a hard position to fill and we are lucky to have Hood River step up to help.

{{Vice-Chair Hege moved to approve The Medical Examiner Services Agreement between Wasco and Hood River Counties. Commissioner Schwartz seconded the motion which passed unanimously.}}

Discussion Item – Lease

Mr. Stone explained that for a number of years the Columbia Gorge Health Council has occupied the County Building located at 610 Court Street; heretofore, we have not charged rent as we viewed it as an in-kind contribution to getting the Coordinated Care Organization started in this region. The organization is now well-established and the arrangement needs to be made formal with rent collected.

{{Commissioner Schwartz moved to approve the lease agreement between Wasco County and the Columbia Gorge Health Council for 610 Court Street, The Dalles. Vice-Chair Hege seconded the motion which passed unanimously.}}

Consent Agenda – 12.4.2019 Minutes/Reappointments

{{Vice-Chair Hege moved to approve the Consent Agenda. Commissioner Schwartz seconded the motion which passed unanimously.}}

County Clerk Lisa Gambie reported that there is a national effort through the National Association of Secretaries of State to encourage citizens to turn to local officials with any questions regarding information they are seeing around elections in an effort to stem the tide of misinformation. In addition, risk-limiting

election audits will now be conducted – a statistically selected group of ballots will be used to determine the validity of election results.

Commissioner Schwartz asked how people without addresses are able to vote. Ms. Gambee replied that the homeless can register to vote by giving a general idea of their location, even if it is a park bench. That information will help to determine their district. They can come into the office to pick up a ballot or they can have it sent to general delivery at the Post Office.

Ms. Gambee said that her office is working on voter activation for 3,000 inactive Wasco County voters. So far they have found 300 that have moved to other states. They are contacting those states for verification so voters no longer residing in Wasco County can be cleared from our database.

Agenda Item – Comprehensive Plan Ordinance Update – 2nd Hearing

At 9:31 a.m. Chair Kramer opened public hearing for 921-18-000216, 921-18-000217, 921-18-000218, 921-18-000219 and 921-19-000125, a review of a recommendation made by the Wasco County Planning Commission for: A legislative hearing to consider approving amendments to the Wasco County Comprehensive Plan primarily relating to policies and implementation strategies for Natural Resources, Scenic and Historic Areas and Open Spaces, Natural Hazards, Public Facilities and Services and Energy Conservation. Amendments also include the adoption of a new format for the plan. These amendments relate to work tasks 13-16 and 19 of Wasco County's Periodic Review to update the Comprehensive Plan.

He continued by explaining the process for the hearing and asking the following questions:

- Does any Commission member wish to disqualify themselves for any personal or financial interest in this matter? There were none.
- Does any member of the audience wish to challenge the right of any Commission member to hear this matter? There were none.
- Is there any member of the audience who wishes to question the jurisdiction of this body to act on behalf of Wasco County in this matter? There were none.

Long-Range Planner Dr. Kelly Howsley-Glover noted that as requested at the first hearing, language has been added regarding alternative solid waste treatment.

There being no questions or comments, Chair Kramer closed the hearing at 9:36 a.m.

{{{Commissioner Schwartz moved to approve Ordinance 19-007 in the matter of the Wasco County Planning Commission's request to approve proposed periodic review legislative amendments to update the Comprehensive Plan related to land use planning goals 5, 7, 11 and 13 in chapters 5, 7, 11 and 13 of Wasco County 2040, the comprehensive plan (file number 921-18-000216, 921-18-000217, 921-18-000218, 921-18-000219, and 921-19-000125). Vice-Chair Hege seconded the motion which passed unanimously.}}}

Dr. Howsley-Glover stated that she will now send the Ordinance to the State for approval.

Agenda Item – Urban Growth Boundary Ordinance – 2nd Hearing

At 9:39 a.m. Chair Kramer opened public hearing 921-19-000170 PLNG, a review of adoption by The Dalles City Council of: Updates to the City of The Dalles Land Use and Development Ordinance and Comprehensive Plan; the proposed amendments will have a widespread affect, on many properties and zones, and is therefore a legislative amendment.

He continued by explaining the process for the hearing and asking the following questions:

- Does any Commission member wish to disqualify themselves for any personal or financial interest in this matter? There were none.
- Does any member of the audience wish to challenge the right of any Commission member to hear this matter? There were none.
- Is there any member of the audience who wishes to question the jurisdiction of this body to act on behalf of Wasco County in this matter? There were none.

Dr. Howsley-Glover introduced City of The Dalles Senior Planner Dawn Hurt to help address concerns expressed by the Board at the first hearing.

Some discussion ensued around the accuracy of the maps provided regarding the industrial areas within the Urban Growth Boundary and outside of the Scenic Area.

Dr. Howsley-Glover stated that the house bill being applied in the Ordinance is

meant to address housing issues in the State of Oregon. One of the items targets middle housing defined as units above and beyond single family housing. It requires cities with populations over 10,000 and counties with populations over 15,000 to allow for multi-unit housing – duplexes in all cases, tri or quadrplexes in some cases. It clearly identifies the Urban Growth Boundary as under the law.

Vice-Chair Hege asked for that section of the law to be pointed out. Ms. Howsley-Glover stated that within Section 2 it talks about what is exempt and it calls out lands that are not in the Urban Growth Boundary.

Vice-Chair Hege noted that in Section 4 it says this section does not apply to lands that are not incorporated and lack sufficient developed surfaces. In Section E states that lands that are not incorporated and are not zoned for planned urban development. Dr. Howsley-Glover responded that being designated as Urban Growth Boundary is the definition of “planned for urban development.” Vice Chair Hege stated that he does not feel like this applies outside the City limits.

Ms. Hurt reported that the City of The Dalles is the first city in the state to implement the new state law.

Vice-Chair Hege asked about the RV element. Ms. Hurt replied that the City Code reflected State Regulations. They have cleaned it up to have it become a Building Code issue.

Chair Kramer closed the hearing at 9:56 a.m.

{{Commissioner Schwartz moved to approve Ordinance 19-008 in the matter of the Wasco County Planning Commission’s request to approve city of The Dalles legislative amendments to the City of the Dalles Comprehensive Plan and Land Use and Development Ordinance impacting lands in the urban growth boundary (file number 921-19-000170 PLNG). Chair Kramer and Commissioner Schwartz voted “yay;” Vice-Chair Hege voted “nay.” Motion passed.}}}

Agenda Item – SOAK Outdoor Mass Gathering Permit Hearing

At 9:58 a.m. Chair Kramer opened a hearing for the purpose of considering:

921-19-000169-PLNG: a request for an Outdoor Mass Gathering permit for a music and art festival entitled “SOAK 2020,” (also known as “Burning Man Portland”)

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May 21st - 25th, 2020. Attendance is capped at 1,900 including staff and volunteers. He reviewed the process for the hearing and asked the following questions:

- Do any Commissioners wish to disqualify themselves for any personal or financial interest in this matter? There were none.
- Does any member of the audience wish to challenge the right of any Commissioner to hear this matter? There were none
- Is there any member of the audience who wishes to question the jurisdiction of this body to act on behalf of Wasco County in this matter? There were none.
- Do any Commissioners need to disclose ex-parte contacts? There were none

Associate Planner Brent Bybee reviewed his presentation (attached). He stated that we have received one comment (attached) regarding the length of time that music is allowed at the event. He stated that all criteria have been met; staff recommends approval.

Chair Kramer asked if the organizers have seen the complaint. Mr. Bybee responded that they have not.

Vice-Chair Hege said that he recalls having time restrictions for noise when permitting the What the Festival outdoor mass gathering. Sheriff Lane Magill responded that the sound restriction began at midnight for the WTF event.

Vice-Chair Hege commented that it seems like our Ordinance would have a lower-end threshold for the number of attendees that constitute an outdoor mass gathering. Mr. Bybee stated that other jurisdictions have tiers for the outdoor mass gatherings; our ordinance ensures safety for even small gatherings. Planning Director Angie Brewer added that it is a mechanism for commercial events that are not otherwise allowed.

Commissioner Schwartz asked why there is a difference between the noise requirements from one festival to the other. Mr. Bybee replied that WTF was a music festival; SOAK is more of an art festival with some music that occurs.

Event organizer Tacy Brotherton stated that this is the fifth year for the SOAK event in Wasco County. The only change this year is he increase in the number of

attendees with a corresponding increase in security. Currently, music is banned from 6 a.m. to 10 a.m.; bass is cut at 3 a.m. He stated that they have deejay music and there can be live bands. Attendees set up their own mini-stages; the organizers try to stage them so they do not face out from the event, but it is located in a canyon where sounds travel in ways that are not intended.

Ryan Gossma from Precipitation Northwest stated that over the last 5 years, they have taken feedback from the community and made changes as a result.

Vice-Chair Hege noted that WTF had to make significant modifications based on complaints about noise. One of the changes was to shut the stages down at midnight. He observed that the SOAK event has done very well; he encouraged them to work with the neighbors to resolve this issue.

The organizers responded that it is a very valid concern and they will further consider modifications once they are able to talk to the neighbors.

Vice-Chair Hege commented that staff is recommending approval and the applicant seems to be committed to working on the noise complaint. Hopefully, there will not be further complaints following the 2020 event.

Chair Kramer closed the hearing at 10:22 a.m.

{{Vice-Chair Hege moved to approve Order 19-155 approving an Outdoor Mass Gathering for SOAK 2020, an arts festival and camping event, May 21-25, 2020 file 921-19-000169-PLNG. Commissioner Schwartz seconded the motion which passed unanimously.}}

Agenda Item – STOP Center

Sheriff Magill reviewed a handout (attached), saying that the same document will be sent to the Local Public Safety Coordinating Councils from participating counties. He stated that for the last eight years he and others have been working on mental health issues in the region. Four years ago, an assessment was conducted to identify community needs; one item that was highlighted was mental health and its impact on our criminal justice system. GOBHI began another, more local, assessment in February – the four priorities from that assessment are included in the memo. A 10-person team has been assembled to seek solutions. One of the ideas is to create a 501 3C to provide equal representation and support funding. We want to be able to sustain it within the region. He concluded by

expressing his determination and commitment to solving the issue.

Chair Kramer commented that Moro and Umatilla want to be part of the conversation. Representatives Smith and Barreto support the efforts; we have an opportunity to push this up the ladder rather than waiting for it to come down from the State.

Commissioner Schwartz commented that she has a lot of questions; she suggested that they schedule it for an upcoming work session.

Agenda Item – Watershed Report

Pat Davis, Chair of both the White River Watershed Council and the Watershed Council Coordinating Board, explained that a few years ago, the State asked local watershed councils to form a Coordinating Board to streamline work. The Board has become the primary point of contact for the State. One of the benefits of the new system is that the counties have become a lot more collaborative. It has also helped with funding and administrative work, increasing the number of projects we can take on.

Representatives from each Watershed Council in Wasco County reviewed their section of the annual watershed council report included in the Board Packet. Vice-Chair Hege asked Bakeoven Watershed Council Chair Bob Krein his thoughts on solar projects as they relate to the watershed. Mr. Krein noted that he has a vested interest as there is a solar project that is partially on his property. He reported that we get about 11 inches of rain per year; as long as they maintain vegetative cover, there shouldn't be run-off.

Mr. Davis related that an article in the Oregonian reported on the die-off of salmon due to water temps. For years, we have not had a single salmon die in the 12-mile due to the efforts of irrigators who have agreed to cool the streams during hot spells.

15-Mile Watershed Council Chair Phil Kaser stated that our county is unique in collaboration; many counties do not have that collaborative relationship between the Soil and Water District and the Watershed Councils. Vice-Chair Hege concurred saying that he was on the Watershed Council Panel at the recent AOC conference, Oregon Watershed Enhancement Board representatives stated that Wasco County is the poster child for cooperation. He commended the Watershed Councils for doing it right.

Discussion Item – VOCA Grant

Victim's Assistance Coordinator Judy Urness explained that this is a recurring non-competitive grant. The only change is more funding for training and emergency services.

{{{Vice-Chair Hege moved to approve the Victims of Crime Act Criminal Fine Account 2019-2021 Non-competitive Grant Agreement DAVAP-00065 between the Oregon Department of Justice and Wasco County. Commissioner Schwartz seconded the motion which passed unanimously.}}}

Agenda Item – Finance Policies

Mr. Middleton explained that there are no substantive changes to the Investment Policy; it has been formatted to make it consistent with the other Finance Policies. He went on to say that there had been a twenty-two-page document outlining expenditures; it was overly detailed and restrictive. He and his staff have worked to make it more procedural.

{{{Vice-Chair Hege moved to approve the Wasco County Expenditures Policy to supersede any previously adopted Expenditure Policies. Commissioner Schwartz seconded the motion which passed unanimously.}}}

{{{Vice-Chair Hege moved to approve the Wasco County Investment Policy to supersede any previously adopted Investment Policies. Chair Kramer seconded the motion which passed unanimously.}}}

Agenda Item – District Meetings

At 11:31 Chair Kramer recessed the Regular Session to open meetings for the Wasco County Library Service District and the 4H and Extension Service District.

The Session reconvened at 11:35 a.m.

Commission Call

Commissioner Schwartz announced that she will be attending an Emergency Preparedness Workshop in March; Oregon Health Authority will be there along with Emergency Management.

Chair Kramer stated that Dennis Teitzel has reached out to him to talk about wildfire. Legislation will be coming forward again that might allow for more rangeland fire associations rather than forming districts.

Chair Kramer commented that last week there was a ruling that will impact one of our departments. He stated that he has a meeting set up with Mr. Nisley; the main concern is around staff and community as we move forward. He said that his goal is to make sure the department is kept whole and can provide services. He said that he will also be meeting with Judge Stauffer.

Chair Kramer recommended that Vice-Chair Hege take on the position of Chair and Commissioner Schwartz Vice-Chair for the next two years.

*****The Board was in consensus for Commissioner Hege to serve as Board Chair and Commissioner Schwartz to serve as Vice-Chair for the next two calendar years.*****

Commissioner Schwartz thanked Commissioner Kramer for being such a wonderful Chair during her first year on the Board.

The Session was adjourned at 11:45 a.m.

Summary of Actions

MOTIONS

- **To approve Grant Agreement Number 162432 between Oregon Health Authority and Wasco County for programs intended to prevent alcohol, tobacco and drug use.**
- **To approve the Memorandum of Agreement between Hood River County and Wasco County clarifying their roles as Sustainable Relationships for our Community Health partners.**
- **To approve and exemption for the purchase of financial software under ORS 279B.075 and section 2a of the Wasco County Contracting Rules which state as follows: *279B.075 Sole-source procurements. (1) A contracting agency may award a contract for goods or services without competition if the Director of the Oregon Department of Administrative Services, a local contract review board, a state contracting agency, If the state contracting agency has procurement authority under ORS 279A.050, the State Chief Information Officer, with respect to goods or services described in subsection (2)(b) of this section and if the director has***

delegated the necessary authority to the State Chief Information Officer, or a person designated in writing by the director, board or state contracting agency with procurement authority under ORS 279A.050, determines in writing, in accordance with rules adopted under ORS 279A.065, that the goods or services, or class of goods or services, are available from only one source. (2) The determination of a sole source must be based on written findings that may include: (a) That the efficient utilization of existing goods requires acquiring compatible goods or services.

- **To approve The Medical Examiner Services Agreement between Wasco and Hood River Counties.**
- **To approve the lease agreement between Wasco County and the Columbia Gorge Health Council for 610 Court Street, The Dalles.**
- **To approve the Consent Agenda – 12.4.2019 Regular Session Minutes; reappointments.**
- **To approve Ordinance 19-007 in the matter of the Wasco County Planning Commission's request to approve proposed periodic review legislative amendments to update the Comprehensive Plan related to land use planning goals 5, 7, 11 and 13 in chapters 5, 7, 11 and 13 of Wasco County 2040, the comprehensive plan (file number 921-18-000216, 921-18-000217, 921-18-000218, 921-18-000219, and 921-19-000125).**
- **To approve Ordinance 19-008 in the matter of the Wasco County Planning Commission's request to approve city of The Dalles legislative amendments to the City of the Dalles Comprehensive Plan and Land Use and Development Ordinance impacting lands in the urban growth boundary (file number 921-19-000170 PLNG).**
- **To approve Order 19-155 approving an Outdoor Mass Gathering for SOAK 2020, an arts festival and camping event, May 21-25, 2020 file 921-19-000169-PLNG.**
- **to approve the Victims of Crime Act Criminal Fine Account 2019-2021 Non-competitive Grant Agreement DAVAP-00065 between the Oregon Department of Justice and Wasco County.**
- **To approve the Wasco County Expenditures Policy to supersede any previously adopted Expenditure Policies.**
- **To approve the Wasco County Investment Policy to supersede any previously adopted Investment Policies.**

CONSENSUS ITEMS

- **For Commissioner Hege to serve as Board Chair and Commissioner Schwartz to serve as Vice-Chair for the next two calendar years.**

Wasco County
Board of Commissioners

Steven D. Kramer, Board Chair

Scott C. Hege, Vice-Chair

Kathleen B. Schwartz, County Commissioner



CONSENT AGENDA ITEM

Back-up Medical Examiner Agreement Amendment

[STAFF MEMO](#)

[AMENDMENT](#)



MEMORANDUM

SUBJECT: Appointments

TO: BOARD OF COUNTY COMMISSIONERS

FROM: KATHY CLARK

DATE: 1/7/2020

BACKGROUND INFORMATION:

At the December 18, 2019 Session, the Board approved an agreement with Hood River County for the provision of Medical Examiner Services with the understanding that North Central Public Health District would provide back-up services. This amendment formalizes that intention.

SECOND AMENDMENT TO MEDICAL EXAMINER SERVICES AGREEMENT

This Second Amendment to Medical Examiner Services Agreement (the "Agreement") is made by and between Wasco County (County) and North Central Public Health District (NCPHD). The effective date of the previous amendment was March 20, 2019. The parties execute this Second Amendment to change the scope of the services that NCPHD may provide to County and to increase the compensation the County will pay NCPHD for those services.

The Agreement is amended as follows: NCPHD may provide Medical Examiner services as a backup for the Hood River Medical Examiner to the County. As of the effective date of this Amendment, the hourly rate for the contracted medical examiner services will be increased from \$80.00/hr. to \$100.00/hr. In addition, as of the effective date of this Amendment the administration rate will remain at 10% for overhead expenses related to medical examiner services. All other conditions of the original Agreement apply and are to remain in full force and effect.

This addendum to the original agreement, signed and dated below will run from the date signed through the term of the original agreement. This Amendment is effective upon execution by all parties.

IN WITNESS WHEREOF, the parties hereto execute this Agreement as of the dates written below.

Wasco County:


Scott C Hege, Commissioner

Steve Kramer, Commissioner

Kathy Schwartz, Commissioner

Date

NCPHD:


Teri Thalhofer, BSN, RN
Director

12/17/2019
Date



CONSENT AGENDA ITEM

OEM Emergency Management Performance Grant Agreement

[STAFF MEMO](#)

[GRANT AGREEMENT 19-533](#)



MEMORANDUM

SUBJECT: Appointments

TO: BOARD OF COUNTY COMMISSIONERS

FROM: KATHY CLARK

DATE: 1/7/2020

BACKGROUND INFORMATION:

This agreement provides for the basic funding for Wasco County's Emergency Management. Unfortunately, the agreement came to us the day after the last Board Session in 2019 and needed to be returned to the State by the end of the year. Therefore, the Board Chair signed the agreement and it was returned to the State on December 19th. It is included in the Consent Agenda for your review and approval.

**OREGON MILITARY DEPARTMENT
OFFICE OF EMERGENCY MANAGEMENT
EMERGENCY MANAGEMENT PERFORMANCE GRANT
CFDA # 97.042
WASCO COUNTY
\$53,313
Grant No: 19-533**

This Agreement is made and entered into by and between the **State of Oregon**, acting by and through the Oregon Military Department, Office of Emergency Management, hereinafter referred to as “OEM,” and **Wasco County**, hereinafter referred to as “Subrecipient,” and collectively referred to as the “Parties.”

1. **Effective Date.** This Agreement shall become effective on the date this Agreement is fully executed and approved as required by applicable law. Reimbursements will be made for Project Costs incurred beginning on **July 1, 2019** and ending, unless otherwise terminated or extended, on **June 30, 2020** (the “Grant Award Period”). No Grant Funds are available for expenditures after the Grant Award Period. OEM’s obligation to disburse Grant Funds under this Agreement is subject to Sections 6 and 10 of this Agreement.
2. **Agreement Documents.** This Agreement consists of this document and the following documents, all of which are attached hereto and incorporated herein by reference:

Exhibit A: **Project Description and Budget**
Exhibit B: **Federal Requirements and Certifications**
Exhibit C: **Subcontractor Insurance**
Exhibit D: **Information required by 2 CFR 200.331(a)**

In the event of a conflict between two or more of the documents comprising this Agreement, the language in the document with the highest precedence shall control. The precedence of each of the documents comprising this Agreement is as follows, listed from highest precedence to lowest precedence: Exhibit B; this Agreement without Exhibits; Exhibit A; Exhibit C.

3. **Grant Funds; Matching Funds.** In accordance with the terms and conditions of this Agreement, OEM shall provide Subrecipient an amount not to exceed **\$53,313** in Grant Funds for eligible costs described in Section 6 hereof. Grant Funds for this Program will be from the Fiscal Year 2019 Emergency Management Performance Grant (EMPG) Program. Subrecipient shall provide matching funds for all Project Costs as described in Exhibit A.
4. **Project.** The Grant Funds shall be used solely for the Project described in Exhibit A and shall not be used for any other purpose. No Grant Funds will be disbursed for any changes to the Project unless such changes are approved by OEM by amendment pursuant to Section 11.d hereof.
5. **Reports.** Failure of Subrecipient to submit the required program, financial, or audit reports, or to resolve program, financial, or audit issues may result in the suspension of grant payments, termination of this Agreement, or both.

a. Performance Reports.

- i. Subrecipient agrees to submit performance reports, using a form provided by OEM, on its progress in meeting each of its agreed upon goals and objectives. The narrative reports will address specific information regarding the activities carried out under the FY 2019 Emergency Management Performance Grant Program and how they address identified work plan elements.
- ii. Reports are due to OEM on or before the 30th day of the month following each subsequent calendar quarter (ending on March 31, June 30, September 30, and December 31).
- iii. Subrecipient may request from OEM prior written approval to extend a performance report requirement past its due date. OEM, in its sole discretion, may approve or reject the request.

b. Financial Reimbursement Reports.

- i. To receive reimbursement, Subrecipient must submit a signed Request for Reimbursement (RFR), using a form provided by OEM, that includes supporting documentation for all grant and, if applicable, match expenditures. RFRs must be submitted monthly during the term of this Agreement. RFRs must be submitted on or before 30 days following each subsequent calendar month, and a final RFR must be submitted no later than 30 days following the end of the grant period.
- ii. Reimbursements for expenses will be withheld if performance reports are not submitted by the specified dates or are incomplete.
- iii. Reimbursement rates for travel expenses shall not exceed those allowed by the State of Oregon. Requests for reimbursement for travel must be supported with a detailed statement identifying the person who traveled, the purpose of the travel, the dates, times, and places of travel, and the actual expenses or authorized rates incurred.
- iv. Reimbursements will only be made for actual expenses incurred during the Grant Award Period. Subrecipient agrees that no grant or, if applicable, match funds may be used for expenses incurred before or after the Grant Award Period.

6. Disbursement and Recovery of Grant Funds.

- a. Disbursement Generally.** OEM shall reimburse eligible costs incurred in carrying out the Project, up to the Grant Fund amount provided in Section 3. Reimbursements shall be made by OEM upon approval by OEM of an RFR. Eligible costs are the reasonable and necessary costs incurred by Subrecipient for the Project, in accordance with the Emergency Management Performance Grants guidance and application materials, including without limitation the United States Department of Homeland Security Notice of Funding Opportunity Announcement (NOFO), that are not excluded from reimbursement by OEM, either by this Agreement or by exclusion as a result of financial review or audit. The guidance, application materials and NOFO are available at <http://www.oregon.gov/OEM/emresources/Grants/Pages/EMPG.aspx>
- b. Conditions Precedent to Disbursement.** OEM's obligation to disburse Grant Funds to Subrecipient is subject to satisfaction, with respect to each disbursement, of each of the following conditions precedent:
 - i. OEM has received funding, appropriations, limitations, allotments or other expenditure authority sufficient to allow OEM, in the exercise of its reasonable administrative discretion, to make the disbursement.

- ii. Subrecipient is in compliance with the terms of this Agreement including, without limitation, Exhibit B and the requirements incorporated by reference in Exhibit B.
- iii. Subrecipient's representations and warranties set forth in Section 7 hereof are true and correct on the date of disbursement with the same effect as though made on the date of disbursement.
- iv. Subrecipient has provided to OEM a RFR in accordance with Section 5.b of this Agreement.

c. Recovery of Grant Funds. Any funds disbursed to Subrecipient under this Agreement that are expended in violation or contravention of one or more of the provisions of this Agreement ("Misexpended Funds") or that remain unexpended on the earlier of termination or expiration of this Agreement ("Unexpended Funds") must be returned to OEM. Subrecipient shall return all Misexpended Funds to OEM promptly after OEM's written demand and no later than 15 days after OEM's written demand. Subrecipient shall return all Unexpended Funds to OEM within 14 days after the earlier of expiration or termination of this Agreement.

7. Representations and Warranties of Subrecipient. Subrecipient represents and warrants to OEM as follows:

- a. Organization and Authority.** Subrecipient is a political subdivision of the State of Oregon and is eligible to receive the Grant Funds. Subrecipient has full power, authority, and legal right to make this Agreement and to incur and perform its obligations hereunder, and the making and performance by Subrecipient of this Agreement (1) have been duly authorized by all necessary action of Subrecipient and (2) do not and will not violate any provision of any applicable law, rule, regulation, or order of any court, regulatory commission, board, or other administrative agency, (3) do not and will not result in the breach of, or constitute a default or require any consent under any other agreement or instrument to which Subrecipient is a party or by which Subrecipient or any of its properties may be bound or affected. No authorization, consent, license, approval of, filing or registration with or notification to any governmental body or regulatory or supervisory authority is required for the execution, delivery or performance by Subrecipient of this Agreement.
- b. Binding Obligation.** This Agreement has been duly executed and delivered by Subrecipient and constitutes a legal, valid and binding obligation of Subrecipient, enforceable in accordance with its terms subject to the laws of bankruptcy, insolvency, or other similar laws affecting the enforcement of creditors' rights generally.
- c. No Solicitation.** Subrecipient's officers, employees, and agents shall neither solicit nor accept gratuities, favors, or any item of monetary value from contractors, potential contractors, or parties to subagreements. No member or delegate to the Congress of the United States or State of Oregon employee shall be admitted to any share or part of this Agreement or any benefit arising therefrom.
- d. NIMS Compliance.** By accepting FY 2019 funds, Subrecipient certifies that it has met National Incident Management System (NIMS) compliance activities outlined in the Oregon NIMS Requirements located through the OEM at http://www.oregon.gov/OEM/emresources/Plans_Assessments/Pages/NIMS.aspx

The warranties set forth in this section are in addition to, and not in lieu of, any other warranties set forth in this Agreement or implied by law.

8. Records Maintenance and Access; Audit.

- a. Records, Access to Records and Facilities.** Subrecipient shall make and retain proper and complete books of record and account and maintain all fiscal records related to this Agreement and the Project in accordance with all applicable generally accepted accounting principles, generally accepted governmental auditing standards and state minimum standards for audits of municipal corporations. Subrecipient acknowledges and agrees, and Subrecipient will require its contractors, subcontractors, sub-recipients (collectively hereafter “contractors”), successors, transferees, and assignees to acknowledge and agree, to provide OEM, Oregon Secretary of State (Secretary), Office of Inspector General (OIG), Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA), or any of their authorized representatives, access to records, accounts, documents, information, facilities, and staff. Subrecipient and its contractors must cooperate with any compliance review or complaint investigation by any of the above listed agencies, providing them access to and the right to examine and copy records, accounts, and other documents and sources of information related to the grant and permit access to facilities, personnel, and other individuals and information as may be necessary. The right of access is not limited to the required retention period but shall last as long as the records are retained.
- b. Retention of Records.** Subrecipient shall retain and keep accessible all books, documents, papers, and records that are directly related to this Agreement, the Grant Funds or the Project for until the latest of (a) six years following termination, completion or expiration of this Agreement, (b) upon resolution of any litigation or other disputes related to this Agreement, or (c) as required by 2 CFR 200.333. It is the responsibility of Subrecipient to obtain a copy of 2 CFR Part 200, and to apprise itself of all rules and regulations set forth.
- c. Audits.**
 - i. If Subrecipient expends \$750,000 or more in Federal funds (from all sources) in its fiscal year, Subrecipient shall have a single organization-wide audit conducted in accordance with the provisions of 2 CFR 200 Subpart F. Copies of all audits must be submitted to OEM within 30 days of completion. If Subrecipient expends less than \$750,000 in its fiscal year in Federal funds, Subrecipient is exempt from Federal audit requirements for that year. Records must be available for review or audit by appropriate officials as provided in Section 8.a. herein.
 - ii. Audit costs for audits not required in accordance with 2 CFR 200 Subpart F are unallowable. If Subrecipient did not expend \$750,000 or more in Federal funds in its fiscal year, but contracted with a certified public accountant to perform an audit, costs for performance of that audit shall not be charged to the grant.
 - iii. Subrecipient shall save, protect and hold harmless the OEM from the cost of any audits or special investigations performed by the Secretary or any federal agency with respect to the funds expended under this Agreement. Subrecipient acknowledges and agrees that any audit costs incurred by Subrecipient as a result of allegations of fraud, waste or abuse are ineligible for reimbursement under this or any other agreement between Subrecipient and the State of Oregon.

9. Subrecipient Procurements; Property and Equipment Management and Records; Subcontractor Indemnity and Insurance

- a. Subagreements.** Subrecipient may enter into agreements (hereafter “subagreements”) for performance of the Project. Subrecipient shall use its own procurement procedures and regulations, provided that the procurement conforms to applicable Federal and State law

(including without limitation ORS chapters 279A, 279B, 279C, and that for contracts for more than \$150,000, the contract shall address administrative, contractual or legal remedies for violation or breach of contract terms and provide for sanctions and penalties as appropriate, and for contracts for more than \$10,000 address termination for cause or for convenience including the manner in which termination will be effected and the basis for settlement).

- i. Subrecipient shall provide to OEM copies of all Requests for Proposals or other solicitations for procurements anticipated to be for \$100,000 or more and to provide to OEM, upon request by OEM, such documents for procurements for less than \$100,000. Subrecipient shall include with its RFR a list of all procurements issued during the period covered by the report.
- ii. All subagreements, whether negotiated or competitively bid and without regard to dollar value, shall be conducted in a manner that encourages fair and open competition to the maximum practical extent possible. All sole-source procurements in excess of \$100,000 must receive prior written approval from OEM in addition to any other approvals required by law applicable to Subrecipient. Justification for sole-source procurement in excess of \$100,000 should include a description of the program and what is being contracted for, an explanation of why it is necessary to contract noncompetitively, time constraints and any other pertinent information. Interagency agreements between units of government are excluded from this provision.
- iii. Subrecipient shall be alert to organizational conflicts of interest or non-competitive practices among contractors that may restrict or eliminate competition or otherwise restrain trade. Contractors that develop or draft specifications, requirements, statements of work, or Requests for Proposals (RFP) for a proposed procurement shall be excluded from bidding or submitting a proposal to compete for the award of such procurement. Any request for exemption must be submitted in writing to OEM.
- iv. Subrecipient agrees that, to the extent it uses contractors, such contractors shall use small, minority, women-owned or disadvantaged business concerns and contractors or subcontractors to the extent practicable.

b. Purchases and Management of Property and Equipment; Records. Subrecipient agrees to comply with all applicable federal requirements referenced in Exhibit B, Section II.C.1 to this Agreement and procedures for managing and maintaining records of all purchases of property and equipment will, at a minimum, meet the following requirements:

- i. All property and equipment purchased under this agreement, whether by Subrecipient or a contractor, will be conducted in a manner providing full and open competition and in accordance with all applicable procurement requirements, including without limitation ORS chapters 279A, 279B, 279C, and purchases shall be recorded and maintained in Subrecipient's property or equipment inventory system.
- ii. Subrecipient's property and equipment records shall include: a description of the property or equipment; the manufacturer's serial number, model number, or other identification number; the source of the property or equipment, including the Catalog of Federal Domestic Assistance (CFDA) number; name of person or entity holding title to the property or equipment; the acquisition date; cost and percentage of Federal participation in the cost; the location, use and condition of the property or equipment; and any ultimate disposition data including the date of disposal and sale price of the property or equipment.
- iii. A physical inventory of the property and equipment must be taken and the results reconciled with the property and equipment records at least once every two years.

- iv. Subrecipient must develop a control system to ensure adequate safeguards to prevent loss, damage, or theft of the property and equipment. Subrecipient shall investigate any loss, damage, or theft and shall provide the results of the investigation to OEM upon request.
 - v. Subrecipient must develop, or require its contractors to develop, adequate maintenance procedures to keep the property and equipment in good condition.
 - vi. If Subrecipient is authorized to sell the property or equipment, proper sales procedures must be established to ensure the highest possible return.
 - vii. Subrecipient agrees to comply with 2 CFR 200.313 pertaining to use and disposal of equipment purchased with Grant Funds, including when original or replacement equipment acquired with Grant Funds is no longer needed for the original project or program or for other activities currently or previously supported by a Federal agency.
 - viii. Subrecipient shall require its contractors to use property and equipment management requirements that meet or exceed the requirements provided herein applicable to all property and equipment purchased with Grant Funds.
 - ix. Subrecipient shall, and shall require its contractors to, retain, the records described in this Section 9.b. for a period of six years from the date of the disposition or replacement or transfer at the discretion of OEM. Title to all property and equipment purchased with Grant Funds shall vest in Subrecipient if Subrecipient provides written certification to OEM that it will use the property and equipment for purposes consistent with the Emergency Management Performance Grant Program.
- c. **Subagreement indemnity; insurance.** Subrecipient's subagreement(s) shall require the other party to such subagreements(s) that is not a unit of local government as defined in ORS 190.003, if any, to indemnify, defend, save and hold harmless OEM and its officers, employees and agents from and against any and all claims, actions, liabilities, damages, losses, or expenses, including attorneys' fees, arising from a tort, as now or hereafter defined in ORS 30.260, caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of the other party to Subrecipient's subagreement or any of such party's officers, agents, employees or subcontractors ("Claims"). It is the specific intention of the Parties that OEM shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of OEM, be indemnified by the other party to Subrecipient's subagreement(s) from and against any and all Claims.

Any such indemnification shall also provide that neither Subrecipient's contractor(s) nor any attorney engaged by Subrecipient's contractor(s) shall defend any claim in the name of OEM or any agency of the State of Oregon (collectively "State"), nor purport to act as legal representative of the State or any of its agencies, without the prior written consent of the Oregon Attorney General. The State may, at any time at its election, assume its own defense and settlement in the event that it determines that Subrecipient's contractor is prohibited from defending State or that Subrecipient's contractor is not adequately defending State's interests, or that an important governmental principle is at issue or that it is in the best interests of State to do so. State reserves all rights to pursue claims it may have against Subrecipient's contractor if State elects to assume its own defense.

Subrecipient shall require the other party, or parties, to each of its subagreements that are not units of local government as defined in ORS 190.003 to obtain and maintain insurance of the types and in the amounts provided in Exhibit C to this Agreement.

10. Termination

- a. Termination by OEM.** OEM may terminate this Agreement effective upon delivery of written notice of termination to Subrecipient, or at such later date as may be established by OEM in such written notice, if:
- i. Subrecipient fails to perform the Project within the time specified herein or any extension thereof or commencement, continuation or timely completion of the Project by Subrecipient is, for any reason, rendered improbable, impossible, or illegal; or
 - ii. OEM fails to receive funding, appropriations, limitations or other expenditure authority sufficient to allow OEM, in the exercise of its reasonable administrative discretion, to continue to make payments for performance of this Agreement; or
 - iii. Federal or state laws, rules, regulations or guidelines are modified or interpreted in such a way that the Project is no longer allowable or no longer eligible for funding under this Agreement; or
 - iv. The Project would not produce results commensurate with the further expenditure of funds; or
 - v. Subrecipient takes any action pertaining to this Agreement without the approval of OEM and which under the provisions of this Agreement would have required the approval of OEM.
 - vi. OEM determines there is a material misrepresentation, error or inaccuracy in Subrecipient's application.
- b. Termination by Subrecipient.** Subrecipient may terminate this Agreement effective upon delivery of written notice of termination to OEM, or at such later date as may be established by Subrecipient in such written notice, if:
- i. The requisite local funding to continue the Project becomes unavailable to Subrecipient; or
 - ii. Federal or state laws, rules, regulations or guidelines are modified or interpreted in such a way that the Project is no longer allowable or no longer eligible for funding under this Agreement.
- c. Termination by Either Party.** Either Party may terminate this Agreement upon at least ten days notice to the other Party and failure of the other Party to cure within the period provided in the notice, if the other Party fails to comply with any of the terms of this Agreement.
- d. Settlement upon Termination.** Immediately upon termination under Sections 10.a.i., v. or vi., no Grant Funds shall be disbursed by OEM, and Subrecipient shall return to OEM Grant Funds previously disbursed to Subrecipient by OEM in accordance with Section 6.c and the terminating party may pursue additional remedies in law or equity. Upon termination pursuant to any other provision in this Section 10, no further Grant Funds shall be disbursed by OEM and Subrecipient shall return funds to OEM in accordance with Section 6.c, except that Subrecipient may pay, and OEM shall disburse, funds for obligations incurred and approved by OEM up to the day that the non-terminating party receives the notice of termination. Termination of this Agreement does not relieve Subrecipient of any other term of this Agreement that may survive termination, including without limitation Sections 11.a and c.

11. GENERAL PROVISIONS

- a. Indemnity.** To the extent authorized by law, Recipient shall defend (subject to ORS chapter 180), indemnify, save and hold harmless OEM and its officers, employees and agents from and

against any and all claims, suits, actions, proceedings, losses, damages, liability and court awards including costs, expenses, and attorneys' fees incurred related to any actual or alleged act or omission by Recipient, or its employees, agents or contractors. This Section shall survive expiration or termination of this Agreement.

- b. Dispute Resolution.** The Parties shall attempt in good faith to resolve any dispute arising out of this Agreement. In addition, the Parties may agree to utilize a jointly selected mediator or arbitrator (for non-binding arbitration) to resolve the dispute short of litigation. Each party shall bear its own costs incurred under this Section 11.b.
- c. Responsibility for Grant Funds.** Any recipient of Grant Funds, pursuant to this Agreement with OEM, shall assume sole liability for that recipient's breach of the conditions of this Agreement, and shall, upon such recipient's breach of conditions that requires OEM to return funds to the FEMA, hold harmless and indemnify OEM for an amount equal to the funds received under this Agreement; or if legal limitations apply to the recipient's indemnification ability, the indemnification amount shall be the maximum amount of funds available for expenditure, including any available contingency funds or other available non-appropriated funds, up to the amount received under this Agreement.
- d. Amendments.** This Agreement may be amended or extended only by a written instrument signed by both Parties and approved as required by applicable law.
- e. Duplicate Payment.** Subrecipient is not entitled to compensation or any other form of duplicate, overlapping or multiple payments for the same work performed under this Agreement from any agency of the State of Oregon or the United States of America or any other party, organization or individual.
- f. No Third Party Beneficiaries.** OEM and Subrecipient are the only Parties to this Agreement and are the only Parties entitled to enforce its terms. Nothing in this Agreement gives, is intended to give, or shall be construed to give or provide any benefit or right, whether directly or indirectly, to a third person unless such a third person is individually identified by name herein and expressly described as an intended beneficiary of the terms of this Agreement.

Subrecipient acknowledges and agrees that the Federal Government, absent express written consent by the Federal Government, is not a party to this Agreement and shall not be subject to any obligations or liabilities to Subrecipient, contractor or any other party (whether or not a party to the Agreement) pertaining to any matter resulting from the this Agreement.

- g. Notices.** Except as otherwise expressly provided in this Section, any communications between the parties hereto or notice to be given hereunder shall be given in writing by personal delivery, facsimile, email or mailing the same by registered or certified mail, postage prepaid to Subrecipient or OEM at the appropriate address or number set forth on the signature page of this Agreement, or to such other addresses or numbers as either party may hereafter indicate pursuant to this Section. Any communication or notice so addressed and sent by registered or certified mail shall be deemed delivered upon receipt or refusal of receipt. Any communication or notice delivered by facsimile shall be deemed to be given when receipt of the transmission is generated by the transmitting machine. Any communication or notice by personal delivery shall be deemed to be given when actually delivered. Any communication by email shall be deemed to be given when the recipient of the email acknowledges receipt of the email. The parties also may communicate by telephone, regular mail or other means, but such communications shall not be

deemed Notices under this Section unless receipt by the other party is expressly acknowledged in writing by the receiving party.

- h. Governing Law, Consent to Jurisdiction.** This Agreement shall be governed by, construed in accordance with, and enforced under the laws of the State of Oregon without regard to principles of conflicts of law. Any claim, action, suit or proceeding (collectively, “Claim”) between OEM (or any other agency or department of the State of Oregon) and Subrecipient that arises from or relates to this Agreement shall be brought and conducted solely and exclusively within the Circuit Court of Marion County in the State of Oregon. In no event shall this section be construed as a waiver by the State of Oregon of any form of defense or immunity, whether sovereign immunity, governmental immunity, immunity based on the eleventh amendment to the Constitution of the United States or otherwise, from any Claim or from the jurisdiction of any court. Each party hereby consents to the exclusive jurisdiction of the Circuit Court of Marion County in the State of Oregon, waives any objection to venue, and waives any claim that such forum is an inconvenient forum.
- i. Compliance with Law.** Subrecipient shall comply with all federal, state and local laws, regulations, executive orders and ordinances applicable to the Agreement or to the implementation of the Project, including without limitation as described in Exhibit B. Without limiting the generality of the foregoing, Subrecipient expressly agrees to comply with (i) Title VI of Civil Rights Act of 1964; (ii) Title V and Section 504 of the Rehabilitation Act of 1973; (iii) the Americans with Disabilities Act of 1990 and ORS 659A.142; (iv) all regulations and administrative rules established pursuant to the foregoing laws; and (v) all other applicable requirements of federal and state civil rights and rehabilitation statutes, rules and regulations.
- j. Insurance; Workers’ Compensation.** All employers, including Subrecipient, that employ subject workers who provide services in the State of Oregon shall comply with ORS 656.017 and provide the required Workers’ Compensation coverage, unless such employers are exempt under ORS 656.126. Employer’s liability insurance with coverage limits of not less than \$500,000 must be included. Subrecipient shall ensure that each of its subrecipient(s), contractor(s), and subcontractor(s) complies with these requirements.
- k. Independent Contractor.** Subrecipient shall perform the Project as an independent contractor and not as an agent or employee of OEM. Subrecipient has no right or authority to incur or create any obligation for or legally bind OEM in any way. OEM cannot and will not control the means or manner by which Subrecipient performs the Project, except as specifically set forth in this Agreement. Subrecipient is responsible for determining the appropriate means and manner of performing the Project. Subrecipient acknowledges and agrees that Subrecipient is not an “officer”, “employee”, or “agent” of OEM, as those terms are used in ORS 30.265, and shall not make representations to third parties to the contrary.
- l. Severability.** If any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the Parties shall be construed and enforced as if this Agreement did not contain the particular term or provision held to be invalid.
- m. Counterparts.** This Agreement may be executed in two or more counterparts (by facsimile or otherwise), each of which is an original and all of which together are deemed one agreement binding on all Parties, notwithstanding that all Parties are not signatories to the same counterpart.

n. Integration and Waiver. This Agreement, including all Exhibits and referenced documents, constitutes the entire agreement between the Parties on the subject matter hereof. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Agreement. The delay or failure of either Party to enforce any provision of this Agreement shall not constitute a waiver by that Party of that or any other provision. Subrecipient, by the signature below of its authorized representative, hereby acknowledges that it has read this Agreement, understands it, and agrees to be bound by its terms and conditions.

THE PARTIES, by execution of this Agreement, hereby acknowledge that each Party has read this Agreement, understands it, and agrees to be bound by its terms and conditions.

SIGNATURE PAGE TO FOLLOW

WASCO COUNTY

By 

Name Steven E. Kramer, Chair BOC
(printed)

Date December 19, 2019

APPROVED AS TO LEGAL SUFFICIENCY

(If required for Subrecipient)

By N/A

Subrecipient's Legal Counsel

Date _____

Subrecipient Program Contact:

Sheridan McClellan
Emergency Manager
Wasco County
511 Washington St, Ste 102
The Dalles, OR 97058
541-506-2790
sheridanm@co.wasco.or.us

Subrecipient Fiscal Contact:

Mike Middleton
Finance Director
Wasco County
511 Washington St, Ste 207
The Dalles, OR 97058
541-506-2771
mikem@co.wasco.or.us

STATE OF OREGON, acting by through its Oregon
Military Department, Office of Emergency Management

By _____

Clint Fella
Mitigation and Recovery Services Section Manager, OEM

Date _____

APPROVED AS TO FORM

By Janet C. Borth via email
Senior Assistant Attorney General

Date October 8, 2019

OEM Program Contact:

Jim Jungling
Program Coordinator, OEM
Oregon Military Department
Office of Emergency Management
PO Box 14370
Salem, OR 97309-5062
503-378-3552
jim.jungling@state.or.us

OEM Fiscal Contact:

Nicki Powers
Grants Accountant, OEM
Oregon Military Department
Office of Emergency Management
PO Box 14370
Salem, OR 97309-5062
503-378-3734
nicki.powers@state.or.us

EXHIBIT A

Project Description and Budget

I. Project Description

The FY2019 EMPG Program focuses on the development and sustainment of core capabilities as outlined in the National Preparedness Strategy. Particular emphasis is placed on building and sustaining capabilities that address high consequence events that pose the greatest risk to the security and resilience of the United States. Capabilities are the means to accomplish a mission, function, or objective based on the performance of related tasks, under specified conditions, to target levels of performance. The FY2019 EMPG Work Plan identifies the specific tasks to be performed towards the development and sustainment of core capabilities in Subrecipient's jurisdiction. The funds from this agreement are meant to supplement a portion of Subrecipient's day-to-day operational costs for Emergency Management, as outlined in Subrecipient's approved Work Plan. The Work Plan may be updated upon approval by OEM.

II. Budget

There is a 50% cash match requirement on this grant.

Grant Funds:	\$53,313
Match Funds:	\$53,313,
Total Budget:	\$106,626

Personnel Services - Sheridan McClellan	\$92,926
General Office Supplies	\$8,000
Other Supplies	\$-
Rent	\$-
Phone	\$1,200
Other Utilities	\$-
Contractual/Professional Services - Specify	\$-
Maintenance Costs - Specify	\$-
Travel/Vehicle Expenses/Mileage	\$2,200
Training/Workshops/Conferences	\$2,300
Cost Allocations/De Minimis	\$-
Other - Specify	\$-
Total	\$106,626
Total (Grant plus Match)	\$106,626

EXHIBIT B

Federal Requirements and Certifications

I. General. Subrecipient agrees to comply with all federal requirements applicable to this Agreement. Those federal requirements include, without limitation, financial management and procurement requirements; requirements for maintaining accounting and financial records in accordance with Generally Accepted Accounting Principles (GAAP); and all other financial, administrative, and audit requirements as set forth in the most recent versions of the Code of Federal Regulations (CFR), Department of Homeland Security (DHS) program legislation, and DHS/Federal Emergency Management Agency (FEMA) regulations.

II. Specific Requirements and Certifications

- A. Debarment, Suspension, Ineligibility and Voluntary Exclusion.** Subrecipient certifies by accepting funds under this Agreement that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, nor voluntarily excluded from participation in this transaction by any Federal department or agency (2 CFR 200.213).
- B. Standard Assurances and Certifications Regarding Lobbying.** Subrecipient is required to comply with 2 CFR 200.450 and the authorities cited therein, including 31 USC § 1352 and *New Restrictions on Lobbying* published at 55 Federal Register 6736 (February 26, 1990.)
- C. Compliance with Applicable Law.** Subrecipient agrees to comply with all applicable laws, regulations, program guidance, and guidelines of the State of Oregon, the Federal Government and OEM in the performance of this Agreement, including but not limited to:
1. Administrative Requirements set forth in 2 CFR Part 200, including without limitation:
 - a. Using Grant Funds only in accordance with applicable cost principles described in 2 CFR Subpart E, including that costs allocable to this Grant may not be charged to other Federal awards to overcome fund deficiencies, to avoid restrictions imposed by federal statutes, regulations or the terms of federal awards or other reasons;
 - b. Subrecipient must establish a Conflict of Interest policy applicable to any procurement contract or subawards made under this Agreement in accordance with 2 CFR 200.112. Conflicts of Interest must be disclosed in writing to the OEM within 5 calendar days of discovery including any information regarding measures to eliminate, neutralize, mitigate or otherwise resolve the conflict of interest.
 2. USA Patriot Act of 2001, which amends 18 USC §§ 175-175c.
 3. Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 USC 2225(a).
 4. 31 USC 3729, prohibiting recipients of federal payments from submitting a false claim for payment. *See* 38 USC 3801-3812 detailing administrative remedies for false claims and statements made.
 5. 10 USC §§ 2409 and 2324 and 41 USC §§ 4712, 4304 and 4310 requiring compliance with whistleblower protections, as applicable.
 6. No supplanting. Grant Funds under this Agreement shall not replace funds that have been budgeted for the same purposes through non-Federal sources. Subrecipient may be required to

demonstrate and document that a reduction in non-Federal resources occurred for reasons other than receipt or expected receipt of Federal funds.

D. Non-discrimination and Civil Rights Compliance, Equal Employment Opportunity Program, and Services to Limited English Proficient (LEP) Persons.

- 1. Non-discrimination and Civil Rights Compliance.** Subrecipient, and all its contractors and subcontractors, assures compliance with all applicable nondiscrimination laws, including but not limited to:
 - a. Title VI of the Civil Rights Act of 1964, 42 USC § 2000d et seq., as amended, and related nondiscrimination regulations in 6 CFR Part 21 and 44 CFR Part 7.
 - b. Title VIII of the Civil Rights Act of 1968, 42 USC § 3601, as amended, and implementing regulations at 6 CFR Part 21 and 44 CFR Part 7.
 - c. Titles I, II, and III of the Americans with Disabilities Act of 1990, as amended, 42 USC §§ 12101 – 12213.
 - d. Age Discrimination Act of 1975, 42 USC § 6101 et seq.
 - e. Title IX of the Education Amendments of 1972, as amended, 20 USC § 1681 et seq.
 - f. Section 504 of the Rehabilitation Act of 1973, as amended, 29 USC § 794, as amended.
 - g. If, during the past three years, Subrecipient has been accused of discrimination on the grounds of race, color, national origin (including limited English proficiency), sex, age, disability, religion, or familial status, Subrecipient must provide a letter certifying that all documentation of such proceedings, pending or completed, including outcome and copies of settlement agreements will be made available to OEM upon request. In the event any court or administrative agency makes a finding of discrimination on grounds of race, color, national origin (including limited English proficiency), sex, age, disability, religion, or familial status against Subrecipient, or Subrecipient settles a case or matter alleging such discrimination, Subrecipient must forward a letter to OEM summarizing the finding and making a copy of the complaint and findings available to OEM.
- 2. Equal Employment Opportunity Program.** Subrecipient, and any of its contractors and subcontractors, certifies that an equal employment opportunity program will be in effect on or before the effective date of this Agreement. Subrecipient must maintain a current copy on file.
- 3. Services to Limited English Proficient (LEP) Persons.** Subrecipient, and any of its contractors and subcontractors agrees to comply with the requirements Title VI of the Civil Rights Act of 1964 and Executive Order 13166, improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin and resulting agency guidance, national origin discrimination includes discrimination on the basis of LEP. To ensure compliance with Title VI, Subrecipient must take reasonable steps to ensure that LEP persons have meaningful access to your programs. Meaningful access may entail providing language assistance services, including oral and written translation, where necessary. Subrecipient is encouraged to consider the need for language services for LEP persons served or encountered both in developing budgets and in conducting programs and activities. For assistance additional information regarding LEP obligations, please see <http://www.lep.gov>.

E. Environmental and Historic Preservation.

1. Subrecipient shall comply with all applicable Federal, State, and local environmental and historic preservation (EHP) requirements and shall provide any information requested by FEMA to ensure compliance with applicable environmental and historic preservation laws including but not limited to:
 - a. National Environmental Policy Act of 1969, as amended, 42 USC § 4321, and related FEMA regulations, 44 CFR Part 10.
 - b. National Historic Preservation Act, 16 USC § 470 et seq.
 - c. Endangered Species Act, 16 USC § 1531 et seq.
 - d. Executive Orders on Floodplains (11988), Wetlands (11990) and Environmental Justice (12898).

Failure of Subrecipient to meet Federal, State, and local EHP requirements and obtain applicable permits may jeopardize Federal funding.

2. Subrecipient shall not undertake any project without prior EHP approval by FEMA, including but not limited to communications towers, physical security enhancements, new construction, and modifications to buildings, structures, and objects that are 50 years old or greater. Subrecipient must comply with all conditions placed on the project as the result of the EHP review. Any change to the approved project scope of work will require re-evaluation for compliance with these EHP requirements. If ground disturbing activities occur during project implementation, Subrecipient must ensure monitoring of ground disturbance and if any potential archeological resources are discovered, Subrecipient will immediately cease construction in that area and notify FEMA and the appropriate State Historic Preservation Office. Any construction activities that have been initiated without the necessary EHP review and approval will result in a non-compliance finding and will not be eligible for FEMA funding.
3. For any of Subrecipient's or its contractors' or subcontractors' existing programs or activities that will be funded by these grant funds, Subrecipient, upon specific request from the U.S. DHS, agrees to cooperate with the U.S. DHS in any preparation by the U.S. DHS of a national or program environmental assessment of that funded program or activity.

F. PROCUREMENT OF RECOVERED MATERIALS. Subrecipient must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Recovery and Conservation Act and in accordance with Environmental Protection Agency guidelines at 40 CFR Part 247.

G. SAFECOM. If the Grant Funds are for emergency communication equipment and related activities, Subrecipient must comply with SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

H. Drug Free Workplace Requirements. Subrecipient agrees to comply with the requirements of the Drug-Free Workplace Act of 1988, 41 USC § 701 et seq., as amended, and implementing regulations at 2 CFR Part 3001 which require that all organizations receiving grants (or subgrants) from any Federal agency agree to maintain a drug-free workplace. Subrecipient must notify this office if an employee of Subrecipient is convicted of violating a criminal drug statute. Failure to comply with these requirements may be cause for debarment.

- I. Human Trafficking (2 CFR Part 175).** Subrecipient must comply with requirements of Section 106(g) of the Trafficking Victims Protection Act of 2000, 22 USC § 7104, as amended and 2 CFR § 175.15.
- J. Fly America Act of 1974.** Subrecipient agrees to comply with the requirements of the Preference for U.S. Flag Air Carriers: (air carriers holding certificates under 49 USC § 41102) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, as amended, (49 USC § 40118) and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to the Comptroller General Decision B138942.
- K. Activities Conducted Abroad.** Subrecipient agrees to comply with the requirements that project activities carried on outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.
- L. Acknowledgement of Federal Funding from DHS.** Subrecipient agrees to comply with requirements to acknowledge Federal funding when issuing statements, press releases, requests for proposals, bid invitations, and other documents describing projects or programs funded in whole or in part with Federal funds.
- M. Copyright.** Subrecipient shall affix the applicable copyright notices of 17 USC § 401 or 402 and an acknowledgement of Government sponsorship (including Subgrant number) to any work first produced under an award unless the work includes any information that is otherwise controlled by the Government (e.g., classified information or other information subject to national security or export control laws or regulations). For any scientific, technical, or other copyright work based on or containing data first produced under this Agreement, including those works published in academic, technical or professional journals, symposia proceedings, or similar works, Subrecipient grants the Government a royalty-free, nonexclusive and irrevocable license to reproduce, display, distribute copies, perform, disseminate, or prepare derivative works, and to authorize others to do so, for Government purposes in all such copyrighted works.
- N. Patents and Intellectual Property Rights.** Unless otherwise provided by law, Subrecipient is subject the Bayh-Dole Act, 35 USC § 200 et seq., as amended, including requirements governing the development, reporting and disposition of rights to inventions and patents resulting from financial assistance awards, 37 CFR Part 401, and the standard patent rights clause in 37 CFR § 401.14.
- O. Use of DHS Seal, Logo and Flags.** Subrecipient agrees to obtain DHS's approval prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.
- P. Personally Identifiable Information (PII).** Subrecipient, if it collects PII, is required to have a publically available privacy policy that described what PII they collect, how they use it, whether they share it with third parties and how individuals may have their PII corrected where appropriate.

Q. Federal Debt Status. Subrecipient shall be non-delinquent in its repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, benefit overpayments and any amounts due under Section 11.c of this Agreement. See OMB Circular A-129 for additional information and guidance.

R. Construction Contracts.

1. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of “federally assisted construction contract” in 41 CFR Part 60–1.3 must include the equal opportunity clause provided under 41 CFR 60–1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 CFR Part, 1964–1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 CFR part 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.”
2. When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis–Bacon Act (40 U.S.C. 3141–3144, and 3146–3148) as supplemented by Department of Labor regulations (29 CFR Part 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”).
3. Contracts awarded by Grantee in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5).
4. Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401–7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251–1387).

S. Funding Agreements. If the Federal award meets the definition of “funding agreement” under 37 CFR § 401.2 (a) and Grantee wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” Grantee must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

T. Terrorist Financing. Subrecipient must comply with US Executive Order 13224 and US law that prohibits transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. It is the legal responsibility of Subrecipients to ensure compliance with the EO and laws.

U. Federal Leadership on Reducing Text Messaging while Driving. Subrecipient is encouraged to adopt and enforce policies that ban text messaging while driving as described in E.O. 13513, including conducting initiatives described in Section 3(a) of the Order when on official government business or when performing any work for or on behalf of the federal government.

V. Energy Policy and Conservation Act. Subrecipient must comply with the requirements of 42 USC § 6201 which contains policies relating to energy efficiency that are defined in the state energy conservation plan issues in compliance with the Act.

W. DHS Specific Acknowledgements and Assurances. All recipients, subrecipients, successors, transferees, and assignees must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff.

1. Recipients must cooperate with any compliance reviews or compliance investigations conducted by DHS.
2. Recipients must give DHS access to, and the right to examine and copy, records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by DHS regulations and other applicable laws or program guidance.
3. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports.
4. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.
5. If, during the past three years, recipients have been accused of discrimination on the grounds of race, color, national origin (including limited English proficiency (LEP)), sex, age, disability, religion, or familial status, recipients must provide a list of all such proceedings, pending or completed, including outcome and copies of settlement agreements to the DHS FAO and the DHS Office of Civil Rights and Civil Liberties (CRCL) by e-mail at crcl@hq.dhs.gov or by mail at U.S. Department of Homeland Security Office for Civil Rights and Civil Liberties Building 410, Mail Stop #0190 Washington, D.C. 20528.
6. In the event courts or administrative agencies make a finding of discrimination on grounds of race, color, national origin (including LEP), sex, age, disability, religion, or familial status against the recipient, or recipients settle a case or matter alleging such discrimination, recipients must forward a copy of the complaint and findings to the DHS FAO and the CRCL office by e-mail or mail at the addresses listed above.

The United States has the right to seek judicial enforcement of these obligations.

X. Nondiscrimination in Matters Pertaining to Faith-Based Organizations. It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Subrecipient must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.

EXHIBIT C

Subagreement Insurance Requirements

GENERAL.

Subrecipient shall require in its first tier subagreements with entities that are not units of local government as defined in ORS 190.003, if any, to: i) obtain insurance specified under TYPES AND AMOUNTS and meeting the requirements under ADDITIONAL INSURED, “TAIL” COVERAGE, NOTICE OF CANCELLATION OR CHANGE, and CERTIFICATES OF INSURANCE before performance under the subagreement commences, and ii) maintain the insurance in full force throughout the duration of the subagreement. The insurance must be provided by insurance companies or entities that are authorized to transact the business of insurance and issue coverage in the State of Oregon and that are acceptable to OEM. Subrecipient shall not authorize work to begin under subagreements until the insurance is in full force. Thereafter, Subrecipient shall monitor continued compliance with the insurance requirements on an annual or more frequent basis. Subrecipient shall incorporate appropriate provisions in the subagreement permitting it to enforce compliance with the insurance requirements and shall take all reasonable steps to enforce such compliance. In no event shall Subrecipient permit work under a subagreement when Subrecipient is aware that the contractor is not in compliance with the insurance requirements. As used in this section, “first tier” means a subagreement in which Subrecipient is a Party.

TYPES AND AMOUNTS.

i. WORKERS COMPENSATION. Insurance in compliance with ORS 656.017, which requires all employers that employ subject workers, as defined in ORS 656.027, to provide workers’ compensation coverage for those workers, unless they meet the requirement for an exemption under ORS 656.126(2). Employers liability insurance with coverage limits of not less than \$500,000 must be included.

ii. COMMERCIAL GENERAL LIABILITY.

Commercial General Liability Insurance covering bodily injury, death, and property damage in a form and with coverages that are satisfactory to State. This insurance shall include personal injury liability, products and completed operations. Coverage shall be written on an occurrence form basis, with not less than the following amounts as determined by OEM:

Bodily Injury, Death and Property Damage:

\$500,000 per occurrence (for all claimants for claims arising out of a single accident or occurrence).

iii. AUTOMOBILE Liability Insurance: Automobile Liability.

Automobile Liability Insurance covering all owned, non-owned and hired vehicles. This coverage may be written in combination with the Commercial General Liability Insurance (with separate limits for “Commercial General Liability” and “Automobile Liability”). Automobile Liability Insurance must be in not less than the following amounts as determined by OEM:

Bodily Injury, Death and Property Damage:

\$500,000 per occurrence (for all claimants for claims arising out of a single accident or occurrence).

ADDITIONAL INSURED. The Commercial General Liability Insurance and Automobile Liability insurance must include OEM, its officers, employees and agents as Additional Insureds but only with respect to the contractor's activities to be performed under the Subcontract. Coverage must be primary and non-contributory with any other insurance and self-insurance.

"TAIL" COVERAGE. If any of the required insurance policies is on a "claims made" basis, such as professional liability insurance, the contractor shall maintain either "tail" coverage or continuous "claims made" liability coverage, provided the effective date of the continuous "claims made" coverage is on or before the effective date of the Subcontract, for a minimum of 24 months following the later of : (i) the contractor's completion and Subrecipient's acceptance of all Services required under the Subcontract or, (ii) the expiration of all warranty periods provided under the Subcontract. Notwithstanding the foregoing 24-month requirement, if the contractor elects to maintain "tail" coverage and if the maximum time period "tail" coverage reasonably available in the marketplace is less than the 24-month period described above, then the contractor may request and OEM may grant approval of the maximum "tail" coverage period reasonably available in the marketplace. If OEM approval is granted, the contractor shall maintain "tail" coverage for the maximum time period that "tail" coverage is reasonably available in the marketplace.

NOTICE OF CANCELLATION OR CHANGE. The contractor or its insurer must provide 30 days' written notice to Subrecipient before cancellation of, material change to, potential exhaustion of aggregate limits of, or non-renewal of the required insurance coverage(s).

CERTIFICATE(S) OF INSURANCE. Subrecipient shall obtain from the contractor a certificate(s) of insurance for all required insurance before the contractor performs under the Subcontract. The certificate(s) or an attached endorsement must specify: i) all entities and individuals who are endorsed on the policy as Additional Insured and ii) for insurance on a "claims made" basis, the extended reporting period applicable to "tail" or continuous "claims made" coverage.

INSURANCE REQUIREMENT REVIEW. Recipient agrees to periodic review of insurance requirements by OEM under this Agreement and to provide updated requirements as mutually agreed upon by OEM and Recipient.

OEM ACCEPTANCE. All insurance providers are subject to OEM acceptance. If requested by OEM, Recipient shall provide complete copies of its Contractors' insurance policies, endorsements, self-insurance documents and related insurance documents to OEM's representatives responsible for verification of the insurance coverages required under this Exhibit C.

Exhibit D

Information required by 2 CFR 200.331(a)

1. Federal Award Identification:
 - (i) Sub-recipient name (which must match registered name in DUNS): Wasco County
 - (ii) Sub-recipient's DUNS number: 84415959
 - (iii) Federal Award Identification Number (FAIN): EMS-2019-EP-00004-S01
 - (iv) Federal Award Date: October 1, 2018
 - (v) Sub-award Period of Performance Start and End Date: From July 1, 2019 to June 30, 2020
 - (vi) Amount of Federal Funds Obligated by this Agreement: \$53,313
 - (vii) Total Amount of Federal Funds Obligated to the Subrecipient by the pass-through entity including this Agreement: * \$53,313
 - (viii) Total Amount of Federal Award committed to the subrecipient by the pass-through entity: \$53,313
 - (ix) Federal award project description: Emergency Management Performance Grant (EMPG) Program provides resources to assist state, local, tribal, and territorial governments in preparing for all hazards, as authorized by the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Stafford Act) (42 U.S.C. 5121 et seq.).
 - (x)
 - (a) Name of Federal awarding agency: U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA)
 - (b) Name of pass-through entity: Oregon Military Department, Office of Emergency Management
 - (c) Contact information for awarding official of the pass-through entity: Andrew Phelps, Director, PO Box 14370, Salem, OR 97309-5062
 - (xi) CFDA Number and Name: 97.042, Emergency Management Performance Grants
Amount: \$5,285,849
 - (xii) Is Award R&D? No
 - (xiii) Indirect cost rate for the Federal award: 12%
2. Subrecipient's indirect cost rate: 0%

*The Total amount of Federal Funds Obligated to the Subrecipient by the pass-through entity is the Total Amount of Federal Funds Obligated to the Subrecipient by the pass-through entity during the current Federal fiscal year.



AGENDA ITEM

ORMAP IGA

[ORMAP IGA #DOR-006-20](#)

[MOTION LANGUAGE](#)

**DEPARTMENT OF REVENUE
ORMAP INTERGOVERNMENTAL AGREEMENT
CONTRACT #DOR-006-20**

This Agreement is entered into by and between the State of Oregon, acting by and through the Department of Revenue ("Department") and Wasco County ("County").

WHEREAS, under ORS 306.135 the Department is charged with developing a base map system to facilitate and improve the administration of the ad valorem property tax system;

WHEREAS, pursuant to ORS 190.110, the Department may cooperate, by agreement or otherwise, with a unit of local government in performing the duties imposed upon it by ORS 306.135.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Department and the County agree to the following:

I. EFFECTIVE DATE OF AGREEMENT; AWARD; PROJECT COMPLETION

- A. Effective Date of Agreement. This Agreement shall become effective on the date this Agreement has been signed by every party and all required approvals have been obtained.
- B. Award. The Department shall provide funds in the amount of **\$38,264.00** (the "Award") to the County to fund all or part of the activities set forth in Exhibit A ("Proposal") which is attached hereto and by this reference made a part hereof. The part of the activities set forth in the Proposal which is funded by the Award shall be called the "Project". All of the activities set forth in the Proposal, whether funded by the Department or by other sources, shall be referred to as the "Total Project". (If there are no other funders beside the Department for the activities described in the Proposal, the Total Project is the same as the Project.) The Department shall not be obligated to provide to the County, and the County shall not use the Award other than for costs for the Project.
- C. Project Completion. County agrees to complete the Total Project in accordance with the terms and specifications of the Proposal by **December 31, 2020** ("Project Completion Date"). Final billing for the Project shall be submitted to the Department on or before **January 31, 2021**.

II. DISBURSEMENTS.

- A. Disbursement of Funds by the Department. Subject to Section IV, upon receipt of the County's request for disbursement, the Department shall disburse the

Award to the County on a cost reimbursement basis. The Department may, in its sole discretion, impose a minimum or maximum dollar amount for each disbursement request or limit the frequency of disbursement requests.

- B. Overpayment. In the event that the aggregate amount of the Department's disbursements hereunder exceeds the costs of the County for the Project, the County agrees to refund to the Department the amount paid in excess of such costs within thirty (30) days of final billing by the County or the Project Completion Date, whichever is earlier.
- C. Disallowed Costs. The County agrees that payment(s) under this Agreement shall be subject to offset or reduction for amounts previously paid hereunder which are found by the Department not to constitute allowable costs under this Agreement. If such disallowed amount exceeds the payment(s); the County shall immediately upon demand pay the Department the amount of such excess.
- D. Cost Savings. Any cost savings realized on the Total Project shall be prorated between the funding sources based on the percentage of their respective cash contributions as set forth in the Proposal. In no event shall the Department pay for more than its pro rata share of the County's actual out-of-pocket cost of the Total Project.
- E. No Duplicate Payment. The County shall not be compensated for, or receive any other duplicate, overlapping or multiple payments for the same work performed under this Agreement from any agency of the State of Oregon or the United States of America or any other party.

III. REPRESENTATIONS AND WARRANTIES

County represents and warrants to the Department that (1) it has the power and authority to enter into and perform this Agreement, (2) this Agreement, when executed and delivered, shall be a valid and binding obligation of County enforceable in accordance with its terms, (3) the Total Project shall be performed in a good and workmanlike manner and in accordance with the highest professional standards, (4) those persons performing work on the Total Project shall, at all times during the term of this Agreement, be qualified, professionally competent and duly licensed to perform work on the Total Project, and (5) Exhibit A presents a good faith estimate of the costs of the Total Project and the Project and accurately states the amount of other funds, whether in cash or through binding commitment(s), available for payment of the costs of the Total Project.

IV. CONDITIONS TO DISBURSEMENT

- A. Conditions Precedent to Disbursement. The Department shall not be obligated to disburse any funds hereunder for Project costs unless (1) there exists no event of default or default which with notice or lapse of time or both will become an event of default hereunder, and (2) the Department has received from the County (i) a request for disbursement signed by a duly authorized representative of the County (which shall, among other things, state that the County has or will have sufficient funds to complete the Total Project by the Project Completion Date), (ii) an itemized invoice and (iii) such other documentation as the Department may require, all in form and substance satisfactory to the Department; further, the Department shall only be obligated to disburse Award funds to the extent that the portion of the Award represented by the aggregate amount of all disbursements made through the date of the disbursement request (including the amount of the disbursement request) does not exceed the percentage of the Project completed through the date of the disbursement request, as determined by the Department.
- B. Conditions Precedent to Final Disbursement. The Department shall not be obligated to make final disbursement hereunder until a final payment request and such documentation as may be required by the Department, all in form and substance satisfactory to the Department, shall be submitted by the County to the Department. Final payment will be made to the County within forty-five (45) days of approval by the Department.

V. COVENANTS

- A. Assignment. If the County hires a contractor(s) to do all or part of the Project, the County shall remain liable for compliance with the terms and conditions of this Agreement and shall not in any way be relieved of any of its obligations under this Agreement. The County shall be responsible for all cost overruns.
- B. Payments. To the extent required by state and federal law, the County agrees to:
1. Make payment promptly as due to all contractors, subcontractors, vendors and other persons supplying labor and/or materials for the Project; and
 2. All employers, including County, that employ subject workers, as defined in ORS 656.027, shall comply with ORS 656.017 and shall provide workers' compensation insurance coverage for those workers, unless they meet the requirement for an exemption under ORS 656.126(2). County shall require and ensure that each of its subcontractors complies with these requirements.

- C. Liabilities. County shall perform its obligations under this Agreement as an independent contractor. Each party shall be responsible exclusively with respect to its employees, for providing for employment-related benefits and deductions that are required by law, including but not limited to federal and state income tax deductions, workers' compensation coverage, and contributions to the Public Employees Retirement System.

Each party shall be responsible, to the extent required by law (including the Oregon Tort Claims Act, ORS 30.260-30.300), only for the acts, omissions or negligence of its own officers, employees or agents.

- D. Compliance with Applicable Law. The County shall comply with all federal, state and local laws, regulations, executive orders and ordinances applicable to this Agreement. The Department's performance under this Agreement is conditioned upon the County's compliance with the provisions of ORS 279B.220, 279B.235, 279B.230 and 279B.270, as amended from time to time, which are incorporated by reference herein. The parties shall, to the maximum extent economically feasible in the performance of this Agreement, use recycled paper (as defined in ORS 279A.010(ee)), recycled PETE products (as defined in ORS 279A.010(ff)), and other recycled products (as "recycled product" is defined in ORS 279A.010(gg))
- E. Records Maintenance. The County shall maintain all fiscal records relating to this Agreement in accordance with generally accepted accounting principles and the Oregon Local Budget Law, ORS 294.305 to 294.565.. In addition, the County shall maintain any other records pertinent to this Agreement in such a manner as to clearly document the County's performance. The County's accounting procedures shall provide for an accurate and timely recording of receipt of funds by source, of expenditures made from such funds, and of unexpended balances. Controls shall be established which are adequate to ensure that all expenditures reimbursed under this Agreement are for allowable purposes and that documentation is readily available to verify that such charges are accurate.
- F. Access. The County acknowledges and agrees that the Department and the Oregon Secretary of State's Office and the federal government and their duly authorized representatives shall have access to such fiscal records and other books, documents, papers, plans and writings of the County that are pertinent to this Agreement to perform examinations and audits and make copies, excerpts and transcripts. The County shall retain and keep accessible all such fiscal records, books, documents, papers, plans and writings for a minimum of five (5) years, or such longer period as may be required by applicable law, following final payment under this Agreement, or until the conclusion of any audit, controversy, or litigation arising out of or related to this Agreement, whichever date is later.

- G. Project Ownership. The Department acknowledges and agrees that the Project is the exclusive property of the County. The County acknowledges and agrees that the Department is not responsible or liable in any manner for the completion or maintenance of the Project or Total Project.

VI. TERMINATION; REMEDIES

- A. Termination for Convenience. Either party may terminate this Agreement at any time upon thirty (30) days prior written notice to the other party; provided, however, that the County shall, within thirty (30) days of such termination, reimburse the Department for all funds disbursed by the Department hereunder to the extent that the amount of funds disbursed exceeds the amount of the Award multiplied by the percentage of the Project completed to the satisfaction of the Department; provided further that until the County has fully reimbursed the Department for such funds, the County shall comply with the terms of this Agreement.
- B. Termination Because of Non-Appropriation or Project Ineligibility.
1. The Department, at any time upon prior written notice to the County, may terminate this Agreement if the Department fails to receive funding or appropriations, limitations, or other expenditure authority at levels sufficient to allow Agency, in the exercise of its reasonable administrative discretion, to pay for the allowable costs of the Project to be funded hereunder or any state law, regulation or guideline is modified, changed or interpreted in such a way that the Total Project, or any portion of the Total Project, is no longer eligible for Award funds.
 2. In the event insufficient funds are appropriated by the County for its share of the costs of the Total Project and the County has no other lawfully available funds, then the County may terminate this Agreement at the end of its current fiscal year, with no further liability to the Department. The County shall deliver to the Department written notice of such termination within thirty (30) days of its determination of such shortfall.
- C. Termination for Default. The Department may, at any time upon thirty (30) days prior written notice to the County, terminate this Agreement if:
1. The design and implementation of the Total Project is not pursued with due diligence; or
 2. The cadastral portions of the Total Project do not conform to the Department of Revenue Oregon Cadastral Map System; or

3. The County fails to receive funding for portions of the Total Project from outside sources as described in its Proposal; or
 4. The County, without the prior written approval of the Department, uses the funds provided by the Department hereunder in a way other than the Project described in the Proposal.
 5. The County violates any other provision of this Agreement.
- D. Rights and Remedies. The County shall, within thirty (30) days of its receipt of the notice described in Section VI.C above, reimburse the Department for all funds disbursed hereunder to the extent that the funds disbursed exceed the amount of the Award multiplied by the percentage of the Project completed to the satisfaction of the Department as of the date of County's receipt of the notice described in Section VI.C above. Further, the Department shall have any and all rights and remedies available at law or in equity.

VII. GENERAL PROVISIONS

- A. Force Majeure. Neither the Department nor the County shall be held responsible for delay or failure to perform when such delay or failure is due to fire, flood, epidemic, strike, public carrier, act of God, act of a public enemy or a public authority or a cause which cannot be reasonably foreseen or provided against.
- B. Persons Not to Benefit. No member of or delegate to Congress, resident commissioner, officer, agent or employee of the United States of America, member of the Oregon Legislative Assembly, elected official of the State of Oregon, or official, agent, or employee of the State of Oregon, or elected member, officer, agent, or employee of any political subdivision, municipality or municipal corporation of the State of Oregon shall derive any unfair knowledge or financial benefit from this Agreement that is not offered to others in a competitive process.
- C. No Third Party Beneficiaries. The Department and County are the only parties to this Agreement and are the only parties entitled to enforce its terms. Nothing in this Agreement gives, is intended to give, or shall be construed to give or provide any benefit or right, whether directly, indirectly or otherwise, to third persons unless such third persons are individually identified by name herein and expressly described as intended beneficiaries of the terms of this Agreement.
- D. Successors and Assigns. The provisions of this Agreement shall be binding upon and shall inure to the benefit of the Department and County and their

respective successors and assigns; provided however that the County may not assign this Agreement or any interest therein without the prior written consent of the Department, which consent may be withheld for any reason.

- E. Severability. The Department and the County agree that if any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular term or provisions held to be invalid.
- F. Notice. Except as otherwise expressly provided in this Agreement, any communications between the parties hereto or notices to be given hereunder shall be given in writing by personal delivery, facsimile, or mailing the same, postage prepaid, to the Department or the County at the address or number set forth on the signature page of this Agreement, or to such other addresses or numbers as either party may hereafter indicate pursuant to this Section. Any communication or notice so addressed and mailed shall be deemed to be given five (5) days after mailing. Any communication or notice delivered by facsimile shall be deemed to be given when receipt of the transmission is generated by the transmitting machine. Any communication or notice by personal delivery shall be deemed to be given when actually delivered.
- G. Counterparts. This Agreement may be executed in several counterparts, all of which when taken together shall constitute one agreement binding all parties, notwithstanding that all parties are not signatories to the same counterpart. Each copy of the Agreement so executed shall constitute an original.
- H. Governing Law; Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Oregon without regard to principles of conflicts of law. Any claim, action, suit or proceeding (collectively, "Claim") between the Department and/or other agency or department of the State of Oregon and the County that arises from or relates to this Agreement shall be brought and conducted solely and exclusively within the Circuit Court of Marion County for the State of Oregon; provided, however, if a Claim must be brought in a federal forum, then it shall be brought and conducted solely and exclusively within the United States District Court for the District of Oregon. In no event shall this Section be construed as a waiver by the State of Oregon of any form of defense or immunity, whether it is sovereign immunity, governmental immunity, immunity based on the Eleventh Amendment to the Constitution of the United States or otherwise, from any Claim or from the jurisdiction of any court. COUNTY, BY EXECUTION OF THIS CONTRACT, HEREBY CONSENTS TO THE IN PERSONAM JURISDICTION OF SAID COURTS.
- I. Merger Clause; Amendment; Waiver. THIS AGREEMENT CONSTITUTES THE ENTIRE AGREEMENT BETWEEN THE DEPARTMENT AND THE

COUNTY ON THE SUBJECT MATTER HEREOF. NO MODIFICATION OR CHANGE OF TERMS OF THIS AGREEMENT SHALL BIND EITHER PARTY UNLESS IN WRITING AND SIGNED BY BOTH THE DEPARTMENT AND THE COUNTY, AND NO CONSENT OR WAIVER SHALL BE EFFECTIVE UNLESS IN WRITING AND SIGNED BY THE PARTY AGAINST WHOM SUCH CONSENT OR WAIVER IS BEING ENFORCED. SUCH WAIVER, CONSENT, MODIFICATION OR CHANGE, IF MADE, SHALL BE EFFECTIVE ONLY IN THE SPECIFIC INSTANCE AND FOR THE SPECIFIC PURPOSE GIVEN. THERE ARE NO UNDERSTANDINGS, AGREEMENTS, OR REPRESENTATIONS, ORAL OR WRITTEN, NOT SPECIFIED HEREIN REGARDING THIS AGREEMENT. THE DELAY OR FAILURE OF THE DEPARTMENT TO ENFORCE ANY PROVISION OF THIS AGREEMENT SHALL NOT CONSTITUTE A WAIVER BY THE DEPARTMENT OF THAT PROVISION OR ANY OTHER PROVISION. THE COUNTY, BY THE SIGNATURE BELOW OF ITS AUTHORIZED REPRESENTATIVE, HEREBY ACKNOWLEDGES THAT IT HAS READ THIS AGREEMENT, UNDERSTANDS IT, AND AGREES TO BE BOUND BY ITS TERMS.

DEPARTMENT:

State of Oregon, acting by and through its
Department of Revenue
Authorized Agency Signature

By: _____

Josh Hardage, Procurement Manager, DPO

Date: _____

COUNTY:

Wasco County

By: _____

Title: _____

Date: _____

Telephone: _____

Fax No: _____

EXHIBIT A

AWARD LETTER
COUNTY GRANT PROPOSAL



Oregon

Kate Brown, Governor

Department of Revenue
Property Tax Division
955 Center St NE
PO Box 14380
Salem, OR 97309-5075
www.oregon.gov/dor

December 9, 2019

Ivan Donahue, Survey & Engineer Technician
2705 E 2nd St.
The Dalles, OR 97058

Dear Mr. Donahue

I am pleased to inform you that the Department of Revenue has approved your request for funding through the ORMAP program. You will soon receive a contract to formalize the ORMAP grant agreement with the Department of Revenue. The agreement will be effective from January 1, 2020 through December 31, 2020.

Listed below are the deliverables as outlined in your grant request. In order to expedite the payment process for you, please use the "ORMAP Invoice" form, you can download a copy from the ORMAP site. Please state the correct contract number on the chart and complete the information requested for each task or deliverable.

Contract Number:		
Task	Deliverable	Award Amount
1	132 Control Points	\$33,264.00
2	GIS Staff Training	\$5,000.00
Total		\$38,264.00

If you have questions, please contact the ORMAP Coordinator, Philip McClellan (503-586-8128).

Best wishes for a successful project.

With regards,

Jason D. Brockie
Property Tax Assistance and Oversight Section Manager
Oregon Department of Revenue

cc: County Assessor
DOR Finance Department
File

ORMAP Grant Application

Section I. County and Grant Information			
A. County: Wasco		B. Funding Cycle: Fall 2019	
C. Project will help meet ORMAP Goal(s): 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 X 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/>		D. Fund Request: \$38,264.00	
Section II. Summary of Project			Department Assessment
A. Brief Overview of the Request			<input type="checkbox"/> Pass <input type="checkbox"/> Fail
<p>Wasco County is seeking \$33,264 to capture 132 control points to continue the conversion of Wasco County tax maps to meet ORMAP technical specifications. This is the 8th phase of a multi-year project. Because we have lost our remapping contractor, we are also requesting \$5,000 for training on GIS remapping with the departments' Cadastral Unit to remap to ORMAP standards.</p>			
Scope and Deliverables			
<i>Check</i>	<i>Deliverables</i>	<i>Brief description of the deliverables</i>	
<input type="checkbox"/>	Tax Lot Conversion		
<input type="checkbox"/>	Tax Map Conversion		
X	Control Points	132 control points collected by the Surveyor in preparation for County remapping of 2S-12E, 2S-13E, 2S-14E, 2S-15E 2S-16E, 3S-12E, 3S-13E, 3S-14E and 3S-15E township and range	
<input type="checkbox"/>	Development		
X	Other Assistance	Tax lot GIS remapping training with CISU at DOR.	
<input type="checkbox"/>	Other Deliverable		
<input type="checkbox"/>	Hardware/Software		
B. Projected Project Completion Date (projects should not exceed one year)			
December 31, 2020			
C. Total Costs of Project (add lines as necessary)			
Deliverable	Number of Items	Cost per Item	Total Cost
Control Points	132	\$252	\$33,264
Tax lot GIS remapping training	1	\$5,000	\$5,000
D. Partnerships and Contributions (add lines as necessary)			
Partner	Contribution		
Wasco County Surveyor	GPS equipment, computers, vehicle with gear		
Wasco County Assessor & GIS staff, map research and review	\$6,000		
Total Match	\$6,000		
A. Assessor's Signature & Date:			
F. Fiscal Coordinator – Name & Contact Number:			
Tyler Stone, County Administrator 541-506-2520			
G. Project Coordinator – Name & Title:			
Ivan Donahue Survey & Engineer Technician			

E-mail address:	ivand@co.wasco.or.us
Phone Number:	541-506-2656
Mailing Address:	2705 E 2 nd St. The Dalles, OR 97058

Section III. Detail Project Information –Answer all questions

A. Overview

1. Describe what the project is trying to accomplish.

This project will collect 132 control points in preparation for continuing the remapping in follow-on grants. At the completion of the entire project, all Wasco County taxlots will meet ORMAP technical specifications consistent with Goal 6.

2. What part(s) of the county does this project cover (Township, Range, and Sections, if applicable)?

Capture of 132 control points in Township 2S Range 12E, 13E, 14E, 15E, 16E and Township 3S Range 12E, 13E, 14E, 15E (44 index maps and 670 polygons).

3. What is the status/outcome of all previously funded ORMAP projects? (Please include funding cycles and a “status map” of your county.)

Spring 2016: 100% Complete

Fall 2016: 100% Complete

Spring 2017: 100% Complete

Fall 2017: 100% Complete

Spring 2018: 100% Complete

Fall 2018: Expected completion date December 2020 with one year extension planned

Spring 2019: Expected completion date June 2020

See attached Wasco County ORMAP Status Map Fall 2019

4. Describe, in detail, your technical approach to the project (such as, mapping methodology).

- A. Review existing documents
- B. The Surveyor will research control points in the office.
- C. The technicians will find corners in the field and collect coordinates for control points, working under the direct supervision of the surveyor, to sub- foot accuracy using real-time GPS. The county maintains survey grade GPS equipment. Providing this equipment to the project is an additional cost match

5. Describe the project deliverables.

132 Control points with Sub-Foot Accuracy. GPS data file will contain similar to the following information for each point: Northing, Easting, Reference Survey Number, Observation Date, Observation Id, Township, Range, Section, Corner (< 1' accuracy, ddd – mm - 000 coordinate format, WGS84)

6. Who will be doing the work (county staff, contractor, or DOR staff)? Please define their roles.

- Wasco County Surveyor will collect the control points.
- Wasco County Survey Technician will train to remap tax lots to ORMAP standards with the Cadastral Information System Unit at DOR.

- Wasco County GIS and Assessor staff will provide assistance with locating general location of preferred points and QC on final products.

7. How will the county cartographer integrate the deliverables into the County's maintenance plan?
Harney County GIS maintains the tax lot maps for Wasco County. This project will have no impact on maintenance.

8. Provide a project timeline with milestones or completion dates.
Control point collection and remap training of tax lots will begin in January 2020 with completion in December 2020.

9. Does this project have any partnerships? If yes, please identify them.
No.

10. Describe any innovations utilized by this project.
The results of this project are intended to utilize the ESRI Parcel Fabric technology to improve relative and positional accuracy of data maintained in the ORMAP ESRI data schema format. The new GPS points will be conveyed to BLM for possible input and update of calculated CadNSDI data.

11. Detail Costs (who is paying for what).
Wasco County Assessor & GIS Staff - \$6000 (Wasco County)
Wasco County Surveyor - \$23,760 (Grant)
Wasco County GIS remapping tax lots training - \$5,000 (Grant)

B. Quality Control

- 1. Who will be responsible for quality control (QC)?**
Wasco County Surveyor
- 2. Will county cartography staff review the deliverables?**
Yes
- 3. Will there be a review by Department of Revenue's cartography staff?**
If requested
- 4. Describe QC procedures.**
Survey control points will meet County survey specifications for mapping. County staff will review each map by visually inspecting the map and the new product will be compared to previous maps. Any inconsistencies will be investigated.

C. Project Detail

- 1. Is this project an "edge matching project"? If so, how much of the county boundary will be completed?**
No.
- 2. Is this project part of an ongoing or multi-phased remapping project?**
Yes. This is the 8th phase of a planned multi-year project.
- 3. What percentage of the county tax lots and tax maps meet the ORMAP technical specifications?**

	Total Countywide	Meet Tech Specs	Percent Complete
Tax Lots	16,446	4,350	26.5%
Tax Maps	665	109	16.4%

There is no documentation listing which index maps meet ORMAP technical specifications. Review by the Department of Revenue and Wasco County GIS staff state many of the maps are “fairly close.” Therefore, the percent complete above is worst-case; other taxlots/index maps may meet technical specifications, there is just no way to tell.

4. Upon completion of this project will your county meet goal 6 (100% of tax maps meeting technical specification)?

No. This is the eighth part of a planned multiyear project.

5. Is this project part of a multi-county effort? If so, please explain.

No.

6. Will the project cost be affected if it is not fully funding this cycle?

Possibly. If labor costs increase so will the amounts requested in follow-on grants.

D. Data Availability

1. Does the county have a data sharing agreement with the State?

Yes

GIS Framework Data License –signed 2005

GIS Cadastral Data Sharing License Agreement v1.3 – signed 2009

Wasco County GIS Cadastral Data Sharing License Agreement v3.0 – signed 2016

Wasco County GIS Cadastral Data Sharing License Agreement v3.0 (2017) – signed 2017

2. Identify any data restrictions or licensing issues.

There are no data restrictions or licenses required. Data is shared with other public agencies and funding partners at no cost and sold to all other parties.

E. Background Information

Any other information that you feel may help support the project.

This project continues Wasco County on the path to having all of its tax lots meet ORMAP specifications. It is forecasted to take approximately 5 years depending on funding from ORMAP and our in-house capacity (see below).

The outline of our plan is to have the surveyors get one funding cycle "ahead" of GIS in their collection of control points. Then any issues with the collection of additional control points will not hold up GIS. The surveyors will have some capacity if there are a few additional points to be collected to help the current cycle of remapping.

Due to issues with losing our remapping contract for all the survey control points collected we are requesting and additional \$5,000 for GIS remapping training and consulting.

The collection of the control points for this grant will complete township 2 South and 3 South in Wasco County.

The Surveyor plans to collect all control points with urban accuracy (sub foot) regardless of their location in the county. Positional accuracy of less than that makes the final product of little value for the surveying community.

F. Other Issues - Please identify.

None.

G. Racial and Ethnic Impact Statement

RACIAL AND ETHNIC IMPACT STATEMENT

This form is used for informational purposes only and must be included with the grant application.

Chapter 600 of the 2013 Oregon Laws require applicants to include with each grant application a racial and ethnic impact statement. The statement provides information as to the disproportionate or unique impact the proposed policies or programs may have on minority persons¹ in the State of Oregon if the grant is awarded to a corporation or other legal entity other than natural persons.

1. ☐ The proposed grant project policies or programs could have a disproportionate or unique positive impact on the following minority persons:

Indicate all that apply:

☐ Women
☐ Persons with Disabilities
☐ African-Americans
☐ Hispanics
☐ Asians or Pacific Islanders
☐ American Indians
☐ Alaskan Natives

2. ☐ The proposed grant project policies or programs could have a disproportionate or unique negative impact on the following minority persons:

Indicate all that apply:

☐ Women
☐ Persons with Disabilities
☐ African-Americans
☐ Hispanics
☐ Asians or Pacific Islanders
☐ American Indians
☐ Alaskan Natives

3. ☒ The proposed grant project policies or programs will have no disproportionate or unique impact on minority persons.

If you checked numbers 1 or 2 above, on a separate sheet of paper, provide the rationale for the existence of policies or programs having a disproportionate or unique impact on minority persons in this state. Further provide evidence of consultation with representative(s) of the affected minority persons.

I HEREBY CERTIFY on this 27 day of September 2019, the information contained on this form and any attachment is complete and accurate to the best of my knowledge.

Signature: _____

Printed Name: Nichole Biechler Title: Wasco County Human Resources Manager

¹"Minority persons" are defined in SB 463 (2013 Regular Session) as women, persons with disabilities (as defined in ORS 174.107), African-Americans, Hispanics, Asians or Pacific Islanders, American Indians and Alaskan Natives.

Submit completed forms to:

Mail	Contact Information
ORMAP Project Coordinator Oregon Department of Revenue Property Tax Division 955 Center St. NE Salem OR 97301-2555	Tel: 503-586-8128 Fax: 503-945-8737 or.map@state.or.us

ORMAP Grant Application Addendum

County and Grant Information	
a. County: Wasco	b. Funding Cycle: Fall 2019
	c. Fund Request \$9,504
Project – Additional Information	
1. Additional funding	
Upon further review of estimated travel times and access issues for survey control points in the more remote areas of the county, Wasco County is requesting an additional amount of \$9,504 dollars for the Fall 2019 grant. Unmaintained roads/tracks and hiking over rough terrain will add enough time that we believe \$231 per survey control point (vs the current \$180) will more accurately reflect the County's cost. Wasco County also needs to increase the number of survey control points collected from 132 (as estimated in the grant application) to 144 points.	
2.	
3.	
4.	

Wasco County ORMAP Status Map Fall 2019

Control Spring 2019

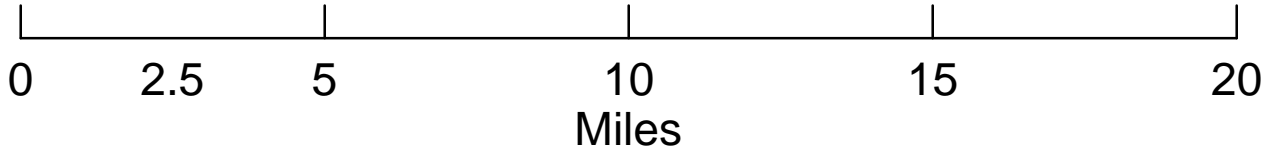
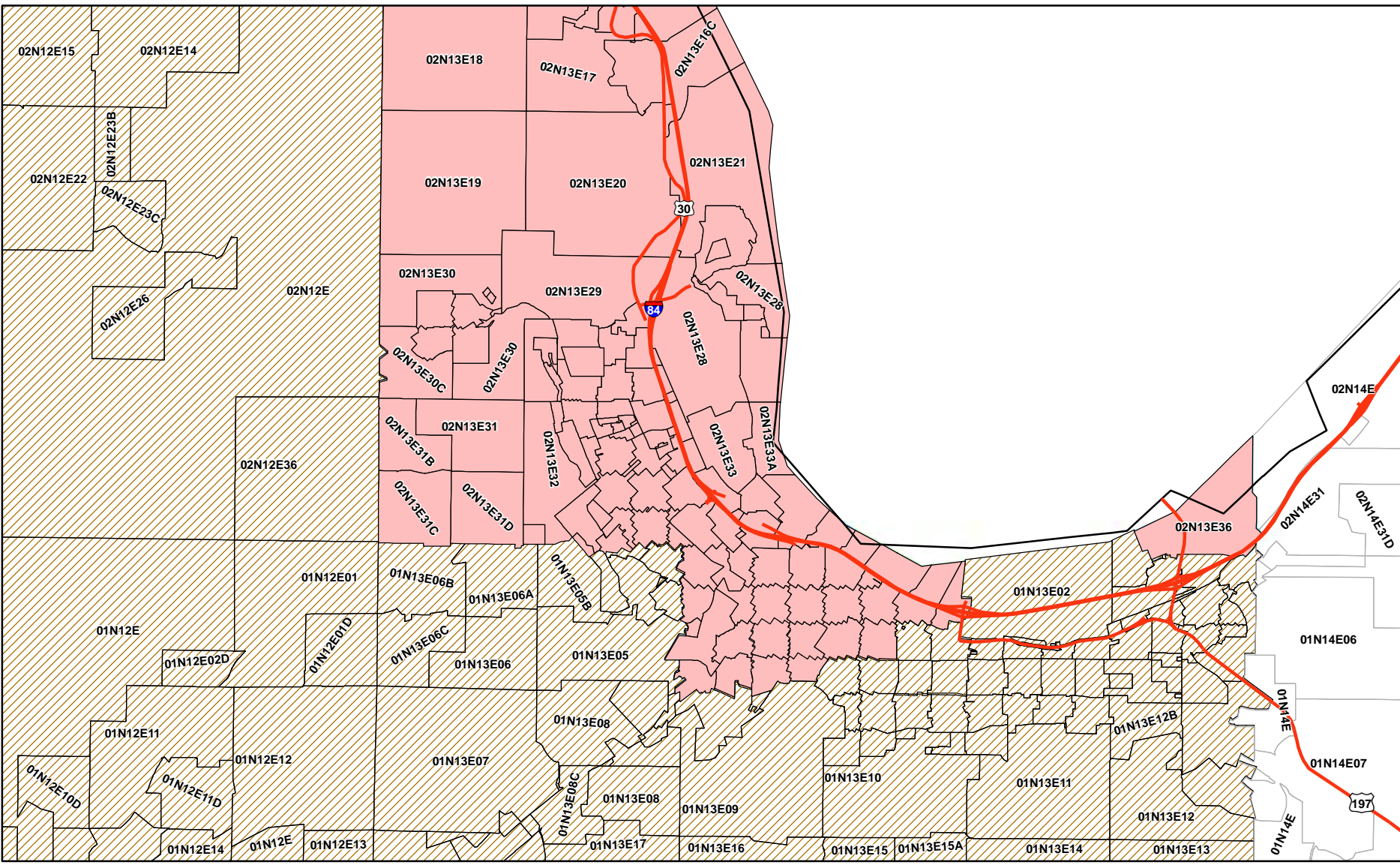
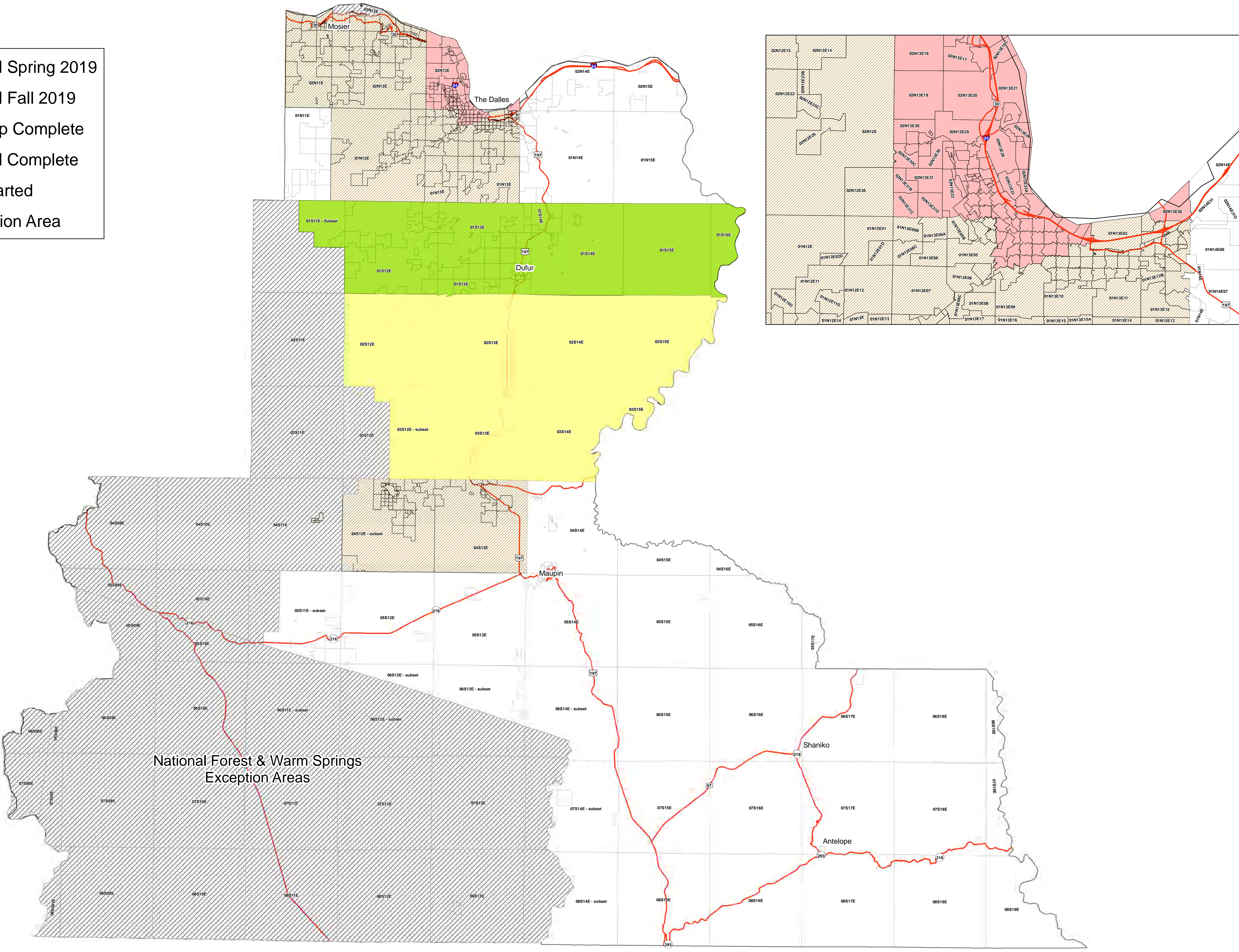
Control Fall 2019

Re-map Complete

Control Complete

Not Started

Exception Area



Date: 3/13/2019

This product is for informational purposes and has not been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.





MOTION

SUBJECT: ORMAP Agreement

I move to approve the Department of Revenue ORMAP IGA Contract #DOR-006-20.



AGENDA ITEM

Justice Reinvestment Grant Agreement

[AWARD LETTER](#)

[JRI GRANT AGREEMENT](#)

[MOTION LANGUAGE](#)



December 20, 2019

Wasco County
Fritz Bachman
421 East 7th St., Annex B
The Dalles, OR 97058

COMMISSIONERS:

Robert Ball, Chairman
Sen. Floyd Prozanski*
Rep. Duane Stark*
Jessica Beach
Rob Bovett
Wally Hicks
Jessica Kampfe
Sebastian Tapia
Rod Underhill
*Non-Voting

Dear Fritz Bachman,

On behalf of the Criminal Justice Commission (CJC), Wasco County has been awarded \$613,372.31 under the 2019-21 Justice Reinvestment Grant Program. Attached please find the Grant Award Agreement and other conditions. This award is subject to all programmatic and financial requirements, including timely submissions of any reports, reimbursements and requests for information.

The CJC Commissioners approved your award as follows:

	Grant Funds Awarded
Personnel	\$100,000.08
Contractual Services	\$272,132.00
Supplies	\$2,400.00
10% Victims: HAVEN from Domestic and Sexual Violence	\$43,050.13
Supplemental Program	\$177,505.47
Supplemental 10% Victims	\$18,284.63
Total	\$613,372.31

The CJC will disburse the grant funds in four installments. The CJC will disburse your first payment within 30 days following the completed execution of the contract. ***The first award disbursement will be \$153,343.08.***

This grant project period will run from July 1, 2019 – December 31, 2021. The amount of your award eligibility was determined in accordance with the formula used to distribute baseline funding under ORS 423.483. Funding for the grants will be through state general funds.

NEXT STEPS IN ACCEPTING THIS AWARD

1. Please sign and return the attached **Grant Award Agreement** to CJC as soon as possible **electronically** to cjcgrants@oregon.gov.
2. CJC will execute the agreement and return a fully executed **electronic** copy to you for your files

ADDITIONAL GRANT REQUIREMENTS/INFORMATION

PROGRESS REPORTS

Grantees are required to submit **quarterly** expenditure reports and **semi-annual** progress reports through the online grants system. The first expenditure and progress report is due **January 25, 2020**.

SUBAWARD CONTRACTS/AGREEMENTS

Grantees are responsible for notifying CJC of all sub-awardees. CJC reserves the right to obtain copies of all of our grantees' sub award contracts/agreements.

GRANTS MANAGEMENT HANDBOOK

The most current version of CJC's Grants Management Handbook is available [here](#).

CJC strives to create an inclusive environment that welcomes and values the diversity of the people we serve. The commission fosters fairness, equity, and inclusion to create a workplace environment where everyone is treated with respect and dignity regardless of race, color, religion, gender, disability, physical stature, age, national origin, sexual orientation, marital status or political affiliation. Recipients of grant funds are expected to comply with these state and federal laws.

If you have additional questions please do not hesitate to contact the Justice Reinvestment Program Manager, Ian Davidson, at Ian.Davidson@oregon.gov or (503) 378-6374.

Sincerely,



Michael Schmidt
Executive Director
Criminal Justice Commission
885 Summer Street NE Salem, OR 97301

CRIMINAL JUSTICE COMMISSION
JUSTICE REINVESTMENT GRANT PROGRAM
GRANT AGREEMENT

885 Summer Street NE
Salem, OR 97301

This Grant Agreement (“Agreement”) is made and entered into by and between the **State of Oregon**, acting by and through its Criminal Justice Commission (“CJC”) and **Wasco County**, (“Grantee” and, together with CJC, the “Parties”). This Agreement shall become effective on the later of July 1, 2019 or the date when this Agreement is fully executed and approved as required by applicable law.

1. Grant. In accordance with the terms and conditions of this Agreement, CJC shall provide Grantee an amount not to exceed **\$613,372.31** (the “Grant Funds”) to assist Grantee in implementing the project described in Exhibit A (the “Project”) during the period beginning on the Project Start Date and ending on the Project End Date (the “Project Period”), as those dates are specified in Exhibit A. Grantee shall implement the project in a substantially continuous manner during the Project Period and complete the Project no later than the Project End Date. The Grant Funds may be used by Grantee solely for Eligible Costs (as described in Section 4.a) incurred by Grantee within the line items of the Project Budget (set forth in Exhibit A) during the Project Period. CJC’s obligation to disburse Grant Funds under this Agreement shall end 90 days after the Project End Date.

2. Agreement Documents. This Agreement consists of this document and the following documents, all of which are attached hereto and incorporated herein by reference:

Exhibit A: **Project Description and Budget**
Exhibit B: **Subagreement Insurance Requirements**

In the event of a conflict between two or more of the documents comprising this Agreement, the language in the document with the highest precedence shall control. The precedence of each of the documents comprising this Agreement is as follows, listed from highest precedence to lowest precedence: this Agreement without Exhibits; Exhibit A; Exhibit B.

3. Reports. Grantee shall submit the reports required by this section.

a. Progress Reports. Grantee shall submit to CJC reports every 6 months during Project implementation as well as such other reports and information on the Project as CJC may reasonably request (collectively, “Progress Reports”). Progress Reports must be received by CJC no later than January 25 and July 25 for the 6-month period preceding each of those dates. Progress Reports must be submitted through CJC’s grant administration website and contain all of the requested data. Grantee must receive prior approval from CJC to submit a Progress Report after its due date.

b. Financial Reports. Grantee shall submit to CJC a Financial Report each quarter to detail expenditures of Grant Funds during the prior calendar quarter. Financial

Reports must be received by CJC no later than October 25, January 25, April 25, and July 25 for the prior calendar quarter; provided, however, that the final Financial Report must be submitted no later than the earlier of 30 days after completion of the Project or 30 days after the Project End Date. Failure to submit a Financial Report by the due date could result in a suspension of further disbursement of Grant Funds in addition to other remedies arising from Grantee's default. Grantee must receive prior approval from CJC to submit a Financial Report after its due date.

4. Disbursement and Recovery of Grant Funds.

a. Disbursement Generally. Subject to Section 4.b, CJC shall disburse the Grant Funds in four substantially equal installments no later than January 30, 2020, May 30, 2020, September 30, 2020, and January 30, 2021. The Grant Funds may be used solely for Eligible Costs incurred in carrying out the Project. "Eligible Costs" are the reasonable and necessary costs incurred by Grantee (or a subgrantee or subrecipient under a Subagreement) during the Project Period in implementation of the Project, and that are not excluded by CJC, either by this Agreement or by exclusion as a result of financial review or audit, subject to the following requirements and limitations:

- i.** Rates for travel expenses shall not exceed those allowed by the Oregon travel policy, available at <http://www.oregon.gov/das/Financial/Acctng/Pages/Travel.aspx>.
- ii.** When purchasing equipment costing over \$5,000, the Grantee must provide a description of the equipment, purchase price, date of purchase, and identifying numbers, if any, to the CJC Grant Administrator at cjcgrants@oregon.gov.
- iii.** As specified in OAR 213-060-0050(3), no more than 10 percent of the Grant Funds may be used for administrative costs.

b. Conditions Precedent to Disbursement. CJC's obligation to disburse Grant Funds to Grantee is subject to satisfaction, with respect to each disbursement, of each of the following conditions precedent:

- i.** CJC has received funding, appropriations, limitations, allotments or other expenditure authority sufficient to allow CJC, in the exercise of its reasonable administrative discretion, to make the disbursement.
- ii.** Grantee is in compliance with the terms of this Agreement.
- iii.** Grantee has, to the satisfaction of CJC and the Grant Review Committee, met its outcome or performance measures (as proposed in its Application and agreed to by CJC) and achieved the criteria as outlined in OAR 213-060-0060, including but not limited to reduction of prison utilization.

iv. Grantee's representations and warranties set forth in Section 6 hereof are true and correct on the date of disbursement with the same effect as though made on the date of disbursement.

v. All Progress Reports due on or before the date of disbursement have been completed and submitted to CJC.

vi. All Financial Reports due on or before the date of disbursement have been completed and submitted to CJC.

5. Recovery of Unexpended Grant Funds. Any Grant Funds disbursed to Grantee under this Agreement that remain unexpended on the earlier of termination of this Agreement, completion of the Project, or the Project End Date must be returned to CJC. Grantee shall return all Unexpended Funds to CJC within 14 days after the earlier of termination of this Agreement, completion of the Project, or the Project End Date.

6. Representations and Warranties of Grantee. Grantee represents and warrants to CJC as follows:

a. Organization and Authority. Grantee is duly organized and validly existing under the laws of the State of Oregon and is eligible to receive the Grant Funds. Grantee has full power, authority, and legal right to make this Agreement and to incur and perform its obligations hereunder, and the making and performance by Grantee of this Agreement (1) have been duly authorized by all necessary action of Grantee and (2) do not and will not violate any provision of any applicable law, rule, regulation, or order of any court, regulatory commission, board, or other administrative agency or any provision of Grantee's charter or other governing documents, (3) do not and will not result in the breach of, or constitute a default or require any consent under any other agreement or instrument to which Grantee is a party or by which Grantee or any of its properties may be bound or affected. No authorization, consent, license, approval of, filing or registration with or notification to any governmental body or regulatory or supervisory authority is required for the execution, delivery or performance by Grantee of this Agreement.

b. Binding Obligation. This Agreement has been duly executed and delivered by Grantee and constitutes a legal, valid and binding obligation of Grantee, enforceable in accordance with its terms subject to the laws of bankruptcy, insolvency, or other similar laws affecting the enforcement of creditors' rights generally.

c. No Solicitation. Grantee's officers, employees, and agents shall neither solicit nor accept gratuities, favors, or any item of monetary value from contractors, potential contractors, or parties to subagreements. No State of Oregon employee shall be admitted to any share or part of this Agreement or any benefit arising therefrom.

d. No Debarment. Neither Grantee nor its principals is presently debarred, suspended, or voluntarily excluded, or proposed for debarment, declared ineligible or voluntarily excluded from participating in this Agreement by any state agency. Grantee

agrees to notify CJC immediately if it is debarred, suspended or otherwise excluded by any state agency or if circumstances change that may affect this status, including without limitation upon any relevant indictments or convictions of crimes.

The warranties set in this section are in addition to, and not in lieu of, any other warranties set forth in this Agreement or implied by law.

7. Records Maintenance and Access; Audit.

a. Records, Access to Records and Facilities. Grantee shall make and retain proper and complete books of record and account and maintain all fiscal records related to this Agreement and the Project in accordance with all applicable generally accepted accounting principles, generally accepted governmental auditing standards, and state minimum standards for audits of municipal corporations. Grantee shall ensure that each of its subgrantees and subrecipients complies with these requirements. CJC, the Secretary of State of the State of Oregon (the “Secretary”), and their duly authorized representatives shall have access to the books, documents, papers and records of Grantee that are directly related to this Agreement, the funds provided hereunder, or the Project for the purpose of making audits and examinations. In addition, CJC, the Secretary, and their duly authorized representatives may make and retain excerpts, copies, and transcriptions of the foregoing books, documents, papers, and records. Grantee shall permit authorized representatives of CJC and the Secretary to perform site reviews of the Project, and to inspect all vehicles, real property, facilities and equipment purchased by Grantee as part of the Project, and any transportation services rendered by Grantee.

b. Retention of Records. Grantee shall retain and keep accessible all books, documents, papers, and records that are directly related to this Agreement, the Grant Funds or the Project for a minimum of six (6) years, or such longer period as may be required by other provisions of this Agreement or applicable law, following the Project End Date. If there are unresolved audit questions at the end of the six-year period, Grantee shall retain the records until the questions are resolved.

c. Expenditure Records. Grantee shall document the expenditure of all funds disbursed by CJC under this Agreement. Grantee shall create and maintain all expenditure records in accordance with generally accepted accounting principles and in sufficient detail to permit CJC to verify how the moneys were expended.

8. Grantee Subagreements and Procurements

a. Subagreements. Grantee may enter into agreements with subgrantees and subrecipients (“Subagreements”) for implementation of portions of the Project.

i. Each Subagreement must be in writing executed by Grantee and must incorporate and pass through all of the applicable requirements of this Agreement to the other party or parties to the Subagreement. Use of a Subagreement does not relieve Grantee of its responsibilities under this Agreement.

ii. Grantee shall notify CJC of each Subagreement and provide CJC with a copy of a Subagreement upon request by CJC. Any material breach of a term or condition of a Subagreement relating to Grant Funds provided under this Agreement must be reported by Grantee to CJC within ten (10) days of its discovery.

b. Subagreement indemnity; insurance.

Each Grantee Subagreement shall require each other party to such Subagreement, that is not a unit of local government as defined in ORS 190.003, or a unit of state government as defined in ORS 174.111, to indemnify, defend, save and hold harmless the CJC and its officers, employees and agents from and against any and all claims, actions, liabilities, damages, losses, or expenses, including attorneys' fees, arising from a tort, as now or hereafter defined in ORS 30.260, caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of the other party to the Subagreement or any of such party's officers, agents, employees or contractors ("Claims"). It is the specific intention of the Parties that CJC shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the CJC, be indemnified by the other party to the Subagreement from and against any and all Claims.

Any such indemnification shall also provide that neither the other party to such Subagreement nor any attorney engaged by such party shall defend a Claim in the name of the State of Oregon or an agency of the State of Oregon, nor purport to act as legal representative of the State of Oregon or any of its agencies, without the prior written consent of the Oregon Attorney General. The State may, at any time at its election, assume its own defense and settlement in the event that it determines that the other party to such Subagreement is prohibited from defending State or that such other party is not adequately defending State's interests, or that an important governmental principle is at issue or that it is in the best interests of State to do so. State reserves all rights to pursue claims it may have against the other party to such Subagreement if State elects to assume its own defense.

Grantee shall require each other party to each of its Subagreements, that is not a unit of local government as defined in ORS 190.003, or a unit of state government as defined in ORS 174.111, to obtain and maintain insurance of the types and in the amounts provided in Exhibit B to this Agreement.

c. Procurements.

i. Grantee shall make purchases of any equipment, materials, or services for the Project under procedures that comply with Oregon law, including all applicable provisions of the Oregon Public Contracting Code and rules.

ii. All procurement transactions, whether negotiated or competitively bid and without regard to dollar value, shall be conducted in a manner so as to provide maximum open and free competition. Justification must be provided to CJC for

any non-competitive or sole-source procurement. Justification should include a description of the equipment, materials or services procured, an explanation of why it was necessary to procure noncompetitively, time constraints and any other pertinent information. All sole source procurements in excess of \$100,000 must receive prior written approval from CJC in addition to any other approvals required by law applicable to Grantee. Intergovernmental agreements between units of government are excluded from this requirement to obtain CJC approval of sole source procurements.

iii. The Grantee shall be alert to organizational conflicts of interest or non-competitive practices among vendors that may restrict or eliminate competition or otherwise restrain trade. A vendor that develops or drafts specifications, requirements, statements of work, or Requests for Proposals (RFP) for a proposed procurement shall be excluded from bidding or submitting a proposal to compete for the award in such procurement. A request for a waiver of this restriction must be submitted to and approved by CJC in advance and in writing.

9. Default. Grantee shall be in default under this Agreement upon the occurrence of any of the following events:

a. Grantee fails to perform, observe or discharge any of its covenants, agreements or obligations set forth herein, including but not limited to a failure to make progress on the four goals of the Justice Reinvestment Grant Program, as described in Exhibit A; or

b. Any representation, warranty or statement made by Grantee herein or in any documents or reports relied upon by CJC to monitor implementation of the Project, the use of the Grant Funds or the performance by Grantee is untrue in any material respect when made.

10. Remedies upon Default. If Grantee's default is not cured within 30 calendar days of written notice thereof to Grantee from CJC or such longer period as CJC may authorize in its sole discretion, CJC may pursue any remedies available under this Agreement, at law or in equity. Such remedies include, but are not limited to, termination of this Agreement as provided in Section 11.a.ii, suspension of further disbursements of Grant Funds, recovery of Grant Funds (including but not limited to return, upon CJC's demand, of any Grant Funds expended in violation or contravention of one or more of the provisions of this Agreement), and declaration of ineligibility for the receipt of future awards from CJC.

11. Termination

a. Termination by CJC. CJC may terminate this Agreement upon thirty (30) days advance written notice of termination to Grantee. In addition, CJC may terminate this Agreement effective upon delivery of written notice of termination to Grantee, or at such later date as may be established by CJC in such written notice, if:

- i. Grantee fails to implement the Project during the Project Period or commencement or continuation of the Project by Grantee is, for any reason, rendered improbable, impossible, or illegal; or
- ii. Grantee is in default under this Agreement and has failed to cure the default within the time period specified in Section 10; or
- iii. Grantee takes an action without the approval of CJC that, under the provisions of this Agreement, requires the approval of CJC; or
- iv. CJC fails to receive funding, appropriations, limitations or other expenditure authority sufficient to allow CJC, in the exercise of its reasonable administrative discretion, to continue to make payments under this Agreement; or
- v. Federal or state laws, rules, regulations or guidelines are modified or interpreted in such a way that the Project is no longer allowable or no longer eligible for funding under this Agreement; or
- vi. The Project would not produce results commensurate with the further expenditure of funds.

b. Termination by Grantee. Grantee may terminate this Agreement effective upon delivery of written notice of termination to CJC, or at such later date as may be established by Grantee in such written notice, if:

- i. After conferring with CJC, Grantee has determined that the requisite local funding to continue the Project is unavailable to Grantee or Grantee is unable to continue implementation of the Project as a result of circumstances not reasonably anticipated by Grantee at the time it executed this Agreement and that are beyond Grantee's reasonable control; or
- ii. Federal or state laws, rules, regulations or guidelines are modified or interpreted in such a way that the Project is no longer allowable or no longer eligible for funding under this Agreement.

c. Effect of Termination. Upon termination of this Agreement, CJC may end all further disbursements of Grant Funds. Termination of this Agreement shall not affect Grantee's obligations under this Agreement or CJC's right to enforce this Agreement against Grantee in accordance with its terms, with respect to Grant Funds actually received by Grantee or with respect to portions of the Project actually implemented. Specifically, but without limiting the generality of the preceding sentence, Sections 7 and 12 shall survive termination of this Agreement.

12. GENERAL PROVISIONS

a. Contribution. If any third party makes any claim or brings any action, suit or proceeding alleging a tort as now or hereafter defined in ORS 30.260 ("Third Party Claim") against CJC or Grantee relating to this Agreement or the Project and with respect

to which the other Party may have liability, the notified Party must promptly notify the other Party in writing of the Third Party Claim and deliver to the other Party a copy of the claim, process, and all legal pleadings with respect to the Third Party Claim. Each Party is entitled to participate in the defense of a Third Party Claim, and to defend a Third Party Claim with counsel of its own choosing. Receipt by a Party of the notice and copies required in this paragraph and meaningful opportunity for the Party to participate in the investigation, defense and settlement of the Third Party Claim with counsel of its own choosing are conditions precedent to that Party's contribution obligation with respect to the Third Party Claim.

With respect to a Third Party Claim for which CJC is jointly liable with Grantee (or would be if joined in the Third Party Claim), CJC shall contribute to the amount of expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by Grantee in such proportion as is appropriate to reflect the relative fault of the CJC on the one hand and of the Grantee on the other hand in connection with the events which resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of CJC on the one hand and of Grantee on the other hand shall be determined by reference to, among other things, the Parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. CJC's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law, including the Oregon Tort Claims Act, ORS 30.260 to 30.300, if CJC had sole liability in the proceeding.

With respect to a Third Party Claim for which Grantee is jointly liable with CJC (or would be if joined in the Third Party Claim), Grantee shall contribute to the amount of expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by CJC in such proportion as is appropriate to reflect the relative fault of Grantee on the one hand and of CJC on the other hand in connection with the events which resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of Grantee on the one hand and of CJC on the other hand shall be determined by reference to, among other things, the Parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. Grantee's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law, including the Oregon Tort Claims Act, ORS 30.260 to 30.300, if it had sole liability in the proceeding.

b. Dispute Resolution. The Parties shall attempt in good faith to resolve any dispute arising out of this Agreement. In addition, the Parties may agree to utilize a jointly selected mediator or arbitrator (for non-binding arbitration) to resolve the dispute short of litigation.

c. Amendments; budget changes. This Agreement may be amended only by a written instrument signed by both Parties and approved as required by applicable law. Grantee may propose changes to the Project Budget in Exhibit A that do not increase the total budget amount. If Grantee's proposed changes do not alter any line item in the Project Budget by more than ten percent, the proposed changes to the Project Budget will be effective upon written approval by CJC delivered to Grantee as provided in Section 12.f. All other changes to the Project Budget must be implemented through a formal amendment to this Agreement before the changes become effective.

d. Duplicate Payment. Grantee is not entitled to compensation or any other form of duplicate, overlapping or multiple payments for costs covered by Grant Funds under this Agreement from any agency of the State of Oregon or any other party, organization or individual.

e. No Third Party Beneficiaries. CJC and Grantee are the only Parties to this Agreement and are the only Parties entitled to enforce its terms. Nothing in this Agreement gives, is intended to give, or shall be construed to give or provide any benefit or right, whether directly or indirectly, to a third person unless such a third person is individually identified by name herein and expressly described as an intended beneficiary of the terms of this Agreement.

Grantee acknowledges and agrees that the Federal Government, absent express written consent by the Federal Government, is not a party to this Agreement and shall not be subject to any obligations or liabilities to the Grantee or any other person pertaining to any matter resulting from the this Agreement.

f. Notices. Except as otherwise expressly provided in this Agreement, any notices to be given by a Party to the other Party hereunder shall be given in writing by personal delivery, facsimile, email, or mailing the same by registered or certified mail, postage prepaid, to Grantee Contact or CJC Contact at the address or number set forth on the signature page of this Agreement, or to such other addresses or numbers as either Party may hereafter indicate pursuant to this Section 12.f. Any notice personally delivered shall be deemed to be given when actually delivered. Any notice delivered by facsimile shall be deemed to be given when receipt of the transmission is generated by the transmitting machine, and to be effective against CJC, such facsimile transmission must be confirmed by telephone notice to CJC Contact. Any notice by email shall be deemed to be given when the recipient of the email acknowledges receipt of the email. Any notice by registered or certified mail shall be deemed to be given three (3) days after mailing. The parties also may communicate by telephone, regular mail or other means, but such communications shall not be deemed notices under this Section unless receipt by the other Party is expressly acknowledged in writing by the receiving party.

g. Work Product. To the extent it has the necessary rights, Grantee hereby grants to CJC a non-exclusive, irrevocable, perpetual, royalty-free, license to use, reproduce, prepare derivative works based upon, distribute copies of, perform and display for governmental purposes, all documents, reports and works of authorship created,

produced or obtained as part of or in connection with the Project ("Work Product"). Grantee shall deliver copies of Work Product to CJC upon request. In addition, if applicable law requires that the CJC own any intellectual property created, produced or obtained as part of or in connection with the Project, then Grantee shall execute such further documents and instruments as CJC may reasonably request in order to assign ownership in the intellectual property to CJC.

h. Governing Law, Consent to Jurisdiction.

i. This Agreement shall be governed by and construed in accordance with the laws of the State of Oregon without regard to principles of conflicts of law.

ii. Any claim, action, suit or proceeding (collectively, "Claim") between CJC (and/or any other agency or department of the State of Oregon) and Grantee that arises from or relates to this Agreement must be brought and conducted solely and exclusively within the Circuit Court of Marion County for the State of Oregon (unless Oregon law requires that it be brought and conducted in another Oregon county). Grantee hereby consents to the exclusive jurisdiction of such court, waives any objection to venue, and waives any claim that such form is an inconvenient forum.

iii. Notwithstanding Section 12.h.ii above, if a Claim must be brought in a federal forum, then it must be brought and adjudicated solely and exclusively within the United States District Court for the District of Oregon. This Section 12.h.iii applies to a Claim brought against CJC or any other agency or department of the State of Oregon only to the extent Congress has appropriately abrogated the State of Oregon's sovereign immunity and is not consent by the State of Oregon to be sued in federal court. This Section 12.h.iii is also not a waiver by the State of Oregon of any form of defense or immunity, including but not limited to sovereign immunity and immunity based on the Eleventh Amendment to the Constitution of the United States.

i. Compliance with Law. Grantee shall comply with all federal, state and local laws, regulations, executive orders and ordinances applicable to the Agreement or to the implementation of the Project. Without limiting the generality of the foregoing, Grantee expressly agrees to comply with (i) Title VI of Civil Rights Act of 1964; (ii) Title V and Section 504 of the Rehabilitation Act of 1973; (iii) the Americans with Disabilities Act of 1990 and ORS 659A.142; (iv) all regulations and administrative rules established pursuant to the foregoing laws; and (v) all other applicable requirements of federal and state civil rights and rehabilitation statutes, rules and regulations.

j. Insurance; Workers' Compensation. All employers, including Grantee, that employ subject workers who provide services in the State of Oregon shall comply with ORS 656.017 and provide the required Workers' Compensation coverage, unless such employers are exempt under ORS 656.126. Employer's liability insurance with coverage

limits of not less than \$500,000 must be included. Grantee shall ensure that each of its subgrantees and subrecipients complies with these requirements.

k. Independent Contractor. Grantee shall implement the Project as an independent contractor and not as an agent or employee of CJC. Grantee has no right or authority to incur or create any obligation for or legally bind CJC in any way. CJC cannot and will not control the means or manner by which Grantee implements the Project, except as specifically set forth in this Agreement. Grantee is responsible for determining the appropriate means and manner of implementing the Project. Grantee acknowledges and agrees that Grantee is not an “officer”, “employee”, or “agent” of CJC, as those terms are used in ORS 30.265, and shall not make representations to third parties to the contrary.

l. Severability. If any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the Parties shall be construed and enforced as if this Agreement did not contain the particular term or provision held to be invalid.

m. Counterparts. This Agreement may be executed in two or more counterparts (by facsimile or otherwise), each of which is an original and all of which together are deemed one agreement binding on all Parties, notwithstanding that all Parties are not signatories to the same counterpart.

n. Integration and Waiver. This Agreement, including all Exhibits, constitutes the entire agreement between the Parties on the subject matter hereof. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Agreement. The delay or failure of either Party to enforce any provision of this Agreement shall not constitute a waiver by that Party of that or any other provision.

Grantee, by the signature below of its authorized representative, hereby acknowledges that it has read this Agreement, understands it, and agrees to be bound by its terms and conditions.

Approved by Grantee

Signature of Grantee

Date

Name/Title

Federal Tax ID Number

State Tax ID Number

Approved by Criminal Justice Commission

Michael Schmidt, Executive Director

Date

Approved for Legal Sufficiency

Approved for Legal Sufficiency by AAG Sam Zeigler by email dated November 19, 2019

CJC Contact
CJC Grant Administrator
Ian Davidson
885 Summer St. NE
Salem, OR 97301-2524
ian.davidson@oregon.gov
503-378-6374

Grantee Contact
Fritz Bachman
421 East 7th St., Annex B
The Dalles, OR 97058
Fritz.j.bachman@cc.doc.or.us
541-506-2574

EXHIBIT A

Project Description and Budget

The goal of the Criminal Justice Commission's *Justice Reinvestment Grant Program* ("Grant Program") is to financially support Oregon localities in fulfilling the requirements of House Bill 3194 (2013) by reducing prison populations of offenders convicted of felonies described in ORS 137.717, 475.752 to 475.935, 811.182, 813.010, or 813.011 and averting future prison construction; reducing recidivism through evidence-based practices and data-driven research; increasing public safety through collaboration; and increasing offender accountability.

The Grant Program requires a data-driven approach to (1) analyze criminal justice trends to understand drivers of local prison use; (2) promote the effective implementation of investments that increase public safety and improve offender accountability; (3) measure the impact of policy changes and reinvestment resources; and (4) tie results to future funding. Accordingly, Grantee shall base implementation of its Project on existing research and evidence-based practices.

In implementing its Project, Grantee shall establish a process to assess offenders in its county and provide a continuum of community-based sanctions, services and programs that results in progress on the following four goals of the Grant Program: (1) reducing recidivism of offenders, (2) reducing utilization of prison capacity by offenders convicted of felonies described in ORS 137.717, 475.752 to 475.935, 811.182, 813.010, or 813.011, (3) increasing public safety, and (4) holding offenders accountable.

Project Start Date: July 1, 2019

GRANT #: JR-19-033

GRANTEE PROGRAM CONTACT:

Fritz Bachman

EMAIL: fritz.j.bachman@cc.doc.state.or.us

TELEPHONE: 541-506-2574

Project End Date: December 31, 2021

GRANTEE FISCAL CONTACT:

Mike Middleton

EMAIL: mikem@co.wasco.or.us

TELEPHONE: 541-506-2770

BUDGET SUMMARY:

	Grant Funds Awarded
Personnel	\$100,000.08
Contractual Services	\$272,132.00
Supplies	\$2,400.00
10% Victims: HAVEN from Domestic and Sexual Violence	\$43,050.13
Supplemental Program	\$177,505.47
Supplemental 10% Victims	\$18,284.63
Total	\$613,372.31

EXHIBIT B

Subagreement Insurance Requirements

Grantee shall require each other party to a Subagreement that is not a unit of local government as defined in ORS 190.003, or a unit of state government as defined in ORS 174.111, if any, to: i) obtain insurance specified under TYPES AND AMOUNTS and meeting the requirements under ADDITIONAL INSURED, "TAIL" COVERAGE, CERTIFICATES OF INSURANCE, and NOTIFICATION OF CHANGE OR CANCELLATION before the subgrantee performs under Subagreement, and ii) maintain the insurance in full force throughout the duration of the Subagreement. The insurance must be provided by insurance companies or entities that are authorized to transact the business of insurance and issue coverage in the State of Oregon and that are acceptable to CJC. Grantee shall not authorize a subgrantee to begin work under a Subagreement until the insurance is in full force. Thereafter, Grantee shall monitor continued compliance with the insurance requirements on an annual or more frequent basis. Grantee shall incorporate appropriate provisions in the Subagreements permitting it to enforce subgrantee compliance with the insurance requirements and shall take all reasonable steps to enforce such compliance. Examples of "reasonable steps" include issuing stop work orders (or the equivalent) until the insurance is in full force or terminating the Subagreement as permitted by the Subagreement, or pursuing legal action to enforce the insurance requirements. In no event shall Grantee permit a subgrantee to work under a Subagreement when the Grantee is aware that the subgrantee is not in compliance with the insurance requirements.

TYPES AND AMOUNTS.

i. WORKERS COMPENSATION. Workers' Compensation Insurance as required by applicable workers' compensation laws for persons performing work under a Subagreement including Employers' Liability Insurance with limits not less than \$500,000 each accident.

ii. PROFESSIONAL LIABILITY

☒ Required by CJC ☐ Not required by CJC.

Professional Liability Insurance covering any damages caused by an error, omission or negligent act related to the services to be provided under the Subagreement, in an amount not less than ☒ \$2,000,000 per occurrence. Annual aggregate limit shall not be less than \$4,000,000. If coverage is on a claims made basis, then either an extended reporting period of not less than 24 months shall be included in the Professional Liability Insurance coverage, or the subgrantee shall provide Tail Coverage as stated below.

iii. COMMERCIAL GENERAL LIABILITY.

☒ Required by CJC ☐ Not required by CJC.

Commercial General Liability Insurance covering bodily injury, death, and property damage in a form and with coverages that are satisfactory to CJC. This insurance shall include personal injury liability, products and completed operations and contractual liability coverage for the indemnity provided under the Subagreement. Coverage shall be written on an occurrence form basis in an

amount of not less than \$1,000,000 per occurrence. Annual aggregate limit shall not be less than \$2,000,000.

☒iv. AUTOMOBILE LIABILITY.

☒ Required by CJC ☐ Not required by CJC.

Automobile Liability Insurance covering all owned, non-owned and hired vehicles with a combined single limit of not less than \$1,000,000 for bodily injury and property damage.

ADDITIONAL INSURED. The Commercial General Liability insurance and Automobile Liability insurance must include the State of Oregon, CJC, and their officers, employees and agents as Additional Insureds but only with respect to the activities to be performed under the Subagreement. Coverage must be primary and non-contributory with any other insurance and self-insurance.

"TAIL" COVERAGE. If any of the required insurance is on a "claims made" basis and does not include an extended reporting period of at least 24 months, the subgrantee shall maintain either "tail" coverage or continuous "claims made" liability coverage, provided the effective date of the continuous "claims made" coverage is on or before the effective date of the Subagreement, for a minimum of 24 months following the later of : (i) the subgrantee's completion and Grantee's acceptance of all work required under the Subagreement or, (ii) the expiration of all warranty periods provided under the Subagreement.

CERTIFICATE(S) OF INSURANCE. Grantee shall obtain from the subgrantee a certificate(s) of insurance for all required insurance before the subgrantee performs under the Subagreement. The certificate(s) list the State of Oregon, its officers, employees and agents as a Certificate holder and as Additional Insured, specify that subgrantee shall pay for all deductibles, self-insured retention and self-insurance, if any, that all coverage shall be primary and non-contributory with any other insurance and self-insurance, and confirm that either an extended reporting period of at least 24 months is provided on all claims made policies or that tail coverage is provided. As proof of insurance, CJC has the right to request copies of the certificate(s) or insurance policies relating to the insurance requirements in this Agreement.

NOTICE OF CHANGE OR CANCELLATION. The subgrantee or its insurer must provide at least 30 days' written notice to Grantee and CJC before cancellation of, material change to, potential exhaustion of aggregate limits of, or non-renewal of the required insurance coverage(s).

INSURANCE REQUIREMENT REVIEW. Grantee agrees to periodic review of insurance requirements by CJC under this agreement and to provide updated requirements as mutually agreed upon by Grantee.



MOTION

SUBJECT: ORMAP Agreement

I move to approve the Criminal Justice Commission Justice Reinvestment Grant Program Grant Agreement #JR-19-033.



AGENDA ITEM

Deschutes Land Trust Updates

[PRESENTATION](#)

mission

Jay Mather

The Deschutes Land Trust works cooperatively with landowners to conserve land for wildlife, scenic views, and local communities.











THE SANTIAM WAGON ROAD

Imagine it is the late 1860's and you are at the base of Black Butte, having recently spent the night on the banks of Cache Creek. You've just managed to cross the Cascades on the Santiam Wagon Road, having paid tolls at Sweet Home for your wagons and your stock: \$6.00 for three-yoke ox team or four-horse team, \$2.00 for one horse team, \$1.00 for horse and rider, \$0.37 for each head of cattle, \$0.30 for each sheep or hog.



You now follow the ruts of a wagon road as it heads east through the forest, meadows, and deserts of Central Oregon.

Where does the road go? What was it like to travel back then? Walk the historic Santiam Wagon Road of today to find the answers.

VISIT DESCHUTESLANDTRUST.ORG/WAGONROAD FOR SOURCES AND
MANY THANKS TO THE BUREAU OF LAND MANAGEMENT FOR THEIR SUPPORT





Exploring the Metolius Preserve

The Metolius Preserve is a Community Preserve, a place where local communities can experience the natural world close to home. We encourage you to explore the beautiful area and enjoy the unique diversity of plants and wildlife found here. While doing so, please observe our [Responsible Recreation](#) guidelines.

- Stay on roads and trails and respect restrictions on parking.
- Respect plants and wildlife by not collecting or disturbing them.
- Since the wildlife is off leash, please keep your dog on leash.
- Leave your ATV at home.
- No camping, campfires, or smoking.
- Follow state laws when fishing and hunting on the Preserve.

To the southeast end of the Preserve, keep an eye on the trailhead sign.

© 2018 Metolius Preserve

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Connecting Communities to the Land

The Deschutes River-Lake Trout Preserve is a region in which communities are connected to the land and resources of the area. We work closely with local communities to ensure the future of the region.

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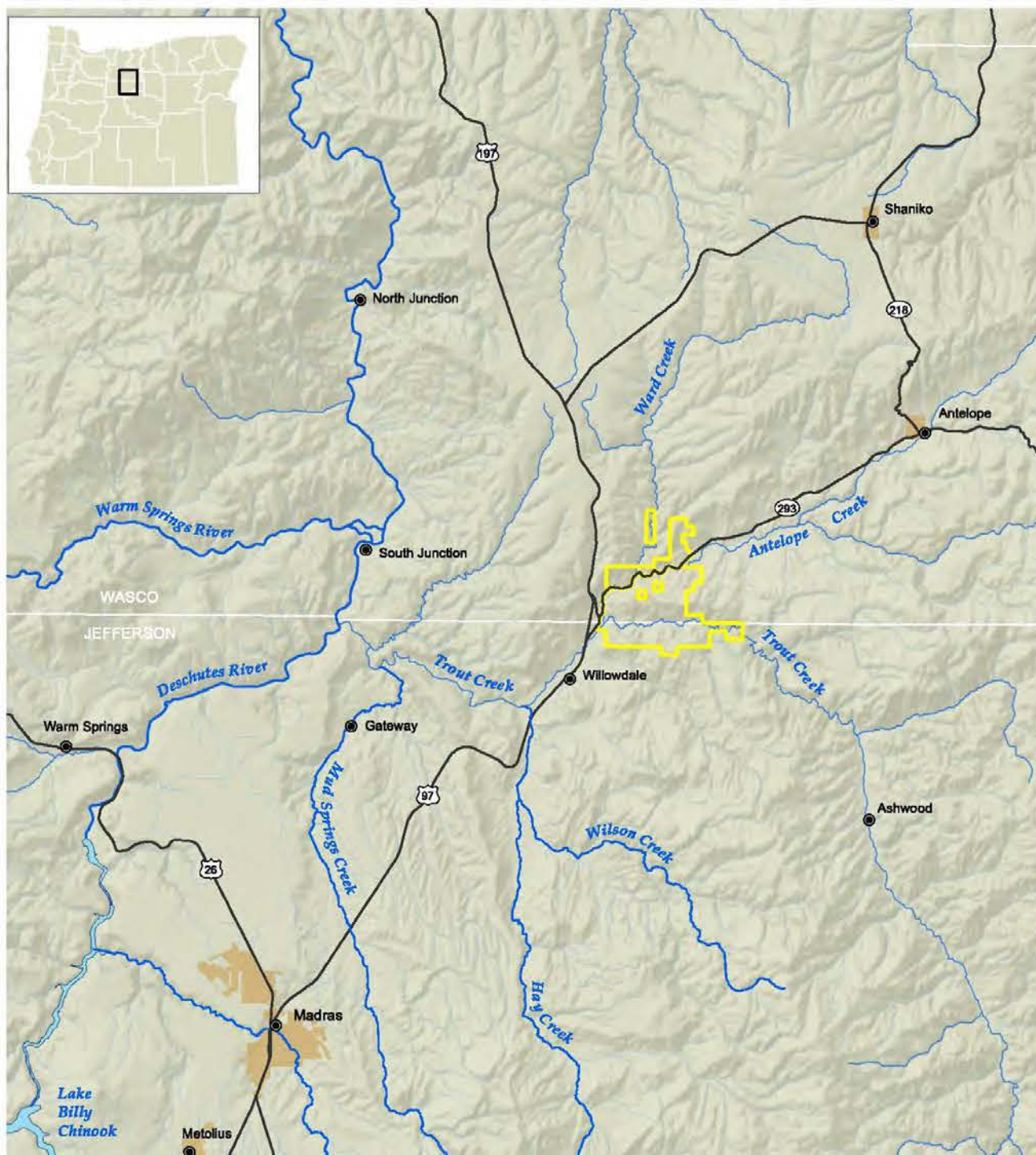
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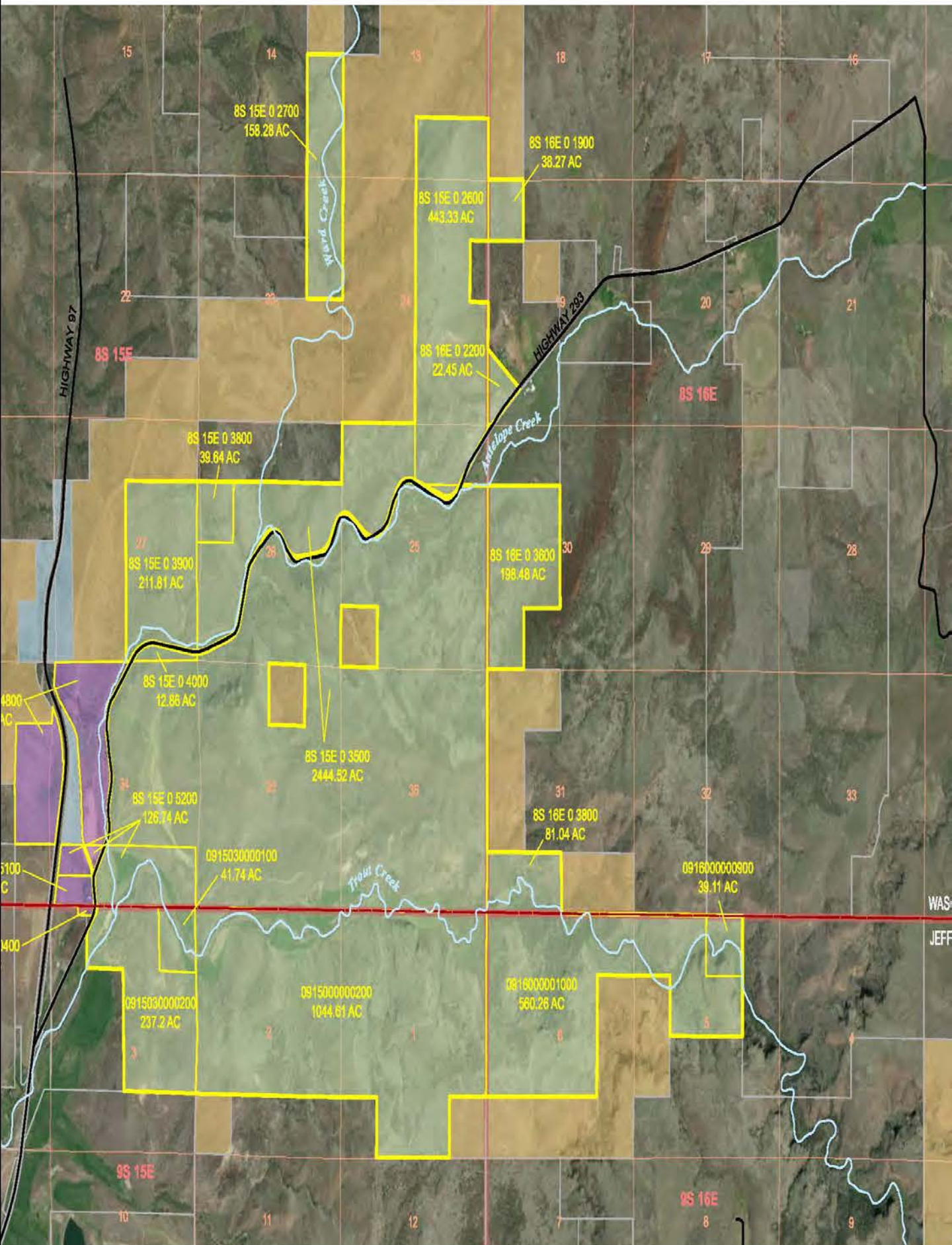


volunteers!





Trout Creek Preserve



- Priddy Ranch property (5,944.3 acres) *
- Trout Creek Preserve (5,680 acres)
- Retention parcel (264.3 acres)

- BLM
- State Hwy Commission
- County

- Township
- Section
- Taxlots
- ~~~~~ Stream

Stream mileage within Conservation parcel = 11 miles	
Antelope Creek	3.5 miles
Trout Creek	6.2 miles
Ward Creek	1.3 miles



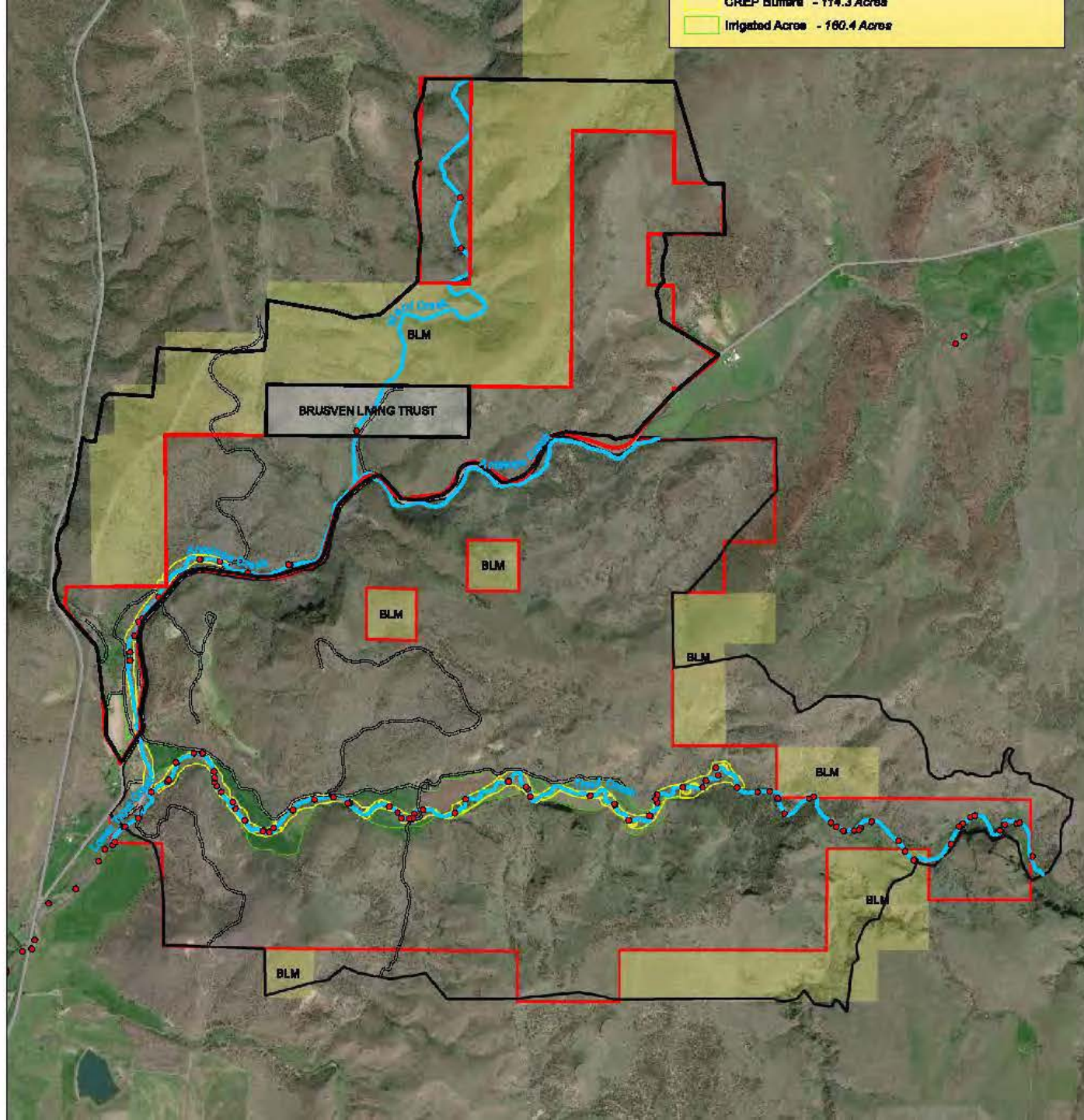


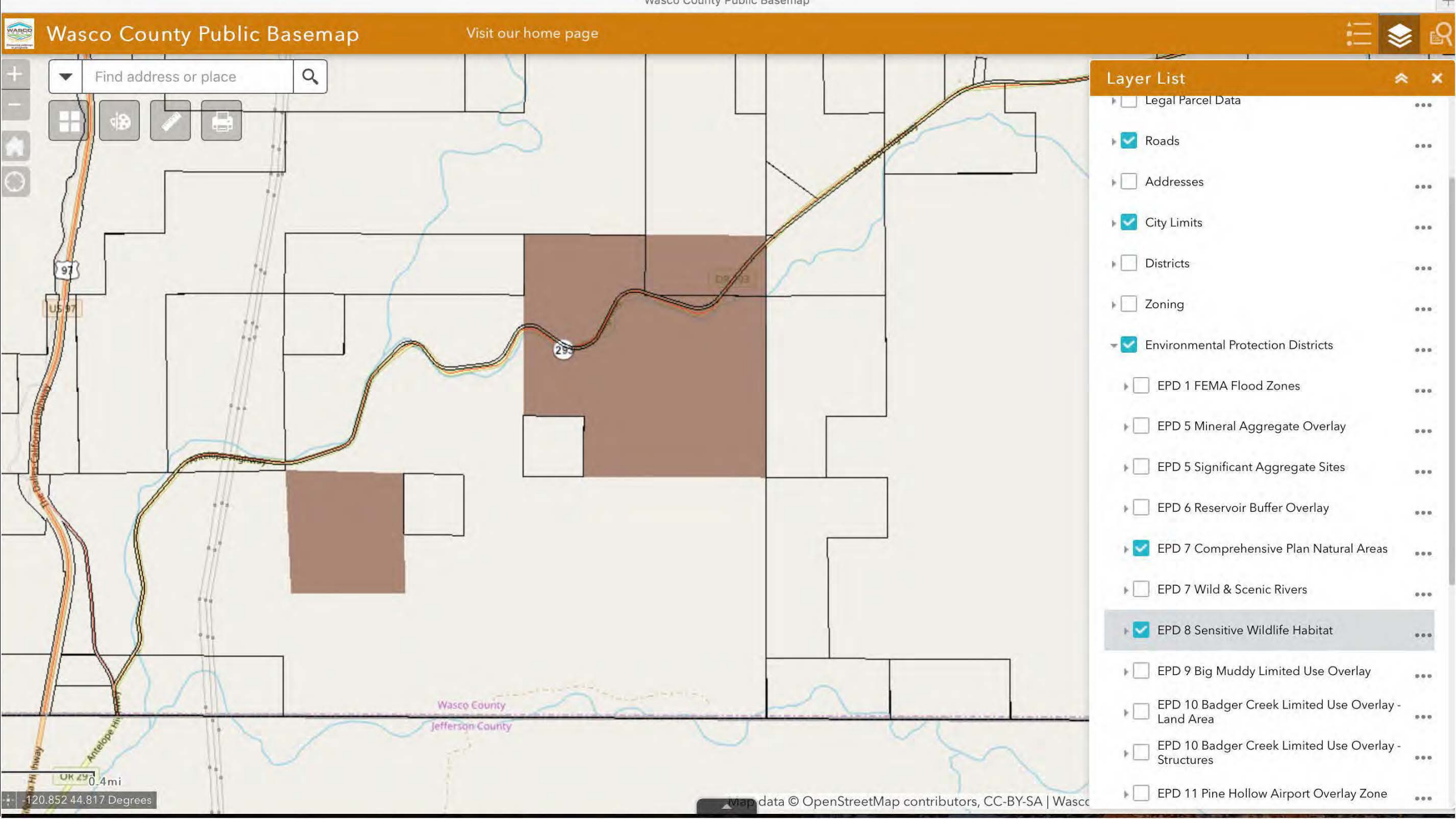












Section 3.910 - Natural Areas Overlay (EPD-7)

Section 3.911 - Permitted Uses.....	1
Section 3.912 - Approval Standards.....	1

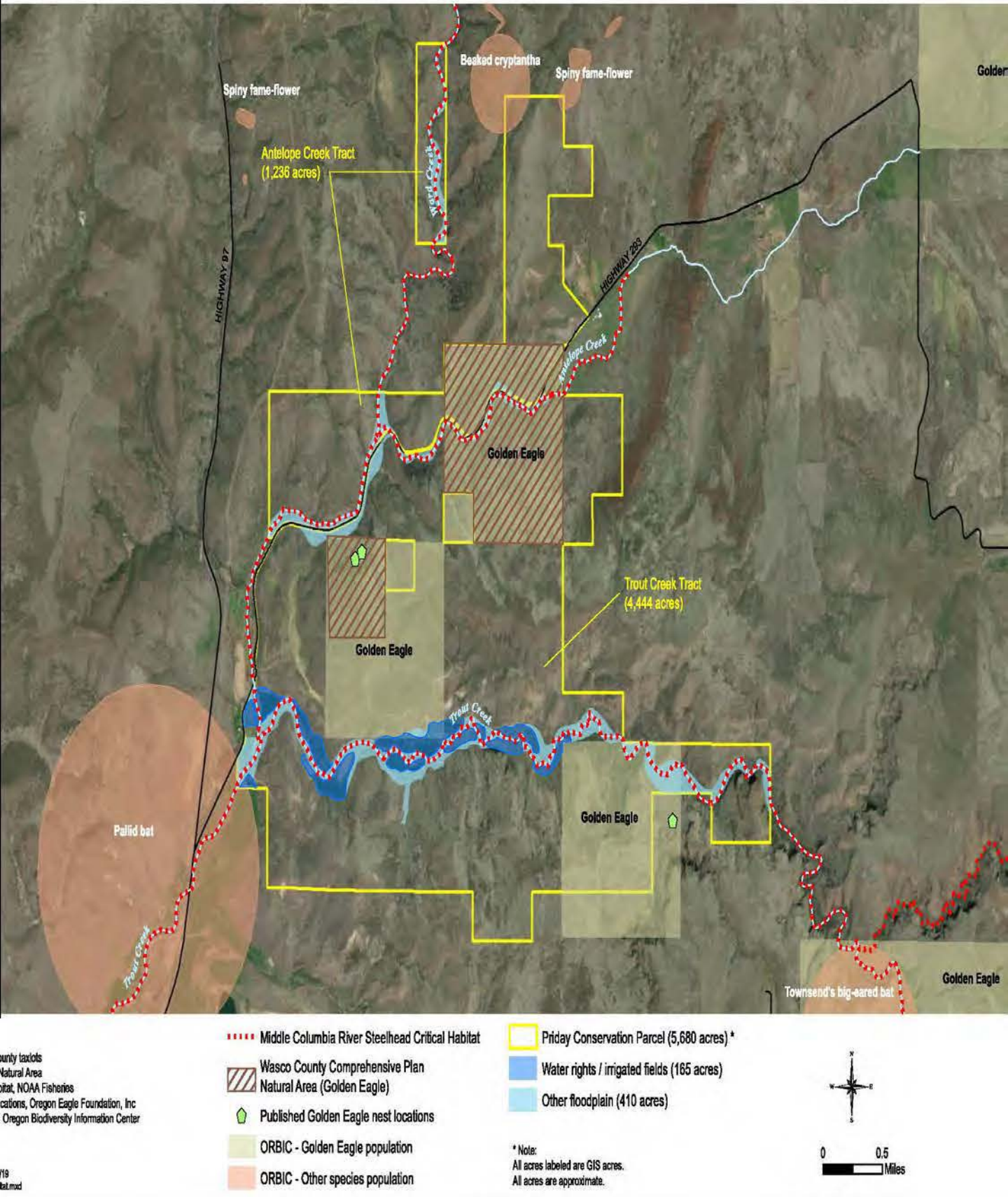
Purpose: This overlay district is intended to preempt conflicting use in areas identified in the Wasco County Comprehensive Plan as containing significant natural value. The overlay is designed to protect the identified natural value by allowing only uses which will not permanently destroy the natural value. This overlay applies to all natural areas identified in the Wasco County Comprehensive Plan and to the Wasco County portions of the Deschutes, John Day, and White Rivers designated as Wild & Scenic Rivers as defined and protected in ORS [390.805](#) & [390.826](#) or USFC & CFR.

Section 3.911 - Permitted Uses

Uses allowed in the underlying zone shall be subject to the conditional use review permit pursuant to Section 2.060(A) of this Ordinance.

Section 3.912 - Approval Standards

Trout Creek Preserve General Habitat Data














thank you!



AGENDA ITEM

Port of The Dalles

[FUNDING REQUEST](#)



08 January 2020

Dear Wasco County Commissioners,

The Columbia River Gorge Commission is in the process of updating their management plan, which includes rewrites to the Economic Vitality section, as well significant rule changes that will affect land use in and around the National Scenic Area. Because of the importance of these actions on the future economic vitality of Wasco County and the Port of The Dalles, the Port requests to partner with Wasco County in monitoring and responding to these highly technical and impactful changes. This will require a concerted effort on the part of the County and the Port including hiring a RARE Planner and seeking specialized land use interpretation of the changes that are undoubtedly coming. The Port Board has authorized the expenditure of \$50,000 toward this effort and we are asking for a matching contribution from the County. The National Scenic Area management plan has not been updated in 35 years, so it is vitally important that we are well represented during this time since I do not foresee we will have another opportunity any time soon.

Thank you for your consideration.

A handwritten signature in blue ink, appearing to read "Andrea Klaas", is written over a faint, light blue horizontal line.

Andrea Klaas, Executive Director



AGENDA ITEM

Work Session – Building Codes Fee Structure

[STAFF MEMO](#)

[PROJECTED BALANCES AT CURRENT RATES](#)

[PROPOSED INCREASES](#)

[PROJECTED BALANCES AT RECOMMENDED RATES](#)



From: Mike Middleton, Finance Director
To: BOCC
Cc: Tyler Stone, County Administrator
John Rodriguez
Re: Recommended Rates for Building Code Fees

Current status

The Building Codes Department is using the same fee structure/rates inherited from MCCOG – these rates were last updated in 2014. With these rates in place, Building Codes – General (General) will lose over \$100K while Building Codes – Electrical (Electrical) will lose over \$165K in the current fiscal year. (See Exhibit 1)

Building Codes will be gaining a share of the fund balance remaining from MCCOG. This has been built up from large commercial projects in the area. The total to be distributed to Wasco should be just over \$3 million. Assuming 80% is General and 20% is Electrical gives fund balances of \$2.4M and \$600K respectively.

If the current level of permitting continues, the fund balances will be depleted in 4 years for Electrical. General will be fine in the near future. Most of the loss in the General area is due to set up costs of acquiring vehicles, but will still result in an erosion of the fund balance.

Building Codes is a new department for the County to administer and as such does not have much historical information readily available. The current status quo is reducing fund balance and is not sustainable in the long term.

Changes considered

The review of Building Codes rates has produced two different primary schools of thought. The first is increasing all rates to cover costs while the second is to divide the County into regions and charge a “regional fee” to cover the differing cost of service – which becomes more significant with considering taking responsibility to provide services to other jurisdictions.

The idea of a region fee is new territory as no other county in Oregon has a similar model. Effectively, it subdivides the county into multiple areas with differing costs of service. This is meant to minimize the subsidization of rates with vastly differing costs of service. However, when this is calculated out, for the more remote areas, the cost is considerable. The increase in some areas due to the region charge is greater than the initial permit fee. The full costs of this has been analyzed and projected by Finance.

The idea of just increasing rates by a flat amount seems simpler on the surface but effectively means a permit in the north part of the county is subsidizing permits in the southern part of the county. This also causes substantial increases in the rates. The necessary rates have been determined by Building Codes. This means Wasco County permits are subsidizing other jurisdictions where Wasco County is considering providing Building Codes services.

Additional considerations

Further increasing the cost and potential subsidization issues are the considerations to take on Sherman and Hood River Counties.

While Sherman County is less densely populated and probably would not require additional staffing, the population density is similar to the southern part of Wasco County so has a higher cost of service. Based on population, Sherman County is less than 8% of Wasco County's population; so the increase of permits could reasonably be assumed to be around 8%. Time to service the permits will utilize over 8% of the inspectors' available time. Another significant factor is time spent providing Building Codes services to other jurisdictions is time spent away from providing services to Wasco County residents.

Hood River County has a larger population more on par with Wasco County. This has the potential to double the number of permits issued/inspected and would either require additional staff and/or longer backlogs of inspections. It is difficult to fully consider the impact of taking on Hood River County without some information on the degree of involvement.

Staff Recommendation from Finance

The recommendation from Finance is for a combination of utilizing Regional Fees and base increases. The detailed information is attached in Exhibit 2.

The base fees for all permit areas are recommended to be increased – see Exhibit 2 for specific increases recommended. The table below shows the average increased recommended in each category.

Type	Finance Recommended Average Increase
Manufactured Dwelling	4.9%
Structural	3.7%
Mechanical	13.5%
Plumbing	15.7%
Electrical	37.7%

The regional fee for Wasco County regions is recommended to be 5% of the calculated actual costs for each region.

If Sherman & Hood River Counties are brought into the department, the recommendation is 100% of the regional fee calculated/projected by Finance while paying the same other permit fees as Wasco County.

Results of Recommendation

Following these recommendations, looking at the next full fiscal year (FY21) Wasco County will break even on General Building Codes but still lose \$97K for Electrical Building Codes. (see attached Exhibit 3) This will give additional time to build a history with the functions and evaluate further increases in the Electrical permits.

The addition of the other Counties does not increase the loss by Wasco County as the base rate increases and the regional fees make up the difference. However, it has the impact of reducing service provided to Wasco County residents. This will show as increased wait times for inspections.

These recommendations and projections are based on the current market. This will change at some time in the future. When this happens, even with the proposed rate structure, fund balance will be expended. This is the reason to build the fund balance and not plan on using it up during a strong building cycle.

The use of reserves will be tracked on a monthly basis in Finance. This will be even more critical if Building Codes services are provided to other jurisdictions to prevent Wasco County residents from subsidizing other jurisdictions.

Exhibit 1 - Projected balances at current rates

		Projected Revenue FY20 Current Rates
Building Codes General	Manufactured Dwelling	6,400
	Structural	527,404
	Mechanical	65,508
	Plumbing	78,599
	Region Fee - Wasco	-
	Region Fee - Sherman	-
	Region Fee - Hood River	-
Total Operations Revenue BC General		677,911
Expense	Personnel	445,519
	Materials & Service	258,094
	Capital	75,000
	Other	-
Total Operations Expense BC General		778,613
Building Codes General Operations Gain/(Loss)		(100,702)
Building Codes Electrical	Renewable	1,800
	Electrical	82,644
	Region Fee - Wasco	-
	Region Fee - Sherman	-
	Region Fee - Hood River	-
Total Operations Revenue BC Electrical		84,444
Expense	Personnel	201,255
	Materials & Service	23,684
	Capital	25,000
	Other	-
Total Operations Expense BC Electrical		249,939
Building Codes Electrical Operations Gain/(Loss)		(165,495)



Wasco County Building Codes Services

Exhibit 2

Permit Fee types		Wasco County Proposed		
		Wasco County Current	- Finance	% Increase
STRUCTURE PERMIT FEES				
In accordance with OAR 918-050-0100(1)(c) and (2)(c)(A), Building Valuation is determined per the ICC Building Valuation Data Table current as of April 1 of each year.				
Valuation:				
\$1-\$2,000		\$ 60.00	\$ 65.00	8.3%
\$2,001-\$25,000	First \$2,000 value	\$ 60.00	\$ 65.00	8.3%
	Each additional \$1,000 or fraction thereof, to and including \$25,000	\$ 9.40	\$ 10.11	7.6%
\$25,001-\$50,000	First \$25,000	\$ 276.20	\$ 297.53	7.7%
	Each additional \$1,000 or fraction thereof, to and including \$50,000	\$ 7.00	\$ 7.53	7.6%
\$50,001-\$100,000	First \$50,000	\$ 451.20	\$ 485.78	7.7%
	Each additional \$1,000 or fraction thereof, to and including \$100,000	\$ 4.70	\$ 5.05	7.4%
\$100,000 and up	First \$100,000	\$ 686.20	\$ 738.28	7.6%
	Each additional \$1,000 or fraction thereof	\$ 3.90	\$ 4.19	7.4%
OTHER INSPECTIONS AND FEES				
Residential Fire Sprinkler 13R (standalone/closed system) fee includes plan review (13D multipurpose/continuous loop requires Plumbing)				
0 TO 2,000 sq. ft. area covered		\$ 98.00	\$ 105.35	7.5%
2,001 to 3,6000 sq. ft area covered		\$ 103.50	\$ 111.26	7.5%
3,601 to 7,200 sq. ft. area covered		\$ 139.75	\$ 150.23	7.5%
7,201 sq. ft. and greater		\$ 186.25	\$ 200.22	7.5%
Perscriptive solar photo voltaic system-fee includes plan review		\$ 160.00	\$ 172.00	



Wasco County Building Codes Services

Exhibit 2

Permit Fee types		Wasco County Current		Wasco County Proposed - Finance	% Increase
		Use Structure Permit Fee	table above	Use Structure Permit Fee	table above
Non-Perscriptive solar photo voltaic system-requires plan review					
Phased plan review	Application Base	\$	60.00	\$	64.50 7.5%
	Plus % of total project building permit fee not to exceed \$1,500 for each phase (in addition to standard structural plan review)		10%		13% 30.0%
Deferred plan review	% of building permit fee calculated using the deferred portion valuation		65%		65% 0.0%
	Minimum (in addition to standard structural plans)	\$	156.00	\$	167.70 7.5%
After hours inspection	Work week per hour	\$	78.00	\$	88.13 13.0%
	Weekends and holidays per hour with 4 hour minimum (Doubletime)	Not Specified		\$	117.51 50.6%
Re-Inspections Fee	Each re-inspection	\$	78.00	\$	81.00 3.8%
Inspections for which no fee is specifically indicated - per hour		\$	78.00	\$	81.00 3.8%
Demolition Permit Fee	Residential	Not Specified		\$	91.00 16.7%
	Commercial	Not Specified		\$	112.25 43.9%
Pre-Application Consultation/Consultation Fee	Per hour, 1 hour minimum	Not Specified		\$	79.75 2.2%
Temporary Certificate of Occupancy	Residential - 30 days only	Not Specified		\$	98.50 26.3%
	Commercial - 30 days only	Not Specified		\$	197.00 26.3%
Ag Exempt Request Fee		Not Specified		\$	12.50 New
Plan Review Fees	% of structural permit fee		65%		65% 0.0%
Fire and Life Safety Plan Review Fees	% of structural permit fee		40%		40% 0.0%



Wasco County Building Codes Services

Exhibit 2

Permit Fee types		Wasco County Current		Wasco County Proposed	
				- Finance	% Increase
Additional plan review required by changes, additions, or revisions to approved plans					
	Residential per hour	\$	65.00	\$	70.00 7.7%
	Commercial per hour	\$	78.00	\$	83.75 7.4%
Expedited Plan Review Fee - per hour, 2 hour minimum		Not Specified		\$	320.00 New
	Overtime Fee (if applicable x base rate)	Not Specified			1.5 New
MECHANICAL PERMIT FEES					
ONE & TWO FAMILY DWELLINGS:					
Minimum Permit Fee	Residential	\$	60.00	\$	67.50 12.5%
Furnace/Burner including ducts and vents					
	Up to 100k BTU/hr	\$	12.00	\$	14.00 16.7%
	Greater than 100K BTU/hr	\$	12.00	\$	14.00 16.7%
Heating/Cooling/Stove/Vents					
	Ductwork only	\$	12.00	\$	14.00 16.7%
	Unit Heater (suspended, wall, and floor)	\$	12.00	\$	14.00 16.7%
	Wood/Gas/Pellet fireplace insert or free standing stoves	\$	12.00	\$	14.00 16.7%
	Repair/alter/add to mechanical appliance	\$	12.00	\$	14.00 16.7%
	Evaporative cooler (permanent)	\$	12.00	\$	14.00 16.7%
	Air Conditioner	\$	12.00	\$	14.00 16.7%
	Ventilation system, not a portion of HVAC system	\$	12.00	\$	14.00 16.7%
	Ventilation fan connected to a single duct	\$	9.00	\$	11.75 30.6%
	Attic/Crawl space fans	\$	9.00	\$	11.75 30.6%
	Range hood/other kitchen equipment	\$	9.00	\$	11.75 30.6%
	Clothes dryer exhaust	\$	9.00	\$	11.75 30.6%



Wasco County Building Codes Services

Exhibit 2

Permit Fee types		Wasco County Current	Wasco County Proposed		
			- Finance		% Increase
Gas Piping Outlets	Floor furnace including vent	\$ 12.00	\$ 14.00		16.7%
	Hydronic hot water system	\$ 24.00	\$ 26.00		8.3%
	1-4 outlets	\$ 24.00	\$ 28.00		16.7%
	Additional outlets	\$ 3.00	\$ 4.75		58.3%
	Exterior medium pressure ea. 100'	\$ 24.00	\$ 28.00		16.7%
Air-handling units including ducts/Heat pumps/Mini split system					
	Any size	\$ 12.00	\$ 14.00		16.7%
Incinerators	Domestic - installation or relocation	\$ 12.00	\$ 14.00		16.7%
Miscellaneous Fees	Hourly rate (per hour)	\$ 78.00	\$ 78.25		0.3%
	Other heat/cool/appliance not indicated	\$ 12.00	\$ 14.00		16.7%
COMMERCIAL:					
Minimum Permit Fee	Commercial	\$ 60.00	\$ 67.50		12.5%
Valuation:					
Up to \$3,500	Base	\$ 60.00	\$ 67.50		12.5%
\$3,501 to \$10,000	1st \$3,500	\$ 60.00	\$ 67.50		12.5%
	Each additional \$100 or portion thereof above \$3,500 up to \$10,000	\$ 1.20	\$ 1.30		8.3%
\$10,001 and above	1st \$10,000	\$ 138.00	\$ 152.00		10.1%
	Each additional \$1,000 or portion thereof above \$10,000	\$ 3.00	\$ 3.23		7.7%
Investigative Fee		Actual Cost	Actual Cost		
Re-Inspections Fee	Each re-inspection	Not Specified	\$ 20.00	New	
After hours inspection	work week per hour (minimum 2 hrs)	\$ 78.00	\$ 88.13		13.0%
	Weekends and holidays per hour (4 hour minimum) - Double Time	\$ 78.00	\$ 117.51		50.6%



Wasco County Building Codes Services

Exhibit 2

Permit Fee types		Wasco County Current	Wasco County Proposed - Finance		% Increase
Plan Review Fee, if required % of subtotal		50%	50%		0.0%
Request by government agency under ORS 190		Not Specified	Cost of inspector plus travel & mileage to and from areas requested for inspections		
Expedited Plan Review Fee - per hour, 2 hour minimum		Not Specified	\$	245.00	New
Overtime Fee (if applicable x base rate)		Not Specified		1.50	New
PLUMBING PERMIT FEES					
NEW SINGLE FAMILY DWELLINGS					
Minimum Permit Fee	Residential	\$ 60.00	\$ 67.50		12.5%
New single family dwelling 1 bath/ 1 kitchen - includes 1st 100' of each site, utility, hose bibs, icemakers, underfloor low-point drains and rain drain packages		\$ 252.00	\$ 283.50		12.5%
	Each additional bath (1/2 bath counts as whole)	\$ 90.00	\$ 101.25		12.5%
	Each additional kitchen	\$ 60.00	\$ 67.50		12.5%
	Each additional 100' or site utilities or fraction thereof; storm, water and sanitary sewer	\$ 36.00	\$ 40.50		12.5%
	Each fixture residential (for new, additions, and alterations)	\$ 24.00	\$ 27.00		12.5%
	Re-pipe water supply	Not Specified	\$ 70.00		New
Site Utilities - first 30 lineal ft refer to Manufactured Home Permit					
Manufactured Dwellings					
	Each additional 100' of site utilities or fraction thereof	\$ 36.00	\$ 40.50		12.5%
RV and Manufactured Dwelling Parks					
	Base Fee (includes 1st 10 or fewer spaces)	\$ 384.00	\$ 422.40		10.0%



Wasco County Building Codes Services

Exhibit 2

Permit Fee types		Wasco County Current	Wasco County Proposed		
			- Finance		% Increase
	Each additional space	\$ 33.00	\$ 36.30		10.0%
COMMERCIAL:					
Minimum Permit Fee	Commercial	\$ 60.00	\$ 75.00		25.0%
Each fixture (for new, additions, and alterations)		\$ 24.00	\$ 30.00		25.0%
Site utilities each 100' or fraction thereof		\$ 36.00	\$ 39.60		10.0%
Residential fire sprinkler 13D (continuous loop/multipurpose) - fee includes plan review					
	0 to 2,000 sq ft area covered	\$ 98.00	\$ 122.50		25.0%
	2,001 to 3,600 sq ft area covered	\$ 103.50	\$ 129.38		25.0%
	3,601 to 7,200 sq ft area covered	\$ 139.75	\$ 174.69		25.0%
	7,201 sq ft and greater	\$ 186.25	\$ 232.81		25.0%
Miscellaneous Fees					
Backflow device/backwater valve		\$ 24.00	\$ 27.00		12.5%
Re-Inspections Fee	Each re-inspection	\$ 78.00	\$ 81.00		3.8%
Inspections for which no fee is specifically indicated - per hour		\$ 78.00	\$ 85.80		10.0%
Request by government agency under ORS 190		Not Specified	Cost of inspector plus travel & mileage to and from areas requested for inspections		
Medical Gas Piping					
Valuation:					
\$1 to \$10,000	Base	\$ 270.00	\$ 297.00		10.0%
\$10,001 and greater	First \$10,000 in valuation	\$ 270.00	\$ 297.00		10.0%
	Each additional \$100 or fraction thereof	\$ 1.80	\$ 1.98		10.0%
Investigative Fee		Actual Cost	Actual Cost		
Re-Inspections Fee	Each re-inspection	Not Specified	\$ 85.80	New	
After hours inspection	work week per hour (minimum 2 hrs)	\$ 78.00	\$ 88.13		13.0%



Wasco County Building Codes Services

Exhibit 2

Permit Fee types		Wasco County Current		Wasco County Proposed - Finance	% Increase
Weekends and holidays per hour (4 hour minimum) - Double Time		\$	78.00	\$ 117.51	50.6%
Plan Review Fee, if required		50% of subtotal		50% of subtotal	
Expedited Plan Review Fee - per hour, 2 hour minimum		Not Specified		\$ 245.00	New
Overtime Fee (if applicable x base rate)		Not Specified		1.50	New
ELECTRICAL PERMIT FEES					
NEW SINGLE FAMILY DWELLINGS-SERVICE AND ATTACHED GARAGE INCLUDED					
Minimum Permit Fee	Residential	\$	78.00	\$ 117.00	50.0%
1,000 sq ft or less		\$	127.00	\$ 190.50	50.0%
Each additional 500 sq ft or portion thereof		\$	23.00	\$ 34.50	50.0%
Limited Energy		\$	30.00	\$ 45.00	50.0%
Each manufactured home or modular dwelling service or feeder		\$	78.00	\$ 117.00	50.0%
New Multi Family - total # of units					
Use 1 and 2 Family rates above for largest sq ft unit - cost of largest unit x 1/2 x number of units					
Multifamily limited energy, by floor		\$	54.00	\$ 81.00	50.0%
Services or Feeders (installation, alteration, relocation)					
200 amps or less		\$	95.00	\$ 142.50	50.0%
201 to 400 amps		\$	113.00	\$ 169.50	50.0%
401 to 600 amps		\$	187.00	\$ 280.50	50.0%
601 to 1,000 amps		\$	245.00	\$ 343.00	40.0%
Over 1,000 amps or volts		\$	563.00	\$ 788.20	40.0%
Reconnect only		\$	63.00	\$ 90.00	42.9%
Temporary Services or Feeders (installation, alteration, relocation)					
200 amps or less		\$	63.00	\$ 95.00	50.8%
201 to 400 amps		\$	86.00	\$ 130.00	51.2%
401 to 600 amps		\$	125.00	\$ 190.00	52.0%
601 to 1,000 amps		\$	204.00	\$ 300.00	47.1%



Wasco County Building Codes Services

Exhibit 2

Permit Fee types		Wasco County Proposed		
		Wasco County Current	- Finance	% Increase
Over 1,000 amps or volts		\$ 469.00	\$ 700.00	49.3%
Branch Circuits (new, alteration extension per pannel)				
Fee for branch circuits with purchase of service or feeder fee:				
Each branch circuit		\$ 4.80	\$ 7.50	56.3%
Fee for branch circuits without purchase of a service or feeder fee:				
First branch circuit		\$ 65.00	\$ 97.50	50.0%
Additional branch circuits (each)		\$ 4.80	\$ 7.50	56.3%
Miscellaneous (service or feeder not included)				
Each pump or irrigation circle		\$ 78.00	\$ 120.00	53.8%
Each sign or outline lighting		\$ 78.00	\$ 120.00	53.8%
Signal, circuit or a limited energy panel, alteration, or extension				
Commercial		\$ 63.00	\$ 90.00	42.9%
Residential		\$ 78.00	\$ 117.00	50.0%
Hourly rate	per hour	\$ 78.00	\$ 79.00	1.3%
Request by government agency under ORS 190				
Investigative Fee		Not Specified	Cost of inspector plus travel & mileage to and from areas requested for inspections	
Re-Inspections Fee		Actual Cost	Actual Cost	
Each re-inspection		Not Specified	\$ 109.20	New
After hours inspection		\$ 78.00	\$ 118.50	51.9%
Weekends and holidays per hour (4 hour minimum) - Double Time				
		\$ 78.00	\$ 158.00	102.6%
Master Individual Inspection Fee - per hour, minimum 2 hrs		Not Specified	\$ 90.00	New



Wasco County Building Codes Services

Exhibit 2

Permit Fee types		Wasco County Current	Wasco County Proposed - Finance	% Increase
Plan Review Fee, if required		50% of subtotal	50% of subtotal	
Expedited Plan Review Fee - per hour, 2 hour minimum		Not Specified	\$ 245.00	#VALUE!
Overtime Fee (if applicable x base rate)		Not Specified	1.50	#VALUE!
MANUFACTURED DWELLING PERMIT FEES				
Installation fee (includes placement, concrete slabs/runners/ foundations when prescriptive, electrical feeder, and plumbing/ cross-over connections up to 30 lineal feet)		\$ 192.00	\$ 216.00	12.5%
Re-Inspections Fee		\$ 78.00	\$ 85.80	10.0%
State fee		\$ 30.00	\$ 30.00	0.0%
Investigative Fee		Actual Cost	Actual Cost	
RENEWABLE ENERGY SYSTEMS PERMIT FEES				
5 kva or less		\$ 95.00	\$ 145.00	52.6%
5.01 to 15 kva		\$ 113.00	\$ 165.00	46.0%
15.01 to 25 kva		\$ 187.00	\$ 280.50	50.0%
Solar each additional kva 21.01 to 100 max		\$ 7.50	\$ 11.25	50.0%
Wind 25.01 to 50 kva		\$ 245.00	\$ 365.00	49.0%
Wind 50.01 to 100 kva		\$ 563.00	\$ 800.00	42.1%
Wind 100.01 or greater kva		Not Specified	\$ 875.00	New
Service or feeders of 601 to 1,000 amps or volts-additional to previous range		\$ 245.00	\$ 370.00	51.0%
Service or feeders over 1,000 amps or volts-additional to previous range		\$ 563.00	\$ 800.00	42.1%
Re-Inspections Fee		\$ 78.00	\$ 109.20	40.0%
Plan Review Fee, if required		50% of subtotal	50% of subtotal	
RV PARK & ORGANIZATIONAL CAMP PERMIT FEES				
Valuation:				
\$1 to \$500	Base	\$ 15.00	\$ 45.00	200.0%
\$501 to \$2,000	First \$500	\$ 15.00	\$ 45.00	200.0%



Wasco County Building Codes Services

Exhibit 2

Permit Fee types		Wasco County Proposed		
		Wasco County Current	- Finance	% Increase
\$2,001 to \$25,000	Each additional \$1,000 or fraction thereof, to and including \$2,000	\$ 2.00	\$ 2.00	0.0%
	First \$2,000	\$ 45.00	\$ 68.50	52.2%
\$25,001 to \$50,000	Each additional \$1,000 or fraction thereof, to and including \$25,000	\$ 9.00	\$ 9.90	10.0%
	First \$25,000	\$ 252.00	\$ 296.20	17.5%
\$50,001 to \$100,000	Each additional \$1,000 or fraction thereof, to and including \$50,000	\$ 6.50	\$ 7.15	10.0%
	First \$50,000	\$ 414.50	\$ 475.70	14.8%
\$100,001 to \$500,000	Each additional \$1,000 or fraction thereof, to and including \$100,000	\$ 4.50	\$ 4.95	10.0%
	First \$100,000	\$ 639.50	\$ 722.45	13.0%
\$500,001 to \$1,000,000	Each additional \$1,000 or fraction thereof, to and including \$500,000	\$ 3.50	\$ 3.85	10.0%
	First \$500,000	\$ 2,039.50	\$ 2,262.45	10.9%
Over \$1,000,001	Each additional \$1,000 or fraction thereof, to and including \$1,000,000	\$ 2.00	\$ 2.20	10.0%
	First \$1,000,000	\$ 3,539.50	\$ 3,862.45	9.1%
	Each additional \$1,000 or fraction thereof	\$ 2.00	\$ 2.20	10.0%

MISCELLANEOUS BUILDING FEES

Request by government agency under ORS 190	Not Specified	Cost of inspector plus travel & mileage to and from areas requested for inspections
Permit Reinstatement fee - <i>Only applicable to expired permits that fall within the current code cycle of permit</i>	Not Specified	\$100 + State Surcharge



Wasco County Building Codes Services

Exhibit 2

Permit Fee types		Wasco County Current	Wasco County Proposed - Finance		% Increase
Permit Extension fee - to extend expiration on active permit	First extension	Not Specified	\$	80.00	New
	Extensions after the first extension	Not Specified	\$	50.00	New
			Lessor of \$100 or 25% of permit to refund		
Refund Processing Fee - for repayment of costs of administration		Not Specified			
Copy fees		Not Specified	\$	1.00	New
REGIONAL FEES					

Regional Fees make of the difference of cost of service for service areas with a significantly different cost of service. The intent is to decrease the subsidization of high cost areas by areas with a lower cost of service.

Wasco	Region 1 - Mosier - all permit types	NA	\$	4.33
Wasco	Region 2 - The Dalles - all permit types	NA	\$	3.18
Wasco	Region 3- Dufur - all permit types	NA	\$	3.92
Wasco	Region 4 - Tygh Valley - all permit types	NA	\$	7.10
Wasco	Region 5 - Sportsmen Park - all permit types	NA	\$	15.30
Wasco	Region 6 - Maupin - all permit types	NA	\$	9.56
Wasco	Region 7 - Mill Creek - all permit types	NA	\$	17.33
Wasco	Region 8 - South Junction - all permit types	NA	\$	15.45
Wasco	Region 13 - Shaniko - all permit types	NA	\$	18.74
Sherman	Region 9 - Wasco - Structural	NA	\$	230.13
Sherman	Region 9 - Wasco - Mechanical	NA	\$	91.22
Sherman	Region 9 - Wasco - Plumbing	NA	\$	197.68
Sherman	Region 9 - Wasco - Electrical	NA	\$	272.43
Sherman	Region 9 - Wasco - Manufactured Dwelling	NA	\$	82.09
Sherman	Region 9 - Wasco - Renewable	NA	\$	99.06
Sherman	Region 9 - Wasco - RV Park & Camp	NA	\$	82.09



Wasco County Building Codes Services

Exhibit 2

Permit Fee types		Wasco County Current	Wasco County Proposed - Finance		% Increase
Sherman	Region 10 - Klondike - Structural	NA	\$	190.15	
Sherman	Region 10 - Klondike - Mechanical	NA	\$	290.16	
Sherman	Region 10 - Klondike - Plumbing	NA	\$	114.91	
Sherman	Region 10 - Klondike - Electrical	NA	\$	249.76	
Sherman	Region 10 - Klondike - Manufactured Dwelling	NA	\$	344.20	
Sherman	Region 10 - Klondike - Renewable	NA	\$	103.42	
Sherman	Region 10 - Klondike - RV Park & Camp	NA	\$	125.17	
Sherman	Region 11 - Grass Valley - Structural	NA	\$	374.37	
Sherman	Region 11 - Grass Valley - Mechanical	NA	\$	148.40	
Sherman	Region 11 - Grass Valley - Plumbing	NA	\$	321.54	
Sherman	Region 11 - Grass Valley - Electrical	NA	\$	443.12	
Sherman	Region 11 - Grass Valley - Manufactured Dwelling	NA	\$	133.56	
Sherman	Region 11 - Grass Valley - Renewable	NA	\$	161.13	
Sherman	Region 11 - Grass Valley - RV Park & Camp	NA	\$	133.56	
Sherman	Region 12 - Kent - Structural	NA	\$	476.20	
Sherman	Region 12 - Kent - Mechanical	NA	\$	188.78	
Sherman	Region 12 - Kent - Plumbing	NA	\$	408.88	
Sherman	Region 12 - Kent - Electrical	NA	\$	563.48	
Sherman	Region 12 - Kent - Manufactured Dwelling	NA	\$	169.90	
Sherman	Region 12 - Kent - Renewable	NA	\$	204.90	
Sherman	Region 12 - Kent - RV Park & Camp	NA	\$	169.90	
Hood River	Region 14 - Cascade Locks - Structural	NA	\$	240.14	
Hood River	Region 14 - Cascade Locks - Mechanical	NA	\$	370.67	
Hood River	Region 14 - Cascade Locks - Plumbing	NA	\$	148.31	
Hood River	Region 14 - Cascade Locks - Electrical	NA	\$	310.92	
Hood River	Region 14 - Cascade Locks - Manufactured Dwelling	NA	\$	428.33	
Hood River	Region 14 - Cascade Locks - Renewable	NA	\$	133.48	



Wasco County Building Codes Services

Exhibit 2

Permit Fee types		Wasco County Current	Wasco County Proposed	
			- Finance	% Increase
Hood River	Region 14 - Cascade Locks - RV Park & Camp	NA	\$	155.76
Hood River	Region 15 - Parkdale - Structural	NA	\$	364.19
Hood River	Region 15 - Parkdale - Mechanical	NA	\$	145.47
Hood River	Region 15 - Parkdale - Plumbing	NA	\$	306.85
Hood River	Region 15 - Parkdale - Electrical	NA	\$	422.74
Hood River	Region 15 - Parkdale - Manufactured Dwelling	NA	\$	130.92
Hood River	Region 15 - Parkdale - Renewable	NA	\$	153.73
Hood River	Region 15 - Parkdale - RV Park & Camp	NA	\$	130.92
Hood River	Region 16 - Hood River - Structural	NA	\$	201.21
Hood River	Region 16 - Hood River - Mechanical	NA	\$	80.48
Hood River	Region 16 - Hood River - Plumbing	NA	\$	168.94
Hood River	Region 16 - Hood River - Electrical	NA	\$	232.73
Hood River	Region 16 - Hood River - Manufactured Dwelling	NA	\$	72.43
Hood River	Region 16 - Hood River - Renewable	NA	\$	84.63
Hood River	Region 16 - Hood River - RV Park & Camp	NA	\$	72.43
Hood River	Region 17 - Dee - Structural	NA	\$	542.46
Hood River	Region 17 - Dee - Mechanical	NA	\$	216.68
Hood River	Region 17 - Dee - Plumbing	NA	\$	457.01
Hood River	Region 17 - Dee - Electrical	NA	\$	629.62
Hood River	Region 17 - Dee - Manufactured Dwelling	NA	\$	195.01
Hood River	Region 17 - Dee - Renewable	NA	\$	228.95
Hood River	Region 17 - Dee - RV Park & Camp	NA	\$	195.01
Hood River	Region 18 - Mt Hood Meadows - Structural	NA	\$	352.02
Hood River	Region 18 - Mt Hood Meadows - Mechanical	NA	\$	140.54
Hood River	Region 18 - Mt Hood Meadows - Plumbing	NA	\$	296.93
Hood River	Region 18 - Mt Hood Meadows - Electrical	NA	\$	409.09



Wasco County Building Codes Services

Exhibit 2

Permit Fee types		Wasco County Current	Wasco County Proposed	
			- Finance	% Increase
<hr/>				
	Region 18 - Mt Hood Meadows - Manufactured			
Hood River	Dwelling	NA	\$	126.49
Hood River	Region 18 - Mt Hood Meadows - Renewable	NA	\$	148.76
Hood River	Region 18 - Mt Hood Meadows - RV Park & Camp	NA	\$	126.49

Exhibit 3 - Projected balances at recommended rates

FY21 w/ Proposed Rates + Region Fee

		Wasco County
Building Codes General	Manufactured Dwelling	6,711
	Structural	546,923
	Mechanical	74,352
	Plumbing	90,960
	Region Fee - Wasco	6,397
	Region Fee - Sherman	-
	Region Fee - Hood River	-
Total Operations Revenue BC General		725,343
Expense	Personnel	458,885
	Materials & Service	265,837
	Capital	-
	Other	-
Total Operations Expense BC General		724,722
Building Codes General Operations Gain/(Loss)		621
Building Codes Electrical	Renewable	1,800
	Electrical	128,623
	Region Fee - Wasco	3,552
	Region Fee - Sherman	-
	Region Fee - Hood River	-
Total Operations Revenue BC Electrical		133,975
Expense	Personnel	207,293
	Materials & Service	24,395
	Capital	-
	Other	-
Total Operations Expense BC Electrical		231,688
Building Codes Electrical Operations Gain/(Loss)		(97,713)